

**CITY OF NEW CARROLLTON MINUTES  
COUNCIL LEGISLATIVE MEETING  
WEDNESDAY, MAY 18, 2022**

The City Council Legislative Meeting was held at 7:00 p.m., on Wednesday, May 18, 2022, as a virtual meeting. Attending were Chairperson Cynthia DB Mills; Councilmembers Allyne Hooks, Katrina Dodro, and Briana Urbina; Mayor Phelecia Nembhard; City Administrative Officer Latasha Gatling; Assistant City Administrative Officer Michael McMahon; Finance Director Lorna Grant-Charles; Chief of Police David G. Rice; Director of Public Works Andre Triplett; Information Technology Administrator Andrew Facey; and Office Manager Araceli Guzman.

**1. CALL TO ORDER**

Chairperson Mills welcomed everyone and called the Workshop meeting to order.

**2. MEETING MINUTES**

- a.) Council Workshop/Council Legislative Meeting Minutes (April 6, 2022)
- b.) Council Workshop Meeting Minute (April 18, 2022)
- c.) Council Legislative Meeting Minutes (April 20, 2022)

Councilmember Dodro made a motion to accept all the meeting minutes of April 2022.

Councilmember Urbina seconded the motion and all were in favor.

**3. COUNCIL QUESTIONS/COUNCIL ANNOUNCEMENTS**

Councilmember Dodro is wanting information about the budget.

Councilmember Hooks sent her condolences to Pam Bennett on the passing of her husband.

**4. ADDITIONS TO THE AGENDA BY THE COUNCIL**

Councilmember Dodro is requesting a discussion about the FY23 Budget to be added to this agenda. No action was taken.

**OLD BUSINESS**

**5. ORDINANCE 22-05 FY 2023 BUDGET (SECOND READING)**

Councilmember Urbina stated for second reading an Ordinance of the City Council of New Carrollton adopting an annual operating and capital budget for the City of New Carrollton for the fiscal year beginning July 1, 2022, and ending June 30, 2023; Establishing the tax rate to be levied upon the taxable property within the City; Authorizing the collection of such taxes; Specifying a rate of interest to be charged upon overdue personal property taxes, liens and unpaid fees: Adopting annual budgets for the Commercial and/or Industrial Properties Special Public Safety Taxing District and the Multifamily Properties Special Public Safety Taxing District; Establishing the Annual Tax Rate to be levied upon the Special Public Safety Taxing Districts; and all things generally relating to the adoption of an annual budget for the City of New Carrollton.

Chairperson Mills stated this will be discussed at the next Legislative Meeting.

**NEW BUSINESS**

**6. RESOLUTION 22-02 FY2023 FEE SCHEDULE**

Ms. Gatling stated this is a resolution adopting a schedule of fees for FY 2023 Budget. City Code, Chapter 57 "Fees", Section 57-1 "Adoption of fees by resolution," requires that fees

authorized in the City Code be established by the City Council in a Schedule of Fees adopted by resolution at the time of the Annual Budget Ordinance; the City Council is in the process of considering an Annual Budget Ordinance for FY 2023 and desires to review its Schedule of Fees for FY 2023; the Schedule of Fees for FY 2023 is attached to this Resolution as Exhibit A; as is required by City Code, Section 57-1, the City Council held a public hearing on the proposed Schedule of Fees on May 18, 2022, to receive public input prior to the adoption of the Schedule of Fees; after the adoption of this Resolution, a copy of the "Schedule of Fees" shall be posted in view of the public in the City's Police Department, Finance and Accounting Department, Municipal Center Lobby, Code Enforcement, and Public Works Department; Now, Therefore, Be It Hereby Resolved, by the City Council of New Carrollton that the Schedule of Fees for FY2023 attached hereto as Exhibit A is hereby adopted.

Chairperson Mills stated this will be discussed at the next Legislative Meeting.

7. **RESOLUTION 22-03 ADDITION OF A PERSONNEL POSITION – AMERICAN RESCUE PLAN ACT GRANT MANAGER (GRADE 113).**

Councilmember Dodro made a motion to adopt Resolution 22-03, a resolution of the City Council of New Carrollton amending City Personnel Policies to establish a new personnel position – American Rescue Plan Act Grant Manager (Grade 113), whose salary will not exceed \$481,487.50 (5 Years).

Councilmember Hooks seconded the motion and all were in favor.

8. **AV ROOM CONTRACT**

Councilmember Dodro made a motion the City Council approve the Audio Visual Contract with Wiser AV (10545 Guilford Rd, Suite 108, Jessup, MD 20794) for the purpose of updating the current audio equipment in the amount not to exceed \$58,680.00 and to authorize the Mayor to sign the contract.

Councilmember Hooks seconded the motion and all were in favor.

9. **EMPLOYEE BONUS/PREMIUM PAY**

Chairperson Mills made a motion for the City Council to approve Hazard Pay for all City employees not to exceed \$6,000 per employee, using funds from the ARPA budget.

Councilmember Hooks seconded the motion and all were in favor.

10. **Adjournment**

There being no further business, Councilmember Urbina moved to adjourn the Council Legislative Meeting on Wednesday, May 18, 2022. Councilmember Dodro seconded the motion and all were in favor.

The meeting ended at 7:50 p.m.

Respectfully submitted,

Michael McMahon  
Assistant City Administrative  
Officer

Adopted by the City Council on June 15, 2022.

Note: The official recording of the City of New Carrollton's Council Legislative Meeting of Wednesday, May 18, 2022, has been posted to the City of New Carrollton's website.

