



CITY COUNCIL WORKSHOP MEETING AGENDA
VIRTUAL MEETING
WEDNESDAY, JANUARY 5, 2022, 7:00 P.M.

This Agenda is subject to change. If this agenda is modified it will be reposted to the City of New Carrollton's website: www.newcarrolltonmd.gov. If you have any questions please contact the City Clerk at (301) 459-6100.

Items for discussion

- 1. Call to Order**
- 2. Report of the Mayor and Administration**
- 3. Council Questions/Council Announcements**
- 4. Current Residential Parking Suggestions/Discussion/Path Forward**
- 5. Discussion of Standard Proclamations**
- 6. FY22 Budget Amendment Suggestions**
- 7. Four Cities Coalition Meeting (January 27, 2022 – hosted virtually by the City of College Park) Agenda Items**
- 8. City of New Carrollton FY2023 Budget Schedule**
- 9. Meeting Minutes**
 - a.) Council Workshop Meeting Minutes (December 13, 2021)
 - b.) Council Legislative Meeting Minutes (December 15, 2021)
- 10. Public Comment – (Residents' Concerns, Audience Participation and Phone Calls) When addressing the Council please state your name and address for the record.**
- 11. Adjournment**

PLEASE NOTE: This meeting of the City of New Carrollton Council will be a virtual meeting. Anyone interested in listening to the meeting will be able to by calling the following number: **301-715-8592 with code 977 1341 1885**. You do not need a participant code. If you want to join the meeting via the Computer click on the link to join the Zoom Meeting: <https://zoom.us/j/97713411885> Meeting ID: 977 1341 1885. If you have comments for the Council please email them to City Clerk Doug Barber at dbarber@newcarrolltonmd.gov by 3:00 p.m. the day of the meeting.



CITY OF NEW CARROLLTON

6016 PRINCESS GARDEN PARKWAY • NEW CARROLLTON, MARYLAND 20784-2898
Phone (301) 459-6100 Fax (301) 459-8172

MEMORANDUM

TO: The City Council of New Carrollton
VIA: Phelecia E. Nembhard, Mayor
FROM: Latasha C. Gatling, City Administrative Officer
DATE: December 30, 2021
RE: FY 2023 Budget Review and Adoption Schedule

In the past, when reviewing the proposed budget for the upcoming fiscal year, the City Council has reviewed the Revenues & Resources, Non-Departmental Expenditures and the General Government sections of the proposed budget on one night, the Public Safety Budget on a second night and the Public Works Budget on a third night. When considering the FY 2021 Budget, the City Council conducted its review a little differently, as it met on one night from 5:00 p.m. until approximately 10:00 p.m. to review the entire proposed budget, and then reconvened on another night for a brief period of time to complete its review.

Subsequently, when considering the FY 2022 Budget, the City Council conducted its review differently, as it met over four nights. Revenues & Resources and on-Departmental Expenditure having their own night, then three additional nights (one each for General Government, Public Safety and Public Works). The question for Council is how does it want to proceed with its review of the FY 2023 Budget.

The City Council has the following three options with respect to its review of the FY 2023 Budget:

1. Review the various components of the budget over three nights as outlined above and proposed in the schedule attached as Exhibit A.
2. Review the entire budget in one meeting, which meeting could be scheduled on a weekday or a Saturday. Such a meeting would likely require a commitment of six hours (based upon previous year's efforts).
3. Divide the review of the budget into four parts, rather than three, with Revenues & Resources and Non-Departmental Expenditures having their own night, then three additional nights (one each for General Government, Public Safety and Public Works) as set forth in the attached Exhibit B.

Please advise how the Council wishes to proceed with its review of the FY 2023 Budget.



CITY COUNCIL OF NEW CARROLLTON
FY 2022 BUDGET ADOPTION TIMETABLE

Wednesday March 30, 2022	FY 2023 Budget Book Submitted to City Council
Wednesday April 6, 2022	City Council Work Session Budget: Public Safety (Police Department)
Monday, April 18, 2022	City Council Work Session Budget: Public Works & Statistical & Support Information
Wednesday, April 20, 2021	Special City Council Work Session Budget: Revenues & Resources, Non-Departmental Expenditures, and General Government Council Legislative Meeting
Wednesday, May 4, 2022	City Council Work Session Special Council Legislative Meeting Budget: Introduction of Budget Ordinance
Monday, May 16, 2022	City Council Work Session Special Council Legislative Meeting Public Hearing: Budget Ordinance for FY 2023, Fees, Fine and CIP Possible Public Hearing: Constant Yield Tax Rate
Wednesday, May 18, 2022	City Council Legislative Session Adoption of Budget Swearing-In Ceremony for Newly Elected Councilmembers
Wednesday, June 1, 2022	City Council Work Session Special City Council Legislative Meeting (If needed)
Friday, July 1, 2022	Official FY 2023 Budget Book Released to Public

EXHIBIT B



**CITY COUNCIL OF NEW CARROLLTON
FY 2022 BUDGET ADOPTION TIMETABLE**

Wednesday March 30, 2022	FY 2023 Budget Book Submitted to City Council
Wednesday April 6, 2022	City Council Work Session Budget: Revenues and Resources
Monday, April 11, 2022	Special City Council Work Session Budget: Public Safety
Monday, April 18, 2022	City Council Work Session Budget: Public Works & Statistical & Support Information
Wednesday, April 20, 2022	Special Council Work Session Budget: Non-Departmental Expenditures and General Government Council Legislative Meeting
Wednesday, May 4, 2022	City Council Work Session Special Council Legislative Meeting Budget: Introduction of Budget Ordinance
Monday, May 16, 2022	City Council Work Session Special Council Legislative Meeting Public Hearing: Budget Ordinance for FY 2023, Schedule of Fees, Fines and CIP Possible Public Hearing: Constant Yield Tax Rate
Wednesday, May 18, 2022	City Council Legislative Session Adoption of Budget Swearing-In Ceremony for Newly Elected Councilmembers
Wednesday, June 1, 2022	City Council Work Session Special City Council Legislative Meeting (If needed)
Friday, July 1, 2021	Official FY 2023 Budget Book Released to Public

**CITY OF NEW CARROLLTON MINUTES
COUNCIL WORKSHOP MEETING
MONDAY, DECEMBER 13, 2021**

The Council Workshop Meeting was held at 6:37 p.m., on Monday, December 13, 2021, as a virtual meeting. Attending were Chair Cynthia DB Mills, Councilmembers, Allyne Hooks (6:52 p.m.), Katrina R. Dodro and Briana Urbina, Mayor Phelecia Nembhard, City Administrative Officer Latasha Gatling, Assistant City Administrative Officer Michael McMahon, Information Technology Administrator Andrew Facey, Chief of Police David G. Rice, Director of Public Works Andre Triplett, and City Clerk Doug Barber. Councilmember Sarah Potter Robbins was absent.

1. CALL TO ORDER

Chair Mills welcomed everyone and called the meeting to order.

2. MOTION TO GO INTO A CLOSED MEETING

Motion: Ms. Dodro moved that the City Council adjourn into a Closed Meeting, in accordance with the General Provisions Article of the Annotated Code of Maryland, §3-305 (b) (9) to conduct collective bargaining negotiation or consider matters that relate to the negotiations (Collective Bargaining Agreement), There was no second to the motion to go into a Closed Meeting.

Note for the Record: The City Council did not go into a Closed Meeting as scheduled on Monday, December 13, 2021.

3. REPORT OF THE MAYOR AND ADMINISTRATION

City Administrative Officer Gatling provided an official written report to the City Council. Ms. Gatling noted that the City of New Carrollton continued to develop an ARPA Implementation Plan and are preparing public workshop notices. Ms. Gatling advised that the City continues to develop an annexation strategy for properties along the Annapolis Road (Route 450) corridor. Ms. Gatling closed her report by noting the meetings and events she had attended as well as Assistant City Administrative Officer McMahon.

Director of Public Works Triplett provided an official written report to the City Council. Mr. Triplett provided a detailed update on the installation of the foot bridge at Carrollton Parkway. Mr. Triplett closed his report by providing the monthly stats for November 2021.

Chief of Police Rice had no official report. Chief Rice provide the City Council with updates and an in-depth over view of the 2021 Santa with a Badge program. Chief Rice closed his report by noting due to technical issues with Prince George's County Police systems that he would be providing the police stats for November 2021, via email at a later date.

Mayor Nembhard had no report. Mayor Nembhard requested time at the Council Legislative Meeting scheduled for Wednesday, December 15, 2021, for her to provide her report to the City Council.

4. COUNCIL QUESTIONS/COUNCIL ANNOUNCEMENTS

Ms. Mills addressed her concerns with the City Council regarding the handling of City business through email.

Ms. Urbina updated the City Council on her work on the Maryland Municipal Leagues' (MML) Engagement and Outreach Committee and the proposed addition to the MML Banner City requirement. Ms. Urbina noted her concerns with being reprimanded by the City Council on her actions.

Ms. Urbina moved to remove Ms. Mill as the chair of the City Council and replaced with Ms. Hooks as the City Council Chair. City Clerk Barber advised that the City Council were in a Council Workshop Meeting and official action can only take place in a Council Legislative Meeting.

Ms. Dodro advised the City Council on the work of the Maryland Municipal League (MML) Hometown Emergency Preparedness Committee (HEPAC), as she currently serves as a committee member.

5. PROCLAMATION – NATIONAL SCHOOL CHOICE WEEK (JANUARY 23-29, 2022)

Ms. Dodro, Ms. Urbina, and Ms. Hooks stated that they were not in support of the proposed National School Choice Week proclamation. Ms. Mills advised the proposed proclamation would not move forward to the Council Legislative Meeting.

6. MEETING MINUTES

- a) City Council Workshop Meeting Minutes (November 3, 2021)
- b) City Council Workshop Meeting Minutes (November 15, 2021)
- c) City Council Legislative Meeting Minutes (November 17, 2021)

City Clerk Barber informed the City Council that the minutes from November 2021 had been provided to the City Council for their review and comments.

7. REVIEW OF PAID BILLS

Batch # 1 (November 12, 2021); Batch # 2 (November 19, 2021); and Batch # 3 (December 2, 2021)

Chair Mills advised the City Councilmembers to review the paid bills and to contact the City Staff with any questions.

8. PUBLIC COMMENT - RESIDENTS' CONCERNS, AUDIENCE PARTICIPATION AND TELEPHONE CALLS

Ms. Clemmie Linville, addressed her comments and concerns with the current Councilmembers and encouraged them to work together.

Ms. June Garrett, addressed her comments and concerns with the current Councilmembers and encouraged them to work together, as they were elected by the residents of New Carrollton.

9. REQUEST FOR FUTURE AGENDA ITEMS

Ms. Dodro requested clarification to the comments made by the resident's comments during the meeting.

Ms. Urbina requested that the City Council review proposed State of Maryland legislation and decided as City Council on what to support. Ms. Urbina also requested a Closed Meeting regarding the COVID-19 vaccine mandate and retention of employees.

Ms. Hooks requested what was on the proposed Future Agenda Item list, and who like to see the list and try to have the City Council prioritize the list.

Ms. Dodro noted that she heard City Clerk Barber was leaving employment with the City. Ms. Dodo thanked City Clerk Barber for all his work he has done in the City of New Carrollton and wished him all the best.

10. ADJOURNMENT

There being no further business, Ms. Hooks moved to adjourn the Council Workshop Meeting of Monday, December 13, 2021, seconded by Ms. Urbina. The motion was approved (4-0-0).

The meeting ended at 7:19 p.m.

Respectfully submitted,

Douglass A. Barber, MMC
City Clerk

Adopted by the City Council on _____.

Note: The official recording of the City of New Carrollton's Council Workshop Meeting of Monday, December 13, 2021, has been posted to the City of New Carrollton's website.

**CITY OF NEW CARROLLTON MINUTES
COUNCIL LEGISLATIVE MEETING
WEDNESDAY, DECEMBER 15, 2021**

The Council Legislative Meeting was held at 7:07 p.m., on Wednesday, December 15, 2021, as a virtual meeting. Attending were Chair Cynthia DB Mills, Councilmembers, Allyne Hooks, Sarah Potter Robbins, Katrina R. Dodro, and Briana Urbina, Mayor Phelecia Nembhard, City Administrative Officer Latasha Gatling, Assistant City Administrative Officer Michael McMahon, Chief of Police Rice, Director of Public Works Andre Triplett, Information Technology Administrator Andrew Facey and City Clerk Doug Barber.

1. CALL TO ORDER

Chair Mills welcomed everyone and called the meeting to order.

2. MEETING MINUTES

- a) Council Workshop Meeting Minutes (November 3, 2021)
- b) Council Workshop Meeting Minutes (November 15, 2021)
- c) Council Legislative Meeting Minutes (November 17, 2021)

Motion: Ms. Hooks moved that the following Council Meeting Minutes be approved: Council Workshop Meeting Minutes (November 3, 2021), Council Workshop Meeting Minutes (November 15, 2021) and Council Legislative Meeting Minutes (November 17, 2021). Ms. Urbina seconded the motion. There was no discussion. Ms. Mills called for the vote. The motion was approved (4-0-1). Ms. Robbins abstained from the vote.

3. COUNCIL QUESTIONS/COUNCIL ANNOUNCEMENTS

Ms. Dodro encourage all to stay safe and healthy during COVID-19, and during the holiday season.

Ms. Hooks encourage all to remain safe as the rise in COVID-19 cases have closed area schools. Ms. Mills wished everyone a Happy Holiday.

Ms. Urbina requested to add a motion to the agenda to remove Ms. Mills as Council Chair and name Ms. Hooks as the City Council Chair. Ms. Hooks advised that she does not want the position and hopes the Council can work together moving forward. Ms. Urbina noted she would then nominate Ms. Dodro as Council Chair.

Ms. Mills addressed the concerns and advised the City Council she is running the meetings by Roberts Rules of Order, and just wanted people to be respectful of others and their time while speaking, and not be repetitive.

4. **ADDITIONS TO THE AGENDA BY THE COUNCIL**

Ms. Mills noted that the Ms. Urbina request to have the re-organization of the City Council be placed under new business.

5. **OLD BUSINESS**

There was no old business.

6. **NEW BUSINESS**

Re-Organization of the City Council

Motion: Ms. Urbina moved that the City Council of New Carrollton remove Ms. Mills as Council Chair and make Ms. Dodro the chair of the City Council. Ms. Dodro seconded the motion. The Council discussed the issue at length addressing their comments and concerns with the current state of the City Council and the perception to the City of New Carrollton residents. Chair Mills called for the vote. The motion failed (2-3-0). Ms. Robbins, Ms. Hooks, and Ms. Mills voted against.

Chief Rice addressed the issue of the Collective Bargaining Agreement (CBA) and along with City Administrative Officer Gatling clarified the proposed CBA agreement to the Councilmembers. Ms. Gatling advised the Councilmembers that she could speak to the agreement, and note the second of the City of New Carrollton Charter which outlines the negotiations procedures, which were adopted by the City of New Carrollton Council in 2020.

Collective Bargaining Agreement (CBA)

Motion: Ms. Dodro moved that the City Council of New Carrollton approve the Collective Bargaining Agreement (CBA). Ms. Robbins seconded the motion. The Council discussed the issue and stated their support. Ms. Mills called for the vote. The motion was approved (5-0-0)

7. **ADJOURNMENT**

There being no further business, Ms. Dodro moved to adjourn the Council Legislative Meeting of Wednesday, December 15, 2021, seconded by Ms. Urbina. The motion was approved (5-0-0).

The meeting adjourned at 7:48 p.m.

Respectfully submitted,

Douglass A. Barber, MMC

City Clerk

Adopted by the Council on _____.

Note: The official recording of the City of New Carrollton's Council Legislative Meeting of Wednesday, December 15, 2021, has been posted to the City of New Carrollton's website.