



CITY COUNCIL WORKSHOP MEETING AGENDA
VIRTUAL MEETING
WEDNESDAY, AUGUST 3, 2022, 7:00 P.M.

This Agenda is subject to change. If this agenda is modified it will be reposted to the City of New Carrollton's website: www.newcarrolltonmd.gov. If you have any questions please contact the City Clerk at (301) 459-6100.

Items for discussion

1. **Call to Order** (5 Minutes)
2. **Report of the Mayor and Administration** (15 Minutes)
3. **Council Questions/Council Announcements** (10 Minutes)
4. **PGCPS Presentation – Development of New Carrollton Land** (10 Minutes)
5. **Mortgage/Rental/Utility Assistance Program (ARPA)** (5 Minutes)
6. **Special Election Discussion** (5 Minutes)
7. **Four Cities Meeting Discussion** (5 Minutes)
8. **Budget Amendment No. 3 FY-2022** (10 Minutes)
9. **Review of Paid Bills** (10 Minutes)
Batch #1 (July 18, 2022); Batch #2 (July 25, 2022); Batch #3 (July 29, 2022).
10. **Public Comment – (Residents' Concerns, Audience Participation and Phone Calls) When addressing the Council please state your name and address for the record.** (5 Minutes)
11. **Request for Future Agenda Items** (10 Minutes)
12. **Adjournment** (2 Minutes)

PLEASE NOTE: This meeting of the City of New Carrollton Council will be a virtual meeting. Anyone interested in listening to the meeting will be able to by calling the following number: **301-715-8592 with code 871 2872 3565**. You do not need a participant code. If you want to join the meeting via the Computer click on the link to join Zoom Meeting <https://us06web.zoom.us/j/87128723565> Meeting ID: **871 2872 3565**. If you have comments for the Council please email them to Araceli Guzman Benitez, City Clerk at aguzman@newcarrolltonmd.gov by 3:00 p.m. the day of the meeting.



MEMORANDUM

To: Mayor and City Council
From: Latasha C. Gatling, City Administrative Officer
Cc: Department Heads
Re: July 2022 City Administrative Officer's Report
Date: August 3, 2022

Administration

- Submitted follow-up documents to PGC for the CDBG Frenchman's Creek Roadway Grant.
- Submitted a Grant Award Agreement and supplemental information to the CB Trust for the Urban Tree Grant.
- Prepared a Request-for-Proposals to secure a Solar Panel contractor and had two roof inspections conducted in preparations for future installation.
- Completed the Food Waste Collection Pilot Program guidelines and received approval from the City Council.
- Received approval from the City Council on the ARPA Home Improvement Assistance Program.
- Prepared and issued a Request for Qualifications for a community center feasibility study for the Harland Street Property.
- Began preparing a Request for Qualifications for a consultant to conduct a preliminary design and needs analysis to remodel the Hanko Building.
- Continued to work with the City Clerk on preparations for the Special Election to fill the vacant councilmember seat.

Code Enforcement

No Report

City Clerk

- Continued preparations for Special Election to fill the vacant councilmember seat to include coordination with the election vendor Electec and Prince George's County Board of Elections
- The week of July 11 to July 15, I worked with Mike on the Ethics Committee and the BOE to review candidate documents and eventually certified candidates to run for office
- The Week of July 15 to July 22, I coordinated a Notice of Special Election to be published in the Prince George's post; a Special Election Edition newsletter was sent to the printer and post office; Numerous E-Newsletters went out advertising the Special election; Coordinated with PGBOE to mail a Voter Notification card to all registered voters

- Coordinated with the League of Women Voters to host a Virtual Candidates Forum (Thursday, August 4, 2022, at 7:00 pm)
- Currently working with the BOE to honor absentee ballot request (The deadline to request an absentee ballot is Friday, August 5, 2022)
- Coordinating the City's 2022 Community Day (scheduled for 9/24/22, 12pm to 6pm)
- Assisting Human Resources Administrator to do interviews for Custodian position
- Coordinated the City's food distribution (7/27/22)

Social Media Report

Twitter

Tweets - 25 (+19.0%)

Tweet impressions - 2,773 (-42.8%)

Profile visits - 886 (-30.9%)

Mentions - 3 (-70.0%)

Followers - 1,787 (+12)

Instagram

122 posts

17 followers

1 following

Human Resources

No report

Finance and Accounting

No report

Information Technology

- Daily workstations, server, switch and access points maintenance (CoNC)
- Create new and disable employee accounts, conduct various IT related administrative tasks (CoNC)
- Assist with IT related special election tasks (CoNC)
- Assist with IT related Council workshop tasks (CoNC)
- Replaced Hybrid NVR in camera system to re-enabled recordings and manage cameras (CoNC)
- Supplied training link to management <https://sites.google.com/view/new-arrollton/home>
- Hardware installations (Police Department)
- Worked with Police Department staff to configure applications (Police Department)

- Enabled Anti-Virus software on a couple workstations (Police Department)
- Reconfigured RMS issues on toughbooks (Police Department)
- Attended various Code Enforcement application demonstrations (Code Enforcement)

Police Department

No report

Public Works

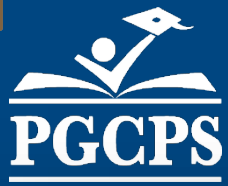
No report

Prince George's County Public Schools City of New Carrollton Council Land Acquisition Discussion

August 3, 2022

**Jason Washington, Office of Alternative Infrastructure
Planning and Development**

Shawn Matlock, Department of Capital Programs



Prince George's County Public Schools City of New Carrollton Schools



Carrollton Elementary (1960)



Margaret Brent Regional (1962)



Charles Carroll Middle (1961)



Lamont Elementary (1964)



Robert Frost Elementary (1968)



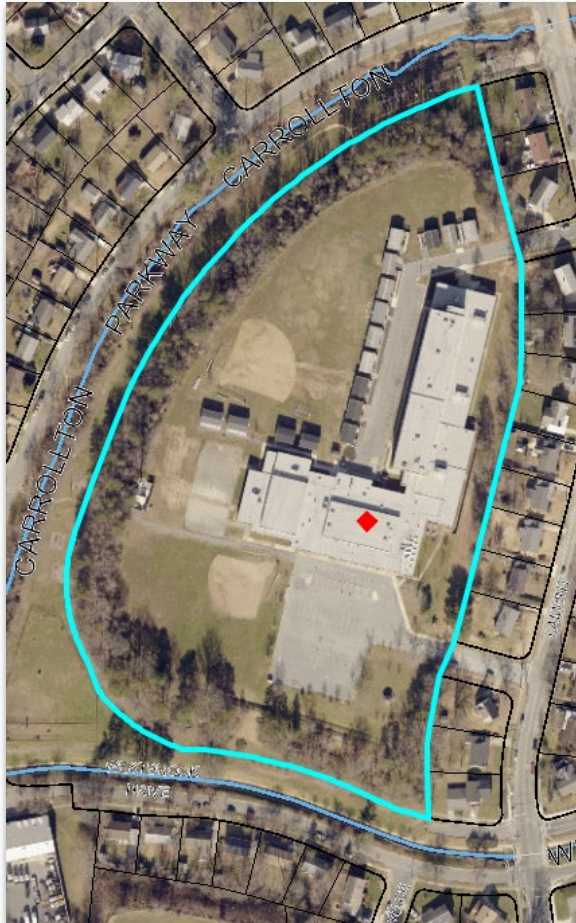
**Mitchellville Road Soccer Fields
(Future school site)**

Carrollton Elementary Site



Carrollton Community Park Potential Features

- Existing site is 9.83 acres
- Existing building would be demolished and removed for green space
- Potential neighborhood park for community with new playground equipment and paved bike loop connected to existing walking paths into site
- Modular restroom/water fountain facility to be maintained by City of New Carrollton



Charles Carroll Middle Site

Charles Carroll Ballfields Potential Features

- Existing site is 17.1 acres
- Existing building and temporary classrooms would be demolished and removed for green space
- Potential neighborhood park for community with baseball and softball diamonds
- Add small stands and backstops for each diamond
- Additional parking
- Modular restroom/water fountain facility to be maintained by City of New Carrollton



Original project: FY17 Univent Replacement.
Project deemed insufficient for needs of facility.

Current project in design includes:

- Full HVAC system replacement (including removal of inefficient steam system)
- Domestic system replacement with new fixtures throughout and ADA compliance upgrades
- Classroom millwork replacement
- Windows, exterior doors and storefront replacement
- Upgraded water main sizing
- New sprinkler system
- Fire alarm replacement
- Ceilings and LED lighting
- IT Wiring upgrades
- Smartboards (eRate Grant)
- Kitchen equipment replacement (being conducted by Food Service Department)
- ACM flooring replacement (to be conducted by Building Services)



Requested Land Acquisitions

Proposed Margaret Brent Replacement



Existing Building:

- Outdated/failing systems (HVAC, windows, natatorium equipment, etc.)
- Existing facility does not meet current IBC or ADA requirements
- Some classrooms were recently condemned by PGFD due to structural issues (repaired 2022)
- Facility not large enough to accommodate students from Glenridge ES currently residing in neighboring homes
- Existing site is 11 acres and only accessed inside the neighborhood

New Facility Inclusions:

- New 125k SF facility with space for 847 conventional pupils to accommodate Glenridge ES students (many will now become walkers)
- Regional service wing with space for 50 pupils
- LEED Silver Equivalent
- Improved circulation and entry for fire safety and neighborhood traffic reduction



Proposed New Robert Frost Academy



- New 200k+ SF facility for 800 elementary students and 1200 middle school students
- Would provide additional seating for students in Charles Carroll MS (Cycle 1) and Carrollton ES (Cycle 3)
- New larger facility would address all remaining PGCPS facilities in the city
- Improved circulation and entry for fire safety and neighborhood traffic reduction
- Additional acreage would allow the ability to construct a new facility without need for swing space for students
- New recreational fields would be constructed after existing facility is demolished.

Questions and Discussion



City of New Carrollton Mortgage, Rental, and Utility Assistance Program

The City of New Carrollton’s Mortgage, Rental, and Utility Assistance (MRUA) Program will provide financial assistance for all eligible City resident households utilizing American Rescue Plan Act (ARPA) funding to address the negative economic impacts caused by the COVID-19 public health emergency. Only New Carrollton households may apply for assistance. Landlords may not apply on behalf of tenants.

Household Eligibility

To be eligible for the City’s MRUA Program, a household must meet the following requirements:

- Located within the City of New Carrollton’s boundaries.
- Household’s income or assets must have been directly or indirectly impacted by the COVID-19 pandemic, including unemployment, reduction in income, sick and unable to work, incurred a significant increase in household expenses or experiencing other financial hardship related to COVID-19.
- Located in a Qualified Census Tract or have an annual gross household income below the following amounts based upon household size:

1 Person HH	2 Person HH	3 Person HH	4 Person HH	5 Person HH	6 Person HH	7 Person HH	8 Person HH
\$58,695	\$67,080	\$75,465	\$83,850	\$93,120	\$106,740	\$120,360	\$133,980

**Moderate income levels by household size for Prince George’s County as provided by US Treasury, Tool for Determining Low and Moderate (LMI) Households.*

Eligible Uses of MRUA Funds

City MRUA funds may only be used to assist with the following:

- Past due outstanding mortgage obligations owed by a homeowner;
- Past due rental obligations owed by a tenant; or
- Past due outstanding utility obligations owed by the household.

Amount of Assistance Available

The City has allocated \$750,000 in American Rescue Plan Act (ARPA) funds to MRUA Program.

- While funding is available, the City will provide **up to \$5,000** per eligible household to assist with outstanding mortgage, rental, and/or utility obligations.
- A household may not submit multiple applications.
- Payments will be sent directly to the related vendor.

Required Documentation

The applicant must complete the application and provide the following supporting documents to the application to ensure a timely processing and to be considered complete:

- **Validation of Mortgage Information – Any of the Following:**
 - A mortgage statement that shows your monthly mortgage payment and address; or
 - Other documents that show your past mortgage payments (bank statements, canceled checks, etc.)
- **Validation of Lease Information – Any one of the following:**
 - Lease or written rental agreement that shows your monthly rent and address and is signed by you and your landlord;
 - A letter from your landlord verifying your monthly rent and address; or
 - Other documents that show your past rent payments (bank statements, canceled checks, etc.).
- **Proof of Past Due Outstanding Mortgage, Rent, or Utility Obligation**
 - A copy of the latest past due notice from your mortgage company, landlord and/or utility company, or
 - Other documentation that verifies the outstanding mortgage, rent, or utility obligation.

The City has provided an **MRUA Program Checklist** to assist each applicant in ensuring that all forms and documents are completed prior to submission to the City.

How to Apply

Applications, including required documents and certifications, shall be submitted to:

City of New Carrollton
Attention: Mortgage, Rental, and Utility Assistance (MRUA) Program
6016 Princess Garden Parkway
New Carrollton, Maryland 20784

Applications and required documents may also be submitted electronically to _____.

Applications will be reviewed on a first-come, first-served basis while funding is available. Submission of an application does not guarantee funding under the City's MRUA Program.

MRUA Program Payments

Payments will only be made directly to landlords and utility companies. Payments will not be made to individuals or households.



Mortgage, Rental, and Utility Assistance (MRUA) Program Application

SECTION 1: Tenant/Household Information

Head of Household Name:	
Street Address:	
Apartment #:	
City, State, Zip:	
Phone #:	Alternate Phone #:
Email:	

SECTION 2: Impact of COVID-19 on Household Income or Assets

<p>Has your household's income or assets been directly or indirectly impacted by COVID-19? If so, please check all that apply.</p>	<p><input type="checkbox"/> Currently unemployed or experienced unemployment</p> <p><input type="checkbox"/> Reduction in income</p> <p><input type="checkbox"/> Sick and unable to work</p> <p><input type="checkbox"/> Incurred a significant increase in household expenses</p> <p><input type="checkbox"/> Experienced other financial hardships</p>
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SECTION 3: Household Income

"Gross Household Income" includes salary, wage, tips, commissions, business income, interest, dividends, social security benefits, annuities, insurance, retirement and pension benefits, disability or death benefits, unemployment and disability compensation, and workers' compensation.

Please provide the name(s) and monthly gross income of all household members. If no income, please write "\$0".

Full Name	Gross Income (Monthly)
Total Gross Income (Monthly) – All	\$

SECTION 4: Residence and Mortgage/Rental/Utility Obligation Information

Housing Type: <input type="checkbox"/> House <input type="checkbox"/> Apartment <input type="checkbox"/> Other	
Monthly Rent:	Monthly Mortgage:
Total Past Due Rent Amount:	Total Past Due Utility Amount:
Have you received assistance in paying your mortgage, rent, or utilities since March 2020 from other governmental or charitable Programs?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please indicate the date(s), amount(s), payor(s), and purpose (mortgage, rent, utility).	
Please provide a copy of any one of the following documents: <i>For mortgage assistance only</i>	
<input type="checkbox"/> A mortgage statement that shows your monthly mortgage payment and address	
<input type="checkbox"/> Other documents that show your past mortgage payments (bank statements, canceled checks, etc.)	
Have you received a past due mortgage notice from your landlord? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please attached a copy of the latest notice from your mortgage company. If no, please provide other documentation that verifies the past due outstanding mortgage obligation.	
Please provide a copy of any one of the following documents: <i>For rental assistance only</i>	
<input type="checkbox"/> Lease or written rental agreement that shows your monthly rent and address, and is signed by you and your landlord	
<input type="checkbox"/> Letter from your landlord verifying your monthly rent and address	
<input type="checkbox"/> Other documents that show your past rent payments (bank statements, canceled checks, etc.)	
Have you received a past due rent notice from your landlord? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please attached a copy of the latest notice from your landlord. If no, please provide other documentation that verifies the past due outstanding rental obligation.	
Have you received a past due utility notice from your utility company? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please attached a copy of the latest utility bill which indicates your outstanding obligation. If no, please provide other documentation that verifies the past due outstanding utility obligation.	

SECTION 5: Landlord Information – *For Rental Assistance Only*

Note to Tenant: Complete as much of this section as you can with your landlord. The City will use this information to make payments and when necessary, communicate with your landlord.	
Property Owner/Landlord Name:	
Contact Person:	
Mailing Address:	
City, State, Zip:	
Phone #:	Alternate Phone #:
Email:	
Landlord's Tax ID Number, Unique Entity Identifier (UEI), or Social Security Number:	

MRUA Program Household Self-Certification Form

The information provided in the application and this self-certification form is collected to determine if my household is eligible to receive assistance provided through the federally-funded Mortgage, Rental, and Utility Assistance (MRUA) Program. **Head of Household, please initial next to each of the following statements:**

_____ **ACCURACY**

I certify that all the information provided in this application is correct and complete to the best of my knowledge, including information regarding tenant information, impact from COVID-19, household, household gross income, residence, mortgage, rental and utility obligation, and landlord information, if applicable.

I understand that providing false statements constitutes an act of fraud, and is grounds for termination of assistance and is punishable under federal and state law.

_____ **DUPLICATION OF BENEFITS**

I certify that my household has not received assistance from another Program for the same costs that will be paid from the City's MRUA Program.

_____ **INFORMATION SHARING**

I understand the information provided in my application may be shared with Prince George's County, the State of Maryland, and the U.S. Treasury.

I consent to the City sharing my information with legal aid providers, the District Court of Maryland, and my local Sheriff's office to the extent it is needed to postpone or prevent my household's eviction.

I consent to the Program sharing my information and obtaining information with/from my landlord or utility company to confirm amounts owed and process payment of assistance.

Tenant Certification

Tenant Name _____

Date _____

Signature _____

Note: Digital or typed signatures are acceptable.

At no time may a landlord sign the tenant's self-certification form.

MRUA Program Landlord Certification Form

****To be completed only if the household is applying for rental assistance**

As the landlord for this rental unit and household, I: Agree to participate in the Program
 Decline to participate in the Program

Landlords who **agree** to participate in the Program and receive payment directly from City's MRUA Program are required to meet the following terms and conditions. **Landlords, please initial next to each statement:**

_____ **ACCURACY**
I certify that all the information provided in the application regarding my ownership of the rental property, the tenant's rental obligation, and total amount of rent owed provided in the application are correct and complete to the best of my knowledge.

I understand that providing false statements constitutes an act of fraud, and is grounds for termination of assistance and is punishable under federal and state law.

_____ **DEBT COLLECTION**
I agree to immediately stop all debt collection efforts against the tenant for arrears that will be paid off by the City's MRUA Program, and not pursue debt collection in the future for the debt covered by the City's MRUA Program.

_____ **EVICITION**
I agree to immediately stop all eviction proceedings against the tenant for arrears that will be paid off by the City's MRUA Program, and not pursue eviction in the future for the debt covered by the City's MRUA Program.

_____ **USE OF PAYMENT**
I certify that any payment of City MRUA Program funds made directly to me for the purpose of paying rent on the household's behalf will only be used for the intended purpose.

Landlord Certification

Landlord Name _____ Date _____

Signature _____

Note: Landlords must attach a completed W-9 form to the application for the City to process payment.

Note: Digital or typed signatures are acceptable.

At no time may a tenant sign the landlord's certification form.

Mortgage, Rental, and Utility Assistance (MRUA) Program Application Checklist

Name of Applicant: _____ Date: _____

- Application – All sections completed**
- Validation of Mortgage Document(s) – Any one of the following:**
 - A mortgage statement that shows your monthly mortgage payment and address; or
 - Other documents that show your past mortgage payments (bank statements, canceled checks, etc.)
- Validation of Lease Document(s) – Any one of the following:**
 - Lease or written rental agreement that shows your monthly rent and address and is signed by you and your landlord;
 - A letter from your landlord verifying your monthly rent and address; or
 - Other documents that show your past rent payments (bank statements, canceled checks, etc.).
- Proof of Past Due Outstanding Mortgage, Rent, or Utility Obligation Document(s)**
 - A copy of the latest past due notice from your mortgage company, landlord, or utility company, or
 - Other documentation that verifies the outstanding mortgage, rent, or utility obligation.
- MRUA Program Household Self-Certification Form – Completed, signed, and dated**
- MRUA Program Landlord Certification Form – Completed, signed, and dated**
 - *Only for rental assistance requests*
- Landlord’s W-9 – completed, signed, and dated (if applicable)**

Four Cities Coalition

Four Cities Meeting Agenda

August 4, 2022

6:30 Dinner, 7:00 Meeting Start

Berwyn Heights Town Center

5700 Berwyn Road, Berwyn Heights, MD 20740

(Second Floor)



1. Presentation by Office of Emergency Management

2. Berwyn Heights:

- Lessons Learned and Best Practices regarding Covid-19
- Traffic and Parking: Parking Permitting Practices, Speeding and Stop Sign Enforcement
- Affordable Housing



3. College Park:

- Improvement to Infrastructures of Pepco, Verizon, and Comcast
- FBI Location Discussion

4. Greenbelt:

- Plastic Bag Bans/Charges
- Environmental Concerns regarding Scrapyard
- Crime Rates and How Any Increase is Addressed



5. New Carrollton:

- Food Waste Collection Pilot Program



WORKSHOP/LEGISLATIVE MEETING

MORE THAN \$10,000 CHECKS:

1. GCI RESIDENTIAL, INC (6016 Princess Garden Pkwy -Recycling contract-6/22)	12,458.86
2.LOCAL GOVT. INSURANCE TRUST (Health insurance - 07/22)	84,814.77
3. CHESAPEAKE EMPLOYERS INSURANCE (Workers comp. insurance - 08/22)	58,405.00
4.LOCAL GOVT. INSURANCE TRUST (Geneal liability - FY 2023)	126,792.00
5. PRINCE GEORGE'S COUNTY (Landfill fees -03/22)	19,421.03
	<hr/> <hr/> 301,891.66

PAYMENT DESCRIPTION:

1st BATCH TOTAL (07/18/22) - 3 pages (Total amount of all of the bills for this batch)	145,267.24
2nd BATCH TOTAL (07/25/22) - 3 pages (Total amount of all of the bills for this batch)	77,059.59
3rd BATCH TOTAL (7/29/22) - 3 pages (Total amount of all of the bills for this batch)	168,595.11
	<hr/> <hr/> 390,921.94

CITY OF NEW CARROLLTON

TD GENERAL

A/P Detail Check Register for Check Date 7/18/2022

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Dept</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal		92,679.25	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-92679.25
0041910	BOND WATER TECHNOLOGIES INC.	WATER TREATMENT SERVICE - 7/22	1510 City Administration	175.00	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	175.00
EFT	CARROT-TOP INDUSTRIES INC	PURCHASE OF CITY FLAGS	1510 City Administration	0.00	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	66.74
EFT	CINTAS CORPORATION LOC 41	Invoices 1903160996, 4123540778, 4124922382	1510 City Administration 3510 Public Works Administration 1510 City Administration	0.00	01-1510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-52550-00000-00000 JANITORIAL SUPPLIES	286.54 50.50
0041911	DARCARS FORD	OIL DRAINING PLUG (1), KIT (2)	3510 Public Works Administration	138.18	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	138.18
0041912	EMPIRE MEDIA GROUP, INC	SCALA MEDIA PLAYER S & SUPPORT SERVICE	1510 City Administration	449.00	01-1510-50430-00000-00000 CABLE TELEVISION OPERATION	449.00
0041913	FACEY, ANDREW W	REIMBURSEMENT FOR TRAVEL	1510 City Administration	520.08	01-1510-53540-00000-00000 TRAVEL & MEETING	520.08
0041914	FORERUNNER TECHNOLOGIES, INC	Invoices INV407269, INV407272	1510 City Administration 1510 City Administration	840.36	01-1510-54010-00000-00000 TELEPHONES 01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	794.08 46.28
0041915	GCI RESIDENTIAL, INC	6016 PRINCESS GARDEN PKWY- RECYCLING - 06/22	3710 Public Works Sanitation	12,458.86	01-3710-50550-00000-00000 RECYCLING CONTRACT	12458.86
0041916	INVENTIVE SOFTWARE SYSTEMS LLC	COMPUTER & IT SUPPORT	2010 Finance and Accounting	600.00	01-2010-50200-00000-00000 COMPUTER & IT SUPPORT	600.00
0041917	KATRINA DODRO	REIMBURSEMENT FOR SUMMER MML CONFERENCE 2022- TRAVEL & MEALS	1110 Mayor & City Council	217.76	01-1110-53540-00000-00000 TRAVEL & MEETINGS	217.76
0041918	KOHLER EQUIPMENT	CHAIN SAW (3)	3810 Public Works Grounds Maintenance	1,608.00	01-3810-53130-00000-00000 SMALL EQUIPMENT	1608.00
EFT	LOCAL GOVT. INSURANCE TRUST	MONTHLY HEALTH INSURANCE - 07/22	1530 Human Resources	0.00	01-0000-20101-00000-00000 HEALTH INSURANCE PAYABLE	84814.77

CITY OF NEW CARROLLTON

TD GENERAL

A/P Detail Check Register for Check Date 7/18/2022

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Dept</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0041919	LOWE'S BUSINESS ACCOUNT	Invoices 2205 - 9027718, 2205 - 9027718FEE	3510 Public Works Administration 2010 Finance and Accounting	768.31	01-2010-54400-00000 CREDIT CARD SERVICE FEES 01-3510-52100-00000 BUILDING MAINT. & REPAIR 01-3510-52510-00000 PANTRY SUPPLIES 01-3610-53000-00000 STREET & STORM DRAIN MAINT. MATERIALS	40.00 502.26 121.34 104.71
0041920	MARTY MOWS	PARKS CONTRACTUAL - DITCHES 2022	3810 Public Works Grounds Maintenance	1,148.00	01-3810-51130-00000 PARKS CONTRACTUAL	1148.00
0041921	MARYLAND MINICIPAL CLERKS ASSOCIATION	MEMBERSHIP - ARACELI GUZMAN-BENITEZ - 07/22 - 07/23	1510 City Administration	50.00	01-1510-53510-00000 DUES & SUBSCRIPTIONS	50.00
0041922	MARYLAND MUNICIPAL LEAGUE	MEMBER DUES & SUBSCRIPTION - FY 2022 - FY 2023	1510 City Administration	9,699.82	01-1510-53510-00000 DUES & SUBSCRIPTIONS	9699.82
0041923	METROPOLITAN LIFE INSURANCE COMPANY	DENTAL INSURANCE - 07/22	1530 Human Resources	3,131.19	01-0000-20101-00000 HEALTH INSURANCE PAYABLE	3131.19
0041924	NEW TECHNOLOGY ALARM LLC	6016 PRINCESS GARDEN PKWY - SECURITY CAMERA UPDATE	1510 City Administration	1,370.00	01-1510-50430-00000 CABLE TELEVISION OPERATION	1370.00
0041925	NEW YORK LIFE	3RD PARTY INSURANCE - REMITTER ID# 021017768 - 07/22	1530 Human Resources	738.43	01-0000-21125-00000 NEW YORK LIFE INSURANCE PAYABLE	738.43
0041926	ORKIN LLC AC 740578	PEST SERVICES - 6016 PRINCESS GARDEN PARKWAY-ACC#740578 - 06/22	1510 City Administration	141.19	01-1510-52100-00000 BUILDING MAINT. & REPAIR	141.19
0041927	PEPCO	Invoices 201080079679, 2100004365286	3610 Public Works Infrastructure Maintenance 3610 Public Works Infrastructure Maintenance	6,522.89	01-3610-51210-00000 STREET LIGHTING	6522.89
0041928	PRECISION TESTING INC	GASOLINE TANK MAINTENANCE - HYDROSTATIC TESTED CATCH BASINS, VEEDER ROOT CERTIFICATION	3510 Public Works Administration	590.00	01-3510-52200-00000 Gasoline Tank Maint.	590.00

CITY OF NEW CARROLLTON
TD GENERAL
A/P Detail Check Register for Check Date 7/18/2022

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Dept</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0041929	READYREFRESH	WATER DELIVERY - ADMIN-ACCS# 7802571500 - 06/09/22 - 07/08/22	1510 City Administration	191.93	01-1510-52510-00000-00000 PANTRY SUPPLIES	191.93
EFT	RITCHIE LAND RECLAMATION LLC	LANDFILL FEES - DEMO/CONSTRUCTION DEBRIS 07/05	3610 Public Works Infrastructure Maintenance	0.00	01-3610-51110-00000-00000 LANDFILL FEES	260.70
0041930	ROBERTS OXYGEN COMPANY INC	OXYGEN (4), ACETYLENE (4)	3510 Public Works Administration	145.90	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	145.90
0041931	SHIPLEY & HORNE, P.A	SPECIAL COUNSEL - SALE OF PROPERTIES	1510 City Administration	1,200.00	01-1510-50301-00000-00000 SPECIAL COUNSEL EXPENSES	1200.00
EFT	SMR INC	50% DEPOSIT FOR POLICE NNO 08/02/22	3010 Police Administration	0.00	01-3010-54446-00000-00000 NATIONAL NIGHT OUT	7200.00
0041932	T-MOBILE	CELL PHONE CHARGES - ACC# 952020832 - ADMIN & COUNCIL & P.W - 06/22	1510 City Administration	251.06	01-1110-54020-00000-00000 CELL PHONES 01-1510-54020-00000-00000 CELL PHONES 01-3510-54020-00000-00000 CELL PHONES	9.73 182.94 58.39
0041933	TELESIS SYSTEMS, INC	Invoices 22-CONC-6, 22-CONC-7	1510 City Administration	9,097.27	01-1510-50200-00000-00000 COMPUTER & IT SUPPORT	9097.27
0041934	THE CARLSEN GROUP INC	MONTHLY SERVICE CHARGES - CUST# 14 - 07/22	1510 City Administration	95.00	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	95.00
0041935	UNITED RENTALS NORTHEAST AMERICA INC.	EQUIPMENT RENTAL	3610 Public Works Infrastructure Maintenance	93.56	01-3610-52180-00000-00000 EQUIPMENT RENTAL	93.56
0041936	XEROX CORPORATION	OFFICE EQUIPMENT LEASE & OFFICE PRINTING - CUST# 725457931 - 06/22	3010 Police Administration	189.25	01-3010-50760-00000-00000 OFFICE EQUIPMENT CONTRACTS	189.25
0041937	ZEP SALES & SERVICE	WET FLOOR SIGNAGE - ADMIN - CUST# 11158472	1510 City Administration	156.95	01-1510-52550-00000-00000 JANITORIAL SUPPLIES	156.95

Total for Check Run: 145,267.24

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<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Dept</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal		4,488.59	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-4488.59
0041938	ALL ROADS KENWORTH DC, LLC	CORE DEPOSIT (1) - TRUCK 3	3510 Public Works Administration	327.91	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	327.91
0041939	AUTOZONE STORES LLC	Invoices 1833386750, 1833391484, 1833391492, 1833392548, 1833394023, 1833401738	3010 Police Administration 3510 Public Works Administration 3510 Public Works Administration 3510 Public Works Administration 3010 Police Administration	475.33	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE 01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	177.78 297.55
0041940	AXIA ACQUISITION CORPORATION	Refund: REFUND DUE TO REASSESSMENT OF PERSONAL PROPERTY TAX - FY 2021		10.24		
0041941	CARL B SEEDS INC	TO VACUUM & WASH DOWN OIL/GRIT SEPARATOR & ONE CATCH BASIN	3510 Public Works Administration	4,373.00	01-3510-50750-00000-00000 EQUIPMENT MAINT. CONTRACTS	4373.00
0041942	CHESAPEAKE EMPLOYERS INSURANCE COMPANY	WORKERS COMP INSURANCE PREMIUM - 08/22 - POLICY# 206463526	1530 Human Resources	58,405.00	01-0000-15300-00000-00000 PREPAID ITEMS	58405.00
EFT	CINTAS CORPORATION LOC 41	Invoices 4118278846, 4124403873, 4124924436, 4125079604	3510 Public Works Administration 3510 Public Works Administration 3510 Public Works Administration	0.00	01-3510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-53570-00000-00000 UNIFORMS	228.68 1082.71
0041943	COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC	Invoices 2207 - 0303439, 2207 - 0450608	1510 City Administration 1510 City Administration	229.17	01-1510-50430-00000-00000 CABLE TELEVISION OPERATION 01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	18.64 210.53

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0041944	DARCARS CHR JEEP DODGE OF NC	Invoices 36736-C4W, 36736C4W	1510 City Administration 1510 City Administration	927.26	01-1510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	927.26
EFT	DC MATERIALS INC	Invoices 728172, 730673	3510 Public Works Administration 3510 Public Works Administration	0.00	01-3510-52100-00000-00000 BUILDING MAINT. & REPAIR	465.50
0041945	FLEETPRO INC	Invoices 607098, 607099, 614393, 614394, 618196, 620172	3510 Public Works Administration 3510 Public Works Administration 3510 Public Works Administration 3510 Public Works Administration 3510 Public Works Administration 3510 Public Works Administration	4,320.60	01-3510-51000-00000-00000 PREVENTIVE VEHICLE & MAINT.	4320.60
EFT	JACKSON LEWIS P.C	SPECIAL COUNSEL FEES -06/22	1510 City Administration	0.00	01-1510-50301-00000-00000 SPECIAL COUNSEL EXPENSES	2190.00
0041946	PENNMARVA INC	6318 WESTBROOK DR. - NEW COOLER INSTALL	3510 Public Works Administration	867.79	01-3510-52100-00000-00000 BUILDING MAINT. & REPAIR	867.79
0041947	PRECISION TESTING INC	3RD PARTY INSPECTION	3510 Public Works Administration	800.00	01-3510-52200-00000-00000 Gasoline Tank Maint.	800.00
0041948	QUILL CORPORATION	DUSTER (1), TAPE (1),NOTARY RECORD BOOK (1), PAPER (2 BOXES), WITE OUT (1) - ACC# 5817433	1510 City Administration	147.24	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	147.24
0041949	ROBERTS OXYGEN COMPANY INC	OXYGEN (1), CLAMPS WITH PAD (1) ZIP CUT- OFF WHEEL (25)	3510 Public Works Administration	181.75	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	181.75
0041950	SHRED-IT USA	MONTHLY SHREDDING SERVICES - CUST# 1000133049	1510 City Administration	185.71	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	185.71
EFT	STAPLES ADVANTAGE	OFFICE SUPPLIES - CODE - CUST# DC 1823375	1510 City Administration	0.00	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	521.70

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0041951	THE HILLMAN GROUP, INC	Refund: REFUND DUE TO REASSESSMENT OF PERSONAL PROPERTY TAX - FY 2022		348.32		
0041952	VERIZON A/C # 755-300-184-0001-65	6016 PRINCESS GARDEN PKWY - ACC# 755-300-184-0001-65 - 07/11 - 8/10	1510 City Administration	119.99	01-1510-54010-00000-00000 TELEPHONES	119.99
0041953	WASHINGTON GAS	Invoices 2206 - 003822, 2206 - 3613886	1510 City Administration	251.69	01-1510-54060-00000-00000 UTILITY-NATURAL GAS	212.31
					01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	39.38
0041954	WILLIAM GLEASON	TRAINING FOR POLICE OFFICERS - USE OF FORCE/DE-ESCALATION TRAINING	3010 Police Administration	600.00	01-3010-53520-00000-00000 EMPLOYEE TRAINING	600.00

Total for Check Run: 77,059.59

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<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Dept</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal		131,703.78	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-131703.78
0041955	ALL ROADS KENWORTH DC, LLC	CLEANBLUE (1)	3510 Public Works Administration	359.51	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	359.51
0041956	APPLICANT POOL	QUARTERLY APPLICANT POOL	1530 Human Resources	447.00	01-1530-50400-00000-00000 RECRUITING	447.00
0041957	AUTOZONE STORES LLC	Invoices 1833401740, 1833402024, 1833410545	3510 Public Works Administration 3510 Public Works Administration	325.90	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	325.90
EFT	CHESAPEAKE FORD OF DC	Invoices 276739, 276740	3510 Public Works Administration 3510 Public Works Administration	0.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	185.31
EFT	CINTAS CORPORATION LOC 41	Invoices 4123674146, 4126248519, 4126250176, 4126382847	3510 Public Works Administration 1510 City Administration 3510 Public Works Administration 3510 Public Works Administration	0.00	01-1510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-53570-00000-00000 UNIFORMS	322.73 99.78 727.37
0041958	DARCARS CHR JEEP DODGE OF NC	2018 RAM - BOLT (16)	3510 Public Works Administration	46.08	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	46.08
0041959	EVELYN DEY	REFUND ON MULTIPURPOSE ROOM RENTAL DEPOSIT - 07/23	1510 City Administration	100.00	01-0000-22260-00000-00000 MUNICIPAL ROOM PAYABLE	100.00
0041960	FLEETPRO INC	Invoices 599835, 599837, 604524, 607111, 614461, 620408, 620409, 620412, 620417, 620418	3510 Public Works Administration 3510 Public Works Administration 3510 Public Works Administration 3510 Public Works Administration 3510 Public Works Administration 3510 Public Works Administration	5,959.10	01-3510-51000-00000-00000 PREVENTIVE VEHICLE & MAINT.	5959.10

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0041961	HALL, TERRY	REFUND OF MULTIPURPOSE ROOM RENTAL DEPOSIT - 6/25	1510 City Administration	100.00	01-0000-22260-00000-00000 MUNICIPAL ROOM PAYABLE	100.00
0041962	KOHLER EQUIPMENT	Invoices 354392, 355122	3810 Public Works Grounds Maintenance 3810 Public Works Grounds Maintenance	348.11	01-3810-52210-00000-00000 EQUIPMENT REPAIR & MAINTENANCE	348.11
EFT	LOCAL GOVT. INSURANCE TRUST	GENERAL LIABILITY - FY 2023	1510 City Administration	0.00	01-1510-50700-00000-00000 GENERAL LIABILITY INSURANCE 01-1510-50720-00000-00000 PUBLIC OFFICIALS LIABILITY & BONDING 01-3010-50700-00000-00000 GENERAL LIABILITY INSURANCE 01-3010-50710-00000-00000 AUTO INSURANCE 01-3510-50700-00000-00000 GENERAL LIABILITY INSURANCE	7245.00 7928.00 39489.00 64202.00 7928.00
0041963	MARTY MOWS	PARKS CONTRACTUAL - DITCHES 2022	3810 Public Works Grounds Maintenance	1,148.00	01-3810-51130-00000-00000 PARKS CONTRACTUAL	1148.00
0041964	MARYLAND MAYORS' ASSOCIATION	ANNUAL DUES - 07/22 - 06/23 - P. NEMBARD	1110 Mayor & City Council	100.00	01-1110-53510-00000-00000 DUES & SUBSCRIPTIONS	100.00
0041965	METROPOLITAN LIFE INSURANCE COMPANY	DENTAL INSURANCE - 08/22	1530 Human Resources	2,837.64	01-0000-15300-00000-00000 PREPAID ITEMS	2837.64
EFT	P & H AUTO - ELECTRIC INC.	Invoices 239244, 239256	3510 Public Works Administration 1510 City Administration	0.00	01-2510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE 01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	115.99 179.99
0041966	PENNMARVA INC	6016 PRINCESS GARDEN - PIPE REPAIR	1510 City Administration	384.98	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	384.98
0041967	PEPCO	Invoices 200041900598, 200191856587, 200221853124, 200391815351, 200401817141, 200591775617, 200591775618, 200591775620, 200641757161, 201040090236, 201050090266, 201080090779,	3610 Public Works Infrastructure Maintenance 1510 City Administration 3610 Public Works Sanitation 3610 Public Works Infrastructure Maintenance	1,947.17	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING 01-3510-54050-00000-00000 UTILITY - ELECTRICITY 01-3610-51210-00000-00000 STREET LIGHTING	168.76 1516.33 262.08

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0041968	PRINCE GEORGE'S COUNTY	Invoices 03-2022, 32142203	3710 Public Works Sanitation 3710 Public Works Sanitation	19,421.03	01-3710-511100-00000-00000 LANDFILL FEES-COUNTY	19421.03
EFT	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE & AD&D PREMIUM - 08/22	1530 Human Resources	0.00	01-0000-153000-00000-00000 PREPAID ITEMS	3280.61
0041969	THE PRINCE GEORGE'S POST, INC	SPECIAL ELECTION ADVERTISEMENT - 08/10/22	1510 City Administration	160.00	01-1510-54430-00000-00000 ELECTION	160.00
0041970	URBINA, BRIANA	REIMBURSEMENT FOR SUMMER MML CONFERENCE 2022- TRAVEL & MEALS	1110 Mayor & City Council	233.58	01-1110-53540-00000-00000 TRAVEL & MEETINGS	233.58
0041971	WASHINGTON GAS	Invoices 2206 - 055198, 2206 - 055354	3510 Public Works Administration 3510 Public Works Administration	162.61	01-3510-54060-00000-00000 UTILITY - NATURAL GAS	162.61
0041972	WASHINGTON SUBURBAN SANITARY COMMISSION	Invoices 2206 - 430000, 2206 - 5613310000, 2206 - 8740000, 2207 - 10000	3510 Public Works Administration 1510 City Administration 3510 Public Works Administration	2,218.15	01-1510-54070-00000-00000 UTILITY-WATER BUILDING 01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING 01-3510-54070-00000-00000 UTILITY - WATER	1797.62 110.48 310.05
0041973	XEROX CORPORATION	Invoices 016414267, 016641845	3510 Public Works Administration 1510 City Administration	592.47	01-1510-50760-00000-00000 OFFICE EQUIPMENT CONTRACTS 01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING 01-3510-50760-00000-00000 OFFICE EQUIPMENT CONTRACTS 01-3510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	307.77 100.80 167.84 16.06

Total for Check Run: 168,595.11

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