



**CITY COUNCIL WORKSHOP MEETING AGENDA**  
**\*VIRTUAL MEETING\***  
**TUESDAY, JANUARY 18, 2022, 7:00 P.M.**

This Agenda is subject to change. If this agenda is modified it will be reposted to the City of New Carrollton’s website: [www.newcarrolltonmd.gov](http://www.newcarrolltonmd.gov). If you have any questions please contact the City Clerk at (301) 459-6100.

**Items for discussion**

1. **Call to Order** (5 Minutes)
2. **Report of the Mayor and Administration** (15 Minutes)
3. **Council Questions/Council Announcements** (10 Minutes)
4. **Proclamation Black History Month – February 2022** (5 Minutes)
5. **Discuss Hyattsville Parking Example** (5 Minutes)
6. **Endorsement of Sustainable Maryland (Michael)** (5 Minutes)
7. **FY 2023 Budget – Council Input** (15 Minutes)
8. **Meeting Minutes** (5 Minutes)
  - a.) Council Workshop Meeting Minutes (December 13, 2021)
  - b.) Council Legislative Meeting Minutes (December 15, 2021)
9. **Review of Paid Bills** (5 Minutes)

Batch #1 (December 17, 2021); Batch #2 (December 23, 2021);  
Batch #3 (December 31, 2021)
10. **Public Comment – (Residents’ Concerns, Audience Participation and Phone Calls) When addressing the Council please state your name and address for the record.** (10 Minutes)  
(2 Minutes per person)
11. **Request for Future Agenda Items**
12. **Adjournment** (5 Minutes)

**PLEASE NOTE:** This meeting of the City of New Carrollton Council will be a virtual meeting. Anyone interested in listening to the meeting will be able to by calling the following number: **301-715-8592 with code 824 5152 1303**. You do not need a participant code. If you want to join the meeting via the Computer click on the link to join Zoom Meeting <https://us06web.zoom.us/j/82451521303> Meeting ID: 824 5152 1303. If you have comments for the Council please email them to City Clerk Doug Barber at [dbarber@newcarrolltonmd.gov](mailto:dbarber@newcarrolltonmd.gov) by 3:00 p.m. the day of the meeting. (1 Minute)



## **MEMORANDUM**

To: Mayor and City Council  
From: Latasha C. Gatling, City Administrative Officer  
Cc: Department Heads  
Re: December 2021 City Administrative Officer's Report  
Date: January 5, 2022

---

### **Administration**

- Preparations for the FY23 Budget have begun.
- A Pre-Bid Meeting was held for contractors interested in submitting a RFP for the Municipal Center Restroom Upgrade.
- Attended Senator Ben Cardin's Earmark Informational Session.
- Bids for the Audio Visual Room Upgrade were received and are currently being reviewed.
- Attended a kick-off meeting with Forerunner Technologies to map out the course of action as we transition to the new telephone system.
- Developed an ARPA Implementation Plan to include Webpage, Public Workshops and a Survey
- Began research into re-certification of the City's Sustainable Municipal designation
- Submitted a CDBG application for PY 48 funds to re-asphalt roadways in Frenchman's Creek
- Participated in a number of webinars hosted by the U.S. SBA, Maryland Nonprofit Association and the MML on APRA funding
- Continued development of an annexation strategy for properties along Annapolis Road

### **City Clerk**

#### **Events:**

The City of New Carrollton's 2021 Holiday Decorating Contest was judged on Monday, December 6, 2021. The following homes were selected as winners: 8309 Cathedral Avenue; 8504 Caswell Place; 6112 85<sup>th</sup> Place; 8325 Quentin Street; 6403 Kaslo Court; 7417 Longbranch Drive; 6403 Lamont Drive; 8323 Quentin Street and 5415 84<sup>th</sup> Place. Thanks to all who participated and a special thanks to our volunteer judges.

### **Social Media Report**

No report

### **Human Resources**

The HR December work 2021 report is as follows:

Due to COVID and in lieu of a holiday party, HR worked to ensure all active employees received a message of appreciation and a \$100 holiday bonus that was paid on December 17th. The bonus payouts were included in the employee gifts budget line item. HR also facilitated recognizing several City employees who reached milestone years of service.

During this month, HR began recruitment efforts for the critical City Clerk and Human Resources Assistant vacancies.

In the continued spirit of wellness during the busy and sometimes stressful holiday season, HR distributed CIGNA and BHS EAP resources and information to all City employees.

### **Finance and Accounting**

Attached is the Monthly Budget Report: FY 20212 December 2021.



**PROCLAMATION  
BLACK HISTORY MONTH  
FEBRUARY 2022**

**WHEREAS,** During Black History Month, we celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

**WHEREAS,** Black History Month grew out of the establishment, in 1926, of Negro History Week by Carter G. Woodson and the Association for the Study of African American Life and History; and

**WHEREAS,** the 2022 national theme for the observance is “Black Health and Wellness;” focusing on the importance of Black Health and Wellness. Acknowledging the legacy of not only Black scholars and medical practitioners in Western medicine, but also other ways of knowing (e.g., birth workers, doulas, midwives, naturopaths, herbalists, etc.) throughout the African Diaspora. The 2022 theme considers activities, rituals and initiatives that Black communities have done to be well; and

**WHEREAS,** the City of New Carrollton continues to work toward becoming an inclusive community in which all citizens—past, present, and future—are respected and recognized for their contributions and potential contributions to our community, the state, the country, and the world; and

**WHEREAS,** the City of New Carrollton is proud to honor the history and contributions of African Americans in our community, throughout our state, and nation.

**NOW, THEREFORE, BE IT PROCLAIMED** that the City Council of New Carrollton does hereby proclaim the month of February, 2022 in the City of New Carrollton as “Black History Month” and do encourage all residents to celebrate our diverse heritage and culture, and continue our efforts to create a world that is more just, peaceful, and prosperous for all.

**INTRODUCED AND PASSED** by the Council of New Carrollton at the Council Legislative Meeting on January 19, 2022.

---

Phelecia E. Nembhard, Mayor

---

Sarah Potter Robbins, Mayor Pro-Tem

---

Cynthia DB Mills, Chair

---

Allyne Hooks, Vice Chair

---

Katrina Dodro, Alternate Treasurer

---

Briana Urbina, Councilmember

**DATE:** \_\_\_\_\_

**[SEAL]**

**ATTEST:**

\_\_\_\_\_  
Latasha C. Gatling

**EXHIBIT B**



---

**CITY COUNCIL OF NEW CARROLLTON  
FY 2023 BUDGET ADOPTION TIMETABLE**

---

<b>Wednesday March 30, 2022</b>	<b>FY 2023 Budget Book Submitted to City Council</b>
<b>Wednesday April 6, 2022</b>	City Council Work Session Budget: Revenues and Resources
<b>Monday, April 11, 2022</b>	Special City Council Work Session Budget: Public Safety
<b>Monday, April 18, 2022</b>	City Council Work Session Budget: Public Works & Statistical & Support Information Budget: Public Input/Comments
<b>Wednesday, April 20, 2022</b>	Special Council Work Session Budget: Non-Departmental Expenditures and General Government Council Legislative Meeting
<b>Wednesday, May 4, 2022</b>	City Council Work Session Special Council Legislative Meeting Budget: Introduction of Budget Ordinance
<b>Monday, May 16, 2022</b>	City Council Work Session Special Council Legislative Meeting <b>Public Hearing:</b> Budget Ordinance for FY 2023, Schedule of Fees, Fines and CIP <b>Possible Public Hearing:</b> Constant Yield Tax Rate
<b>Wednesday, May 18, 2022</b>	City Council Legislative Session Adoption of Budget
<b>Wednesday, June 1, 2022</b>	City Council Work Session Special City Council Legislative Meeting (If needed)
<b>Friday, July 1, 2021</b>	Official FY 2023 Budget Book Released to Public

**CITY OF NEW CARROLLTON MINUTES  
COUNCIL WORKSHOP MEETING  
MONDAY, DECEMBER 13, 2021**

The Council Workshop Meeting was held at 6:37 p.m., on Monday, December 13, 2021, as a virtual meeting. Attending were Chair Cynthia DB Mills, Councilmembers, Allyne Hooks (6:52 p.m.), Katrina R. Dodro and Briana Urbina, Mayor Phelecia Nembhard, City Administrative Officer Latasha Gatling, Assistant City Administrative Officer Michael McMahon, Information Technology Administrator Andrew Facey, Chief of Police David G. Rice, Director of Public Works Andre Triplett, and City Clerk Doug Barber. Councilmember Sarah Potter Robbins was absent.

**1. CALL TO ORDER**

Chair Mills welcomed everyone and called the meeting to order.

**2. MOTION TO GO INTO A CLOSED MEETING**

Motion: Ms. Dodro moved that the City Council adjourn into a Closed Meeting, in accordance with the General Provisions Article of the Annotated Code of Maryland, §3-305 (b) (9) to conduct collective bargaining negotiation or consider matters that relate to the negotiations (Collective Bargaining Agreement), There was no second to the motion to go into a Closed Meeting.

Note for the Record: The City Council did not go into a Closed Meeting as scheduled on Monday, December 13, 2021.

**3. REPORT OF THE MAYOR AND ADMINISTRATION**

City Administrative Officer Gatling provided an official written report to the City Council. Ms. Gatling noted that the City of New Carrollton continued to develop an ARPA Implementation Plan and are preparing public workshop notices. Ms. Gatling advised that the City continues to develop an annexation strategy for properties along the Annapolis Road (Route 450) corridor. Ms. Gatling closed her report by noting the meetings and events she had attended as well as Assistant City Administrative Officer McMahon.

Director of Public Works Triplett provided an official written report to the City Council. Mr. Triplett provided a detailed update on the installation of the foot bridge at Carrollton Parkway. Mr. Triplett closed his report by providing the monthly stats for November 2021.

Chief of Police Rice had no official report. Chief Rice provide the City Council with updates and an in-depth over view of the 2021 Santa with a Badge program. Chief Rice closed his report by noting due to technical issues with Prince George's County Police systems that he would be providing the police stats for November 2021, via email at a later date.

Mayor Nembhard had no report. Mayor Nembhard requested time at the Council Legislative Meeting scheduled for Wednesday, December 15, 2021, for her to provide her report to the City Council.

**4. COUNCIL QUESTIONS/COUNCIL ANNOUNCEMENTS**

Ms. Mills addressed her concerns with the City Council regarding the handling of City business through email.

Ms. Urbina updated the City Council on her work on the Maryland Municipal Leagues' (MML) Engagement and Outreach Committee and the proposed addition to the MML Banner City requirement. Ms. Urbina noted her concerns with being reprimanded by the City Council on her actions.

Ms. Urbina moved to remove Ms. Mill as the chair of the City Council and replaced with Ms. Hooks as the City Council Chair. City Clerk Barber advised that the City Council were in a Council Workshop Meeting and official action can only take place in a Council Legislative Meeting.

Ms. Dodro advised the City Council on the work of the Maryland Municipal League (MML) Hometown Emergency Preparedness Committee (HEPAC), as she currently serves as a committee member.

**5. PROCLAMATION – NATIONAL SCHOOL CHOICE WEEK (JANUARY 23-29, 2022)**

Ms. Dodro, Ms. Urbina, and Ms. Hooks stated that they were not in support of the proposed National School Choice Week proclamation. Ms. Mills advised the proposed proclamation would not move forward to the Council Legislative Meeting.

**6. MEETING MINUTES**

- a) City Council Workshop Meeting Minutes (November 3, 2021)
- b) City Council Workshop Meeting Minutes (November 15, 2021)
- c) City Council Legislative Meeting Minutes (November 17, 2021)

City Clerk Barber informed the City Council that the minutes from November 2021 had been provided to the City Council for their review and comments.

**7. REVIEW OF PAID BILLS**

Batch # 1 (November 12, 2021); Batch # 2 (November 19, 2021); and Batch # 3 (December 2, 2021)

Chair Mills advised the City Councilmembers to review the paid bills and to contact the City Staff with any questions.

**8. PUBLIC COMMENT - RESIDENTS' CONCERNS, AUDIENCE PARTICIPATION AND TELEPHONE CALLS**

Ms. Clemmie Linville, addressed her comments and concerns with the current Councilmembers and encouraged them to work together.



Ms. June Garrett, addressed her comments and concerns with the current Councilmembers and encouraged them to work together, as they were elected by the residents of New Carrollton.

**9. REQUEST FOR FUTURE AGENDA ITEMS**

Ms. Dodro requested clarification to the comments made by the resident's comments during the meeting.

Ms. Urbina requested that the City Council review proposed State of Maryland legislation and decided as City Council on what to support. Ms. Urbina also requested a Closed Meeting regarding the COVID-19 vaccine mandate and retention of employees.

Ms. Hooks requested what was on the proposed Future Agenda Item list, and who like to see the list and try to have the City Council prioritize the list.

Ms. Dodro noted that she heard City Clerk Barber was leaving employment with the City. Ms. Dodo thanked City Clerk Barber for all his work he has done in the City of New Carrollton and wished him all the best.

**10. ADJOURNMENT**

There being no further business, Ms. Hooks moved to adjourn the Council Workshop Meeting of Monday, December 13, 2021, seconded by Ms. Urbina. The motion was approved (4-0-0).

The meeting ended at 7:19 p.m.

Respectfully submitted,

Douglass A. Barber, MMC  
City Clerk

Adopted by the City Council on \_\_\_\_\_.

Note: The official recording of the City of New Carrollton's Council Workshop Meeting of Monday, December 13, 2021, has been posted to the City of New Carrollton's website.

**CITY OF NEW CARROLLTON MINUTES  
COUNCIL LEGISLATIVE MEETING  
WEDNESDAY, DECEMBER 15, 2021**

The Council Legislative Meeting was held at 7:07 p.m., on Wednesday, December 15, 2021, as a virtual meeting. Attending were Chair Cynthia DB Mills, Councilmembers, Allyne Hooks, Sarah Potter Robbins, Katrina R. Dodro, and Briana Urbina, Mayor Phelecia Nembhard, City Administrative Officer Latasha Gatling, Assistant City Administrative Officer Michael McMahon, Chief of Police Rice, Director of Public Works Andre Triplett, Information Technology Administrator Andrew Facey and City Clerk Doug Barber.

**1. CALL TO ORDER**

Chair Mills welcomed everyone and called the meeting to order.

**2. MEETING MINUTES**

- a) Council Workshop Meeting Minutes (November 3, 2021)
- b) Council Workshop Meeting Minutes (November 15, 2021)
- c) Council Legislative Meeting Minutes (November 17, 2021)

**Motion:** Ms. Hooks moved that the following Council Meeting Minutes be approved: Council Workshop Meeting Minutes (November 3, 2021), Council Workshop Meeting Minutes (November 15, 2021) and Council Legislative Meeting Minutes (November 17, 2021). Ms. Urbina seconded the motion. There was no discussion. Ms. Mills called for the vote. The motion was approved (4-0-1). Ms. Robbins abstained from the vote.

**3. COUNCIL QUESTIONS/COUNCIL ANNOUNCEMENTS**

Ms. Dodro encourage all to stay safe and healthy during COVID-19, and during the holiday season.

Ms. Hooks encourage all to remain safe as the rise in COVID-19 cases have closed area schools. Ms. Mills wished everyone a Happy Holiday.

Ms. Urbina requested to add a motion to the agenda to remove Ms. Mills as Council Chair and name Ms. Hooks as the City Council Chair. Ms. Hooks advised that she does not want the position and hopes the Council can work together moving forward. Ms. Urbina noted she would then nominate Ms. Dodro as Council Chair.

Ms. Mills addressed the concerns and advised the City Council she is running the meetings by Roberts Rules of Order, and just wanted people to be respectful of others and their time while speaking, and not be repetitive.

4. **ADDITIONS TO THE AGENDA BY THE COUNCIL**

Ms. Mills noted that the Ms. Urbina request to have the re-organization of the City Council be placed under new business.

5. **OLD BUSINESS**

There was no old business.

6. **NEW BUSINESS**

**Re-Organization of the City Council**

**Motion:** Ms. Urbina moved that the City Council of New Carrollton remove Ms. Mills as Council Chair and make Ms. Dodro the chair of the City Council. Ms. Dodro seconded the motion. The Council discussed the issue at length addressing their comments and concerns with the current state of the City Council and the perception to the City of New Carrollton residents. Chair Mills called for the vote. The motion failed (2-3-0). Ms. Robbins, Ms. Hooks, and Ms. Mills voted against.

Chief Rice addressed the issue of the Collective Bargaining Agreement (CBA) and along with City Administrative Officer Gatling clarified the proposed CBA agreement to the Councilmembers. Ms. Gatling advised the Councilmembers that she could speak to the agreement, and note the second of the City of New Carrollton Charter which outlines the negotiations procedures, which were adopted by the City of New Carrollton Council in 2020.

**Collective Bargaining Agreement (CBA)**

**Motion:** Ms. Dodro moved that the City Council of New Carrollton approve the Collective Bargaining Agreement (CBA). Ms. Robbins seconded the motion. The Council discussed the issue and stated their support. Ms. Mills called for the vote. The motion was approved (5-0-0)

7. **ADJOURNMENT**

There being no further business, Ms. Dodro moved to adjourn the Council Legislative Meeting of Wednesday, December 15, 2021, seconded by Ms. Urbina. The motion was approved (5-0-0).

The meeting adjourned at 7:48 p.m.

Respectfully submitted,

Douglass A. Barber, MMC

City Clerk

Adopted by the Council on \_\_\_\_\_.

Note: The official recording of the City of New Carrollton's Council Legislative Meeting of Wednesday, December 15, 2021, has been posted to the City of New Carrollton's website.

**WORKSHOP/LEGISLATIVE MEETING**

**MORE THAN \$10,000 CHECKS:**

1.LOCAL GOVT. INSURANCE TRUST (Insurance premiums for December 2021)	83,855.40
2.PRINCE GEORGE'S COUNTY (Landfill fees - 11/21)	15,397.80
	<u>99,253.20</u>

**PAYMENT DESCRIPTION:**

1st BATCH TOTAL (12/17/21) - 2 pages (Total amount of all of the bills for this batch)	109,312.39
2nd BATCH TOTAL (12/23/21) - 2 pages (Total amount of all of the bills for this batch)	39,065.42
3rd BATCH TOTAL 12/31/21) -2 pages (Total amount of all of the bills for this batch)	20,953.61
	<u>169,331.42</u>

Dept	Dept Name	Dept Head
1110	Mayor and Council	
1510	Admin	Latasha Gatling
1530	H/R	Randi Barclay
1520	Economic Development	Michael McMahon
2010	Finance	Lorna Grant-Charles
2510	Code Enforcement	Chief Rice
3010	Police Admin	Chief Rice
3030	Police Speed Camera	Chief Rice
3040	Police Patrol	Chief Rice
3050	Parking and Animal	Chief Rice
3510	Public Works Admin	Andre Triplett
3610	Highways	Andre Triplett

**CITY OF NEW CARROLLTON  
TD GENERAL**

**A/P Detail Check Register for Check Date 12/17/2021**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Dept</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal		89,311.48	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-89311.48
EFT	ACE FIRE EXTINGUISHER SERVICE INC	ANNUAL MAINTENANCE	1510 City Administration			
0041388	BOND WATER TECHNOLOGIES INC.	WATER TREATMENT SERVICE - 11/21	1510 City Administration	0.00	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	1180.65
EFT	CINTAS CORPORATION LOC 41	Invoices 1902529934, 4097651142, 4098943056, 4101691412, 4104454966	1510 City Administration 3510 Public Works Administration 3510 Public Works Administration 1510 City Administration	175.00	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	175.00
				0.00	01-1510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-52550-00000-00000 JANITORIAL SUPPLIES	428.88 446.00
0041389	COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC	Invoices 2112 - 0303439, 2112 - 0450608	1510 City Administration 1510 City Administration	282.31	01-1510-50430-00000-00000 CABLE TELEVISION OPERATION 01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	16.38 265.93
0041390	COMPLETE BUILDING SERVICES, INC	2021 BACKFLOW TESTING	1510 City Administration	150.00	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	150.00
0041391	CURTIS POWER SOLUTIONS, LLC	8511 LEGATION RD - NEW BATTERY FOR ALARM	1510 City Administration	1,060.30	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	1060.30
0041392	GATE CONTROL SYSTEMS INC.	TRAVEL CHARGES, FUEL CHARGES & SITE SERVICE CHARGES	3510 Public Works Administration	288.35	01-3510-52100-00000-00000 BUILDING MAINT. & REPAIR	288.35
EFT	LOCAL GOVT. INSURANCE TRUST	MONTHLY HEALTH INSURANCE - 12/21	1530 Human Resources	0.00	01-0000-20101-00000-00000 HEALTH INSURANCE PAYABLE	83855.40
0041393	LOWE'S BUSINESS ACCOUNT	PURCHASES/CHARGES FOR THE MONTH OF NOV 2021	3510 Public Works Administration	651.62	01-3510-52100-00000-00000 BUILDING MAINT. & REPAIR 01-3510-52510-00000-00000 PANTRY SUPPLIES 01-3610-53000-00000-00000 STREET & STORM DRAIN MAINT. MATERIALS	285.15 106.56 259.91
0041394	NATIONAL CAPITAL INDUSTRIES	FENCING FOR PLAYGROUND	3510 Public Works Administration	262.77	01-3810-54250-00000-00000 PARKS, FIELDS & TREE MAINTENANCE	262.77
0041395	NEW CARROLLTON AND GIRLS CLUB	BOYSEXPENDITURE REIMBURSEMENT - FY 2022	1110 Mayor & City Council	1,850.99	01-1110-54320-00000-00000 BOYS & GIRLS CLUB GRANT	1850.99



**CITY OF NEW CARROLLTON**  
**TD GENERAL**

**A/P Detail Check Register for Check Date 12/17/2021**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Dept</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT	NEW CARROLLTON FOP LODGE 137	DUES FOP	1530 Human Resources	0.00	01-0000-21145-00000-00000 FOP Dues Payable	3060.00
0041396	NEW YORK LIFE	3RD PARTY INSURANCE - REMITTER ID# 021017768 - 12/21	1530 Human Resources	919.57	01-0000-21125-00000-00000 NEW YORK LIFE INSURANCE PAYABLE	919.57
0041397	PEOPLEREADY INC	PAYMENT FOR WEEK ENDING 11/15, 11/16, 11/17, 11/18 & 11/19	3510 Public Works Administration	1,833.37	01-3510-50330-00000-00000 TEMPORARY LABOR SUPPORT	1833.37
0041398	PEPCO	Invoices 200611618115, 210004100472	3610 Public Works Infrastructure Maintenance	8,269.53	01-3610-51210-00000-00000 STREET LIGHTING	8269.53
0041399	RESERVE ACCOUNT	TO REFILL POSTAGE METER - ACC# 19273671	1510 City Administration	3,000.00	01-1510-54080-00000-00000 POSTAGE METER & COURIER SERVICES 01-3010-54080-00000-00000 POSTAGE METER & COURIER SERVICE	2500.00 500.00
EFT	SECURE ALARMS, INC	8511 LEGATION RD	1510 City Administration	0.00	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	214.95
EFT	STAPLES ADVANTAGE	PHOTOCOPIER INK - CUST# DC1823375	2010 Finance and Accounting	0.00	01-2010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	125.60
0041400	WASHINGTON GAS	6016 PRINCESS GARDEN PKWY - ACC# 220004003822 - 11/21	1510 City Administration	1,257.10	01-1510-54060-00000-00000 UTILITY-NATURAL GAS	1257.10

**Total for Check Run: 109,312.39**

*[Signature]* 12.16.2021  
 Signature and Date to Approve Checks

*[Signature]* 12/16/2021  
 Signature and Date to Approve Checks

**CITY OF NEW CARROLLTON**

TD GENERAL

A/P Detail Check Register for Check Date 12/23/2021

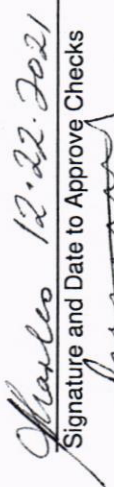
<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Dept</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal		4,847.08	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-4847.08
EFT	CINTAS CORPORATION LOC 41	Invoices 4104592160, 4105378624	3510 Public Works Administration 3510 Public Works Administration	0.00	01-3510-53570-00000-00000 UNIFORMS	723.30
0041401	CITY OF GAITHERSBURG, MD	TRAINING CLASSES - CODE	3010 Police Administration	80.00	01-3010-53520-00000-00000 EMPLOYEE TRAINING	80.00
0041402	COLONIAL LIFE	3RD PARTY INSURANCE - 12/21	1530 Human Resources	5,354.23	01-0000-21121-00000-00000 COLONIAL WITHHOLDING	5354.23
0041403	FLEETPRO INC	Invoices 604523, 604651	3510 Public Works Administration 3510 Public Works Administration	1,862.48	01-3510-51000-00000-00000 PREVENTIVE VEHICLE & MAINT.	1862.48
0041404	LAW OFFICE OF GABRIEL CHRISTIAN ASSO LLC	ATTORNEY EXPENSES - 10/21	1510 City Administration	2,485.00	01-1510-50300-00000-00000 CITY ATTORNEY EXPENSE	2485.00
0041405	NATIONAL ASSOC. OF TOWN WATCH	T- SHIRTS FOR NATIONAL NIGHT OUT	3010 Police Administration	427.00	01-3010-54446-00000-00000 NATIONAL NIGHT OUT	427.00
0041406	OCCUPATIONAL MEDICAL SERVICES,INC	POST EMPLOYMENT SCREENINGS	1530 Human Resources	74.00	01-1530-53580-00000-00000 PRE-EMPLOYMENT SCREENINGS	74.00
EFT	P & H AUTO - ELECTRIC INC.	Invoices 237829, 237830	3510 Public Works Administration 3510 Public Works Administration	0.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	430.97
0041407	PEOPLEREADY INC	Invoices 27054075, 27068651, 27087161	3510 Public Works Administration 3510 Public Works Administration	5,374.08	01-3510-50330-00000-00000 TEMPORARY LABOR SUPPORT	5374.08
0041408	PEPCO	7510 GOODLUCK RD - ACC# 5502 3553 195 - 12/21	3610 Public Works Infrastructure Maintenance	73.14	01-3610-51210-00000-00000 STREET LIGHTING	73.14
0041409	POSNER INDUSTRIES	VEHICLE MAINT - TRK 13	3510 Public Works Administration	97.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	97.00
0041410	PRINCE GEORGE'S COUNTY	Invoices 1600009983, 1600009984, 32142111	3710 Public Works Sanitation 3710 Public Works Sanitation	15,397.80	01-3710-51100-00000-00000 LANDFILL FEES- COUNTY	15397.80



**CITY OF NEW CARROLLTON**  
**TD GENERAL**  
**A/P Detail Check Register for Check Date 12/23/2021**

Check	Vendor	Description or Invoice Numbers	Dept	Check Amount	Invoice Distribution Accounts	Distribution Amount
0041411	READYREFRESH	PANTRY SUPPLIES - POLICE - ACC# 0437380884	3010 Police Administration	161.87	01-3010-52510-00000-00000 PANTRY SUPPLIES	161.87
EFT	STAPLES ADVANTAGE	PANTRY & OFFICE SUPPLIES - CUST# DC 1823375	3010 Police Administration	0.00	01-3010-52510-00000-00000 PANTRY SUPPLIES 01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	18.81 151.52
0041412	STAPLES CREDIT PLAN	DATE STAMP - POLICE	3010 Police Administration	5.29	01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	5.29
EFT	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE & AD&D PREMIUM - 01/22	1530 Human Resources	0.00	01-0000-20102-00000-00000 LIFE INSURANCE PAYABLE	3522.48
0041413	THE LUCIAN COMPANY	ENGRAVED FOR 25TH YEAR ANNIVERSARY - T. SMITH	1530 Human Resources	36.06	01-1530-53560-00000-00000 EMPLOYEE GIFTS & EVENTS	36.06
0041414	WASHINGTON GAS	Invoices 2111 - 055198, 2111 - 055354, 2111 - 613886	3510 Public Works Administration 3510 Public Works Administration 1510 City Administration	1,529.83	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING 01-3510-54060-00000-00000 UTILITY - NATURAL GAS	161.63 1368.20
0041415	WINDSTREAM	TELEPHONE CHARGES - ADMIN & P.W - ACC# 012272451 - 12/21	1510 City Administration	1,069.78	01-1510-54010-00000-00000 TELEPHONES 01-3510-54010-00000-00000 TELEPHONES	812.96 256.82
0041416	XEROX CORPORATION	OFFICE EQUIPMENT LEASE & OFFICE PRINTING - CUST# 725457931 - 11/21	3010 Police Administration	190.78	01-3010-50760-00000-00000 OFFICE EQUIPMENT CONTRACTS 01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	189.25 1.53

**Total for Check Run: 39,065.42**


  
 Signature and Date to Approve Checks 12/27/2021

Signature and Date to Approve Checks



**CITY OF NEW CARROLLTON**  
**TD GENERAL**

**A/P Detail Check Register for Check Date 12/31/2021**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Dept</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal		1,290.15	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-1290.15
0041417	ALLISON MALCOLM	REIMBURSEMENT FOR TICKET PAID AWARDED NOT GUILTY	3010 Police Administration	505.00	01-1000-36160-00000-00000 VEHICLE CONTROL FINES & TOWING	505.00
0041418	ASCAP	ANNUAL LICENSE RENEWAL - 01/22- 12/22	1510 City Administration	390.00	01-1510-50430-00000-00000 CABLE TELEVISION OPERATION	390.00
0041419	BGE	6016 PRINCESS GARDEN PKWY - ACC# 0195120000	1510 City Administration	1,437.12	01-1510-54050-00000-00000 UTILITY-ELECTRICITY	1437.12
EFT	CINTAS CORPORATION LOC 41	JANITORIAL SUPPLIES - ADMIN PAYER #17368045	1510 City Administration	0.00	01-1510-52550-00000-00000 JANITORIAL SUPPLIES	301.48
0041420	COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC	8314A ANNAPOLIS RD POLICE TRAILER - ACC# 8299 42 015 0410838	3010 Police Administration	1,155.10	01-3010-52105-00000-00000 TRAILER MAINT. & SUPPLIES	1155.10
0041421	FANTASY WORLD ENTERTAINMENT	COMMUNITY DAY EVENT -DEPOSIT - APRIL 2022	1510 City Administration	7,350.00	01-1510-54445-00000-00000 COMMUNITY PROMOTION	7350.00
EFT	JACKSON LEWIS P.C	SPECIAL COUNSEL FEES - 11/21	1510 City Administration	0.00	01-1510-50301-00000-00000 SPECIAL COUNSEL EXPENSES	554.53
0041422	LANDOVER PRINTING CENTER	BUSINESS CARDS , STICKERS - CODE	3010 Police Administration	180.40	01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	180.40
0041423	MARYLAND CHIEFS OF POLICE ASSOCIATION	MEMBERSHIP DUES - M. BUTLER	3010 Police Administration	150.00	01-3010-53510-00000-00000 DUES & SUBSCRIPTIONS	150.00
0041424	MD STATE RETIREMENT PENSION SYSTEM	&PENALTY FOR LATE PAYMENT	2010 Finance and Accounting	13.00	01-2010-54550-00000-00000 MISCELLANEOUS	13.00
0041425	METROPOLITAN LIFE INSURANCE COMPANY	DENTAL INSURANCE - 01/22	1530 Human Resources	3,956.82	01-0000-20101-00000-00000 HEALTH INSURANCE PAYABLE	3956.82
EFT	NEW CARROLLTON FOP LODGE 137	MEMBERSHIP FOP DUES - PAY PERIOD ENDING 12/18/21 WITH PAY DATE 12/23/2021	1530 Human Resources	0.00	01-0000-21145-00000-00000 FOP Dues Payable	340.00
0041426	ON DUTY SUPPLY INC	Invoices 9656, 9675, 9679	3010 Police Administration	1,040.19	01-3010-53570-00000-00000 UNIFORMS	1040.19
0041427	PENNMARVA INC	PARKS CONTRACTUAL BACKFLOW TEST	3810 Public Works Grounds Maintenance	360.00	01-3810-51130-00000-00000 PARKS CONTRACTUAL	360.00

**CITY OF NEW CARROLLTON  
TD GENERAL**

**A/P Detail Check Register for Check Date 12/31/2021**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Dept</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0041428	PEPCO	Invoices 200171726599, 200171726600, 200171726601, 200211721042, 200281707075, 200411683195, 200431685847, 200431685848, 200431685849, 200591642483, 200641627296, 200711605115,	3610 Public Works Infrastructure Maintenance 3610 Public Works Infrastructure Maintenance 3610 Public Works Infrastructure Maintenance 3610 Public Works	1,461.63	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING 01-3510-54050-00000-00000 UTILITY - ELECTRICITY 01-3610-51210-00000-00000 STREET LIGHTING	151.51 1073.04 237.08
0041429	PITNEY BOWES GLOBAL FINANCIAL SERV LLC	PHOTOCOPY MACHINE LEASE - ACC# 0012397850	1510 City Administration	345.27	01-1510-50760-00000-00000 OFFICE EQUIPMENT CONTRACTS	345.27
0041430	POLICE CHIEF'S ASSOC. OF PRINCE GEORGE'S COUNTY	MEMBERSHIP DUES - FY 2022 - W. EVERTS	3010 Police Administration	50.00	01-3010-53510-00000-00000 DUES & SUBSCRIPTIONS	50.00
0041431	POSNER INDUSTRIES	PIPE (40 1"21), ROUND HR 1"20'	3510 Public Works Administration	148.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	148.00
EFT	STAPLES ADVANTAGE	OFFICE & PANTRY SUPPLIES - POLICE - CUST# DC 1823375	3010 Police Administration	0.00	01-3010-52510-00000-00000 PANTRY SUPPLIES 01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	68.34 25.80
0041432	WASHINGTON SUBURBAN SANITARY COMMISSION	Invoices 2111 - 10000, 2111 - 740000, 2111 - 8740000	3510 Public Works Administration 3510 Public Works Administration 1510 City Administration	1,120.93	01-1510-54070-00000-00000 UTILITY-WATER 01-3510-54070-00000-00000 UTILITY - WATER	489.01 631.92

**Total for Check Run: 20,953.61**

*Charles* 12-30-2021  
Signature and Date to Approve Checks  
*Jimmy* 12/30/2021  
Signature and Date to Approve Checks