



Council Legislative Meeting Agenda
VIRTUAL MEETING
City of New Carrollton
WEDNESDAY, JULY 21, 2021, 7:00 P.M.

Council Action

- 1. **Call-to-Order**

- 2. **Meeting Minutes**
 - a.) Council Workshop Meeting Minutes (June 2, 2021)
 - b.) Council Workshop Meeting Minutes (June 14, 2021)
 - c.) Council Legislative Meeting Minutes (June 16, 2021)

- 3. **Council Questions/Council Announcements**

- 4. **Additions to the Agenda by the Council**

- 5. **OLD BUSINESS**
- 6. **None**

- 7. **NEW BUSINESS**
 - 7. **Ordinance 22-02 Budget Amendment No. One: To Amend Ordinance 21-10 Current Expense Budget for FY 2022 (First Reading)**
Motion: I move that the City Council introduce Ordinance 22-02, an Ordinance of the City Council of New Carrollton amending the adopted budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, as embodied in Ordinance 21-10, to create an IT Administrator Position, and to eliminate health insurance from Mayor and Council, and to adjust various expenditures (First Reading). – **Hooks**

- 8. **Authorize Approval of NZI Contract (piggyback) for Street Paving and Sidewalk Repair/Replacement**
Motion: I move that the City Council authorize the approval of the NZI Contract (piggyback) for Street Paving and Sidewalk Repair/Replacement for FY 2021 as outline in NZI’s proposal dated June 3, 2021, in the anticipated amount of \$324,927.63 depending on underling conditions of the sidewalks and roadways. – **Robbins**

- 9. **Authorize the Purchase of Replacement Vehicle (Ford Truck) for Department of Public Works**
Motion: I move that the City Council authorize the purchase of a Ford Truck as a replacement vehicle to be used by the Director of Public Works from DARCARS Ford located at 9020 Lanham Severn Road, Lanham, Maryland 20706 in the amount of \$43,000.00. – **Dodro**

- 10. **Adjournment**

This Agenda is subject to change. If this agenda is modified it will be reposted to the City of New Carrollton’s website:
www.newcarrolltonmd.gov.

PLEASE NOTE: This meeting of the City of New Carrollton Council will be a virtual meeting. Anyone interested in listening to the meeting will be able to by calling the following number: **301-715-8592 with code 986 9955 7697**. You do not need a participant code. If you want to join the meeting via the Computer click on the link to join the Zoom Meeting: <https://zoom.us/j/98699557697>
Meeting ID: 986 9955 7697

If you have comments for the City Council please email them to City Clerk Doug Barber at dbarber@newcarrolltonmd.gov by 3:00 p.m. the day of the meeting.



Ordinance 22-02
Budget Amendment Reconciliation No. One:
To Amend Ordinance 21-10
Current Expense Budget for FY 2022, as amended

Effective: September 7, 2021

AN ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022 AS EMBODIED IN ORDINANCE 21-10, TO CREATE AN IT ADMINISTRATOR POSITION, AND TO ELIMINATE HEALTH INSURANCE FROM MAYOR AND COUNCIL, AND TO ADJUST VARIOUS EXPENDITURES

WHEREAS, the City Council of New Carrollton (the “City Council”), a body politic and corporate of the State of Maryland is authorized to adopt a fiscal year budget, pursuant to City Charter, §C-14 “Budget and Finance”; and

WHEREAS, the City Council adopted a budget for FY 2022 via Ordinance No. 21-10, which it has amended via Ordinance Nos. 22-02; and

WHEREAS, the City desires to employ an IT Administrator to oversee its technology needs, and eliminate Health Insurance for the Mayor and City Council; and

WHEREAS, the City Council wishes to amend the FY 2022 Budget to account for new expenditures since the enactment of the Budget; and

WHEREAS, the FY21 Budget must be amended to reflect the addition of this expenditure; and

WHEREAS, certain expenses reflected in the City budget will require an adjustment in the FY 2022 Budget to reflect additional money being appropriated to the item; and

WHEREAS, the City Council wishes to amend the FY 2022 Budget to create an IT Administrator Position, and to eliminate Health Insurance from the Mayor and City Council and to account for new expenditure since the enactment of the Budget.

Section 1. NOW THEREFORE, BE IT ENACTED AND ORDAINED by the City Council of New Carrollton, with the approval of at least a four-fifths vote of the total Council, that Ordinance 21-10, Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2021, under the heading of “City of New Carrollton FY 2022 Adopted Budget,” as amended, be and hereby is amended as follows:

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Account # and Description	Original Budget	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
Revenues				
				0
Total Revenues			0	
General Government				
Expenses				
01-1110-46500 - HEALTH INSURANCE	26,000		26,000	0
01-1510-45400 - EMPLOYEE SERVICES	570,000	90,000		660,000
01-1510-46300 - FICA	55,064	6,885		61,949
01-1510-46500 - HEALTH INSURANCE	92,000	756		92,756
01-1510-4700 - WORKERS' COMPENSATION	5,200	4,165		9,365
01-510-48000 - RETIREMENT/PENSION	61,000	6,300		67,300
01-1510-48010 - LIFE AND LTD	5,100	70		5,170
Total General Government		108,176	26,000	
Account # and Description	Original/ Amended Budget Thru #6	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
Public Safety				
Expenses				
				0
Total Public Safety		0	0	
Public Works				
Expenses				
01-3710-52570 - SANITATION SUPPLIES	121,291		82,176	39,115
Total Public Works		0	82,176	
Total Budget Amendment		108,176	108,176	

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INTRODUCED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND ON THE 21TH DAY OF JULY 2021.

ADOPTED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON ON THE 18TH DAY OF AUGUST, 2021.

EFFECTIVE DATE: SEPTEMBER 7, 2021

Attest:

City of New Carrollton

Douglass A. Barber, MMC
City Clerk

Cynthia DB Mills, Chair
City Council

Date

Approved:

Phelecia E. Nembhard, Mayor

Date

NZI CONSTRUCTION CORP.

11601 Spruce Avenue
 Beltsville, MD 20705
 (301) 937-8990
 (301) 937-2514 Fax

PROPOSAL

DATE	OUR JOB No.
6/3/2021	18-06
SHIP TO:	
City of New Carrollton Street Resurfacing FY-21	

To: City of New Carrollton
 6318 Westbrook Dr.
 New Carrollton MD 20784

We hereby propose to furnish, in accordance with specifications below or on, attached pages, all labor and material necessary to complete the following:

Qty	Description	Unit	Total
1,120.0 <i>lf</i>	Remove and Replace Curb and Gutter	\$25.00	\$28,000.00
266.0 <i>sy</i>	Remove and Replace Driveway Aprons	\$60.00	\$15,960.00
17,420.0 <i>sy</i>	Surface Milling	\$2.75	\$47,905.03
783.3 <i>sy</i>	Base Repair	\$50.00	\$39,165.00
1,016.17 <i>ins</i>	2" Surface Overlay 9.5mm	\$88.12	\$89,544.61
11.0 <i>ea</i>	Adjust Water Valve	\$75.00	\$825.00
11.0 <i>ea</i>	Adjust Sewer Manhole	\$200.00	\$2,200.00
660.0 <i>lf</i>	5" Yellow Centerline Thermo Striping	\$0.80	\$528.00
0.0 <i>ls</i>	Inlet Throat	\$35.00	\$0.00
0.0 <i>sf</i>	Inlet Tops	\$20.00	\$0.00
0.0 <i>ea</i>	Speed Humps	\$3,800.00	\$0.00
0.0 <i>sf</i>	Sidewalk	\$5.00	\$0.00
TOTAL AMOUNT			\$224,127.63

Payment to be made as follows:

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above or attached specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Signature:

Jack Nazario

Jack Nazario
 NZI Construction Corp.

Acceptance of Proposal

The above or attached prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Signature: _____

Signature: _____

Date of Acceptance: _____

From	To	Length (ft)	Width (ft)	C&G (lf)			Aprons (ea)			Sidewalk (sf)			2" Milling (sy-in)		
				Total	%	Repair Qty	Total	%	Repair Qty	Total	%	Repair Qty		Total SY	
Legation Rd	Powhatan St	Topton St	1400	24	2,800.00	10%	280.00	16.00	40%	6.00	0%	-	7,466.67		
Vicar St	Oglethorpe St	Powhatan St	1100	24	2,200.00	30%	660.00	18.00	40%	7.00	0%	-	5,866.67		
Fontainebleau Dr	Driveway	Crosswalk	330	33	-	30%	-	-	40%	-	0%	-	2,420.00		
87Th Ave	86th Ave	85th Pl	300	25	600.00	30%	180.00	14.00	40%	6.00	0%	-	1,666.67		
							Total Aprons			19.00					
							Average Size			14					
							1,120.00	Total SY			266.00				-
							\$ 25.00				\$ 60.00				\$ 5.00
							\$ 28,000.00				\$ 15,960.00				\$ 2.75
														\$ -	
														\$ 47,905.03	

From	To	Length (ft)	Width (ft)	Base Repair(sy)			Surface Asphalt	Wtr Util Adj	Sewer Util Adj	Double Yellow	Inlet Throat	Inlet Tops	Speed Humps	
				Total	%	Repair Qty	Tns	(ea)	(ea)	(lf)	(lf)	(sf)	(ea)	
Legation Rd	Powhatan St	Topton St	1400	24	3,733.33	10%	373.30	435.56	4.0	4.0	-	0	0	
Vicar St	Oglethorpe St	Powhatan St	1100	24	2,933.33	10%	293.30	342.22	4.0	4.0	-	0	0	
Fontainebleau Dr	Driveway	Crosswalk	330	33	1,210.00	0%	-	141.17	1.0	1.0	660.00	0	0	
87Th Ave	86th Ave	85th Pl	300	25	833.33	14%	116.70	97.22	2.0	2.0	-	0	0	
							783.30	1,016.17	11.00	11.00	660.00	-	-	
							\$ 50.00	\$ 88.00	\$ 75.00	\$ 200.00	\$ 0.80	\$ 35.00	\$ 20.00	\$ 3,800.00
							\$ 39,165.00	\$ 89,422.67	\$ 825.00	\$ 2,200.00	\$ 528.00	\$ -	\$ -	\$ -

Totals Per Street	
Legation Rd	\$90,667.23
Vicar St	\$84,393.90
Fontainebleau Dr	\$19,880.67
87Th Ave	\$29,063.90

\$224,005.69

NZI CONSTRUCTION CORP.

11601 Spruce Avenue
 Beltsville, MD 20705
 (301) 937-8990
 (301) 937-2514 Fax

PROPOSAL

DATE	OUR JOB No.
6/3/2021	16-12
SHIP TO:	
FY-21 Sidewalk Repairs	

To: City of New Carrollton
 6318 Westbrook Dr.
 New Carrollton MD 20784

We hereby propose to furnish, in accordance with specifications below or on, attached pages, all labor and material necessary to complete the following:

Qty	Description	Unit	Total
20,160.0 sf	Remove and Replace Concrete Sidewalk	\$5.00	\$100,800.00
0.0 sf	Handicap Ramps	\$12.00	\$0.00
Total Proposal Amount			\$100,800.00

Payment to be made as follows:

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above or attached specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Signature: Jack Nazario
 Jack Nazario
 NZI Construction Corp.

Acceptance of Proposal

The above or attached prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Signature: _____

Signature: _____

Date of Acceptance: _____

City of New Carrollton
SIDEWALK REPAIR LIST FOR 2021

Repair Number	Address	Length (ft)	Width (ft)	Area (sf)	Notes
1	6102 87th Ave	60.00	4.00	240.00	
2	6103 87th Ave	60.00	4.00	240.00	
3	6106 87th Ave	60.00	4.00	240.00	
4	6108 87th Ave	60.00	4.00	240.00	
5	6110 87th Ave	60.00	4.00	240.00	
6	6112 87th Ave	60.00	4.00	240.00	
7	6117 87th Ave	60.00	4.00	240.00	
8	6119 87th Ave	60.00	4.00	240.00	
9	6202 87th Ave	60.00	4.00	240.00	
10	6203 87th Ave	60.00	4.00	240.00	
11	6204 87th Ave	60.00	4.00	240.00	
12	6206 87th Ave	60.00	4.00	240.00	
13	6207 87th Ave	60.00	4.00	240.00	
14	6213 87th Ave	60.00	4.00	240.00	
15	6214 87th Ave	60.00	4.00	240.00	
16	6214 87th Ave	60.00	4.00	240.00	
17	6220 87th Ave	60.00	4.00	240.00	
18	6223 87th Ave	60.00	4.00	240.00	
19	6224 87th Ave	60.00	4.00	240.00	
20	6225 87th Ave	60.00	4.00	240.00	
21	6228 87th Ave	60.00	4.00	240.00	
22	6229 87th Ave	60.00	4.00	240.00	
23	6231 87th Ave	60.00	4.00	240.00	
24	6235 87th Ave	60.00	4.00	240.00	
25	6237 87th Ave	60.00	4.00	240.00	
26	6241 87th Ave	60.00	4.00	240.00	
27	6243 87th Ave	60.00	4.00	240.00	
28	6245 87th Ave	60.00	4.00	240.00	
29	8304 Quentin St	60.00	4.00	240.00	
30	8305 Quentin St	60.00	4.00	240.00	
31	8307 Quentin St	60.00	4.00	240.00	
32	8309 Quentin St	60.00	4.00	240.00	
33	8311 Quentin St	60.00	4.00	240.00	
34	8312 Quentin St	60.00	4.00	240.00	
35	8313 Quentin St	60.00	4.00	240.00	
36	8315 Quentin St	60.00	4.00	240.00	
37	8316 Quentin St	60.00	4.00	240.00	
38	8318 Quentin St	60.00	4.00	240.00	
39	8322 Quentin St	60.00	4.00	240.00	
40	8321 Quentin St	60.00	4.00	240.00	
41	8323 Quentin St	60.00	4.00	240.00	
42	8324 Quentin St	60.00	4.00	240.00	
43	8325 Quentin St	60.00	4.00	240.00	

44	8327	Quentin St	60.00	4.00	240.00	
45	8329	Quentin St	60.00	4.00	240.00	
46	8332	Quentin St	60.00	4.00	240.00	
47	8403	Ravenswood Rd	60.00	4.00	240.00	
48	8406	Ravenswood Rd	60.00	4.00	240.00	
49	8409	Ravenswood Rd	60.00	4.00	240.00	
50	8410	Ravenswood Rd	60.00	4.00	240.00	
51	8413	Ravenswood Rd	60.00	4.00	240.00	
52	8418	Ravenswood Rd	60.00	4.00	240.00	
53	8420	Ravenswood Rd	60.00	4.00	240.00	
54	8424	Ravenswood Rd	60.00	4.00	240.00	
55	8432	Ravenswood Rd	60.00	4.00	240.00	
56	8434	Ravenswood Rd	60.00	4.00	240.00	
57	5901	Harland St	60.00	4.00	240.00	Rycroft Side)
58	5808	Harland St	60.00	4.00	240.00	
59	7201	Longbranch Dr	60.00	4.00	240.00	
60	6303	85th Place	60.00	4.00	240.00	
61	8306	Larchwood St	60.00	4.00	240.00	
62	8305	Quentin St	60.00	4.00	240.00	
63	8307	Quentin St	60.00	4.00	240.00	
64	8309	Quentin St	60.00	4.00	240.00	Holds Water
65	8504	Caswell Pl	60.00	4.00	240.00	
66	6635	Chestnut Ave	60.00	4.00	240.00	
67	7416	Leahy Rd	60.00	4.00	240.00	
68	7420	Leahy Rd	60.00	4.00	240.00	
69	6109	85th Ave	60.00	4.00	240.00	
70	6113	85th Ave	60.00	4.00	240.00	
71	6118	85th Ave	60.00	4.00	240.00	
72	6121	85th Ave	60.00	4.00	240.00	
73	6127	85th Ave	60.00	4.00	240.00	
74	6203	85th Ave	60.00	4.00	240.00	
75	6500	Lamont Pl	60.00	4.00	240.00	
76	6517	Lamont Pl	60.00	4.00	240.00	
77	6209	86th Ave	60.00	4.00	240.00	
78	8600	Freemont St	60.00	4.00	240.00	
79	8602	Freemont St	60.00	4.00	240.00	
80	8604	Freemont St	60.00	4.00	240.00	
81	8605	Freemont St	60.00	4.00	240.00	
82	6619	Ian St	60.00	4.00	240.00	
83	6402	Inlet St	60.00	4.00	240.00	
84	8301	Sprague Pl	60.00	4.00	240.00	

20,160.00 sf
\$ 5.00 \$/sf
\$100,800.00

CITY OF NEW CARROLLTON

6016 Princess Garden
Parkway
New Carrollton, MD 20784

PURCHASE/REQ NO. 3478

Requested By:
Karen Reid

Vendor: DARCARS FORD
DARCARS FORD
9020 LANHAM SEVERN RD
LANHAM, MD 20706

Requesting Office

Date of PO/Req 6/30/2021	Date Needed	PO/Req Total \$43,000.00
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Item #	Qty	U/M	Description	Unit Price	Amount
1	1.	<none>	PURCHASE OF FORD TRUCK - DIRECTOR OF PW	43,000.000	43,000.00
			Demographics: Repair Desc Vehicle Num Officer Name Uniform Item		
			<u>Account Codes</u> 01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	<u>Distribution Amounts</u> 43000.00	<u>Total Requested</u> \$43,000.00

APPROVALS			
Karen Reid		ERICA STEVENS	7/19/2021
ANDRE TRIPLETT	7/19/2021	Lorna Grant-Charles	7/19/2021
Phelecia Nembhard	7/19/2021	Karen Reid	7/19/2021