



**Council Legislative Meeting Agenda  
City of New Carrollton**

**WEDNESDAY, MARCH 18, 2020, 7:00 P.M.**

**Council Action**

- 1. **Call-to-Order/ Pledge of Allegiance**
- 2. **Statement for the Record – Closed Meeting of Monday, March 16, 2020:**

In accordance with the General Provisions Article, Section 3-306 (c)(2) of the *Annotated Code of Maryland*, I move that the minutes of tonight’s meeting reflect that Council met in closed session on Monday, March 16, 2020, at 7:05 p.m. in Room # 230 of the New Carrollton Municipal Center, pursuant to General Provisions Art., Section 3-305(b)(7) to consult with Council to obtain legal advice regarding certain Collective Bargaining.

Motion – Peterson/Lashley

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Nembhard	X			
Mr. Peterson	X			
Mr. Lashley	X			
Mr. John	X			
Ms. Robbins	X			

The following staff members were in attendance: City Administrative Officer Timothy George, Human Resources Administrator Alayna Rowlett, Chief of Police David Rice and City Clerk Doug Barber.

Other individuals in attendance: Duane Rosenberg, Mayor and Attorney Stephen Silvestri

Council took no action during this session.

The Closed Meeting adjourned at 8:13 p.m.

- 3. **Council Questions/Council Announcements**

- 4. **Additions to the Agenda by the Council**

**OLD BUSINESS**

- 5. **Ordinance 20-08 Budget Amendment Reconciliation No. Four: To Amend Ordinance 19-17 Current Expense Budget for FY 2020 (Second Reading)**
- 6. **Ordinance 20-08 Budget Amendment Reconciliation No. Four: To Amend Ordinance 19-17 Current Expense Budget for FY 2020 (Second Reading)**

**Motion:** I move that the Council adopt Ordinance 20-08, an Ordinance of the City Council of New Carrollton amending the adopted budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020 as embodied in Ordinance 19-17 to reflect money brought into the budget from City Restricted/Designated Funds, additional grants received, and to reallocate some line items **(Second Reading). – Robbins**

**NEW BUSINESS**

- 7.
- 8. **Resolution 20-08 Creation of Veterans Park Memorial Committee**  
**Motion:** I move that the Council adopt Resolution 20-08, a Resolution of the City Council of New Carrollton creating a Veterans Memorial Citizens Advisory Committee. – **Lashley**
- 9. **Proclamation for Arbor Day 2020**  
**Motion:** I move that the Council along with the Mayor proclaim April 1, 2020, as Arbor Day in the City of New Carrollton, and urge all citizens to Celebrate Arbor Day and to support efforts to protect our trees and woodlands. – **Peterson**
- 10. **Emergency Ordinance 20-09 Budget Amendment Reconciliation No. Five: To Amend Ordinance 19-17 Current Expense Budget for FY 2020**  
**Motion:** I move that the Council adopt Ordinance 20-09, an Emergency Ordinance of the City Council of New Carrollton amending the adopted budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020 as embodied in Ordinance 19-17, as amended, to provide for the acquisition of two police vehicles and to reflect money brought into the budget from the designated speed camera fund to pay for the vehicles. – **Robbins**
- 11. **Adjournment**

This Agenda is subject to change. If this agenda is modified it will be reposted to the City of New Carrollton’s website:  
[www.newcarrolltonmd.gov](http://www.newcarrolltonmd.gov). If you have any questions please contact the City Clerk at (301) 459-6100.



Ordinance 20-08  
Budget Amendment Reconciliation No. Four:  
To Amend Ordinance 19-17  
Current Expense Budget for FY 2020

**Effective: April 7, 2020**

**AN ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020 AS EMBODIED IN ORDINANCE 19-17 TO REFLECT MONEY BROUGHT INTO THE BUDGET FROM CITY RESTRICTED/DESIGNATED FUNDS, ADDITIONAL GRANTS RECEIVED, AND TO REALLOCATE SOME LINE ITEMS.**

**WHEREAS**, the City Council of New Carrollton (the “City Council”), a body politic and corporate of the State of Maryland is authorized to adopt a fiscal year budget, pursuant to City Charter, §C-14 “Budget and Finance”; and

**WHEREAS**, the City Council adopted a budget for FY 2020 via Ordinance No. 19-17; and

**WHEREAS**, certain expenses reflected in the City budget will exceed their appropriated amount and require an adjustment in the FY 2020 Budget to reflect additional money being appropriated to these items; and

**WHEREAS**, in order to provide for the additional expenses outlined above, money must be brought into the FY2020 Budget from City Restricted/Designated Funds and to reflect Grants Received; and

**WHEREAS**, the City Council wishes to amend the FY 2020 Budget to account for new revenues and expenditures since the enactment of the Budget.

**Section 1. NOW THEREFORE, BE IT ENACTED AND ORDAINED** by the City Council of New Carrollton, with the approval of at least a two-thirds vote of the total Council, that Ordinance 19-17, Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2020, under the heading of “City of New Carrollton FY 2020 Adopted Budget” be and hereby is amended as follows:

Account # and Description	Original/ Amended Budget Thru #1	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
<b>Revenues</b>				
01-1000-35310- SCHOOL BUS GRANT			7,400	7,400
01-1000-35340- OTHER MISCELLANEOUS GRANTS	12,280		20,000	32,280
01-1000-36400- MISCELLANEOUS REVENUES	1,138		2,051	3,189
01-1000-36750- DESIGNATED FOR SPEED CAMERA	88,215		22,059	110,274
01-1000-36850- UNDESIGNATED PRIOR YEAR SURPLUS	177,490		529,375	706,865
<b>Total Revenues</b>		<b>0</b>	<b>580,885</b>	

Account # and Description	Original/ Amended Budget Thru #1	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
<b>General Government</b>				
<b>Expenses</b>				
01-1110-48000- RETIREMENT & PENSION	2,808	200		3,008
01-1110-53510- DUES & SUBSCRIPTIONS	1,000	300		1,300
01-1110-54300- FIRE DEPARTMENT GRANT	7,000	7,000		14,000
01-1510-45400- EMPLOYEE SERVICE-G.G.ADMINISTRATION	629,758		5,000	624,758
01-1510-48000- RETIREMENT & PENSION	44,000	3,200		47,200
01-1510-50301- SPECIAL COUNSEL EXPENSES	15,000	5,000		20,000
01-1510-50330- TEMPORARY OFFICE SUPPORT	19,500	3,000		22,500
01-1510-53510- DUES & SUBSCRIPTIONS	11,250	2,500		13,750
01-1510-54080- POSTAGE METER & COURIER SERVICES	5,000	3,500		8,500
01-1510-54446- COMMUNITY DAY	17,000	447		17,447
01-1510-54447- HALLOWEEN EVENT	3,500		2,183	1,317
01-1510-54451- SPRING COMMUNITY EVENT	7,500	3,787		11,287
01-1530-52520- OFFICE SUPPLIES AND PRINTING	450	650		1,100
01-2010-45400- EMPLOYEE SERVICE-FINANCE	203,740		28,788	174,952
01-2010-50110- AUDITING SERVICE	24,000	500		24,500
01-2010-50200- COMPUTER & IT SUPPORT	30,000	10,000		40,000
01-2510-45650- OVERTIME-EMPLOYEE SERVICE	2,700	2,300		5,000
01-2510-47000- WORKERS' COMPENSATION	10,000	1,638		11,638
01-2510-52130- VEHICLE OPERATIONS & MAINTENANCE	2,500	1,000		3,500
<b>Total General Government</b>		<b>45,022</b>	<b>35,971</b>	
<b>Public Safety</b>				
<b>Expenses</b>				
01-3010-45650- OVERTIME-EMPLOYEE SERVICE	8,000	3,586		11,586
01-3010-47000- WORKERS' COMPENSATION	35,000	13,167		48,167
01-3010-53520- EMPLOYEE TRAINING	31,700		13,458	18,242
01-3010-58100- COMPUTERS	0	21,459		21,459
01-3030-45650- O.T-SPEED CAMERA POLICE OFFICERS	10,000		900	9,100
01-3030-47000- WORKERS' COMPENSATION	6,000	1,833		7,833
01-3030-48000- RETIREMENT & PENSION	5,000	350		5,350
01-3030-52140- VEHICLE GASOLINE USE	10,000		4,108	5,892
01-3030-54495- SPEED CAMERA VENDOR FEE	114,000	50,000		164,000
01-3030-57360- VEHICLE EQUIPMENT	60,715	4,108		64,823
01-3040-45650- OVERTIME-POLICE OFFICERS	50,000	23,673		73,673
01-3040-46120- SCHOOL BUS GRANT/MDGOCCP	0	7,400		7,400
01-3040-47000- WORKERS' COMPENSATION	80,000	18,143		98,143
01-3040-48000- RETIREMENT & PENSION	80,000	1,820		81,820
01-3040-53180- CAR TO CAR RADIOS	1,000	13,458		14,458
01-3040-54550- MISCELLANEOUS	2,500		1,200	1,300
01-3040-58110- POLICE BODY CAMERA & SCANNERS	0	599		599
01-3050-45650- OVERTIME-PARKING ENF. OFFICERS	6,000		4,300	1,700
01-3050-47000- WORKERS' COMPENSATION	5,000	2,231		7,231
<b>Total Public Safety</b>		<b>161,827</b>	<b>23,966</b>	

Account # and Description	Original/ Amended Budget Thru #1	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
<b>Public Works</b>				
<b>Expenses</b>				
01-3510-45300- P.W. DIRECTOR'S SALARY	109,687		6,500	103,187
01-3510-47000- WORKERS' COMPENSATION	18,000	3,046		21,046
01-3510-52500- COMPUTER SUPPLIES	1,500	1,000		2,500
01-3510-52520- OFFICE SUPPLIES & PRINTING	2,500	1,000		3,500
01-3510-53120- SAFETY SUPPLIES	3,000	2,000		5,000
01-3510-54021- GPS TRACKING	6,300	2,300		8,600
01-3510-54445- COMMUNITY PROMOTION	600	600		1,200
01-3610-45400- EMPLOYEE SERVICE	208,648		6,500	202,148
01-3610-47000- WORKERS' COMPENSATION	8,000	2,086		10,086
01-3610-58500- STREET REPAIRS	330,000		30,000	300,000
01-3610-58520- SIDEWALK REPAIRS	120,000	30,000		150,000
01-3710-45400- EMPLOYEE SERVICE	532,870		6,500	526,370
01-3710-47000- WORKERS' COMPENSATION	21,000	4,453		25,453
01-3710-50330- TEMPORARY LABOR SUPPORT	38,000	16,000		54,000
01-3710-57140- PACKER	0	370,000		370,000
01-3810-45400- EMPLOYEE SERVICE	440,902		6,500	434,402
01-3810-47000- WORKERS' COMPENSATION	12,000	6,638		18,638
01-3810-48000- RETIREMENT & PENSION	32,820	2,850		35,670
01-3810-50330- TEMPORARY LABOR SUPPORT	58,000	48,000		106,000
<b>Total Public Works</b>		<b>489,973</b>	<b>56,000</b>	
<b>Total Budget Amendment</b>		<b>696,822.00</b>	<b>696,822.00</b>	

INTRODUCED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND ON THE 19<sup>th</sup> DAY OF FEBRUARY, 2020.

ADOPTED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON ON THE 18<sup>th</sup> DAY OF MARCH, 2020.

EFFECTIVE DATE: April 7, 2020

Attest:

City of New Carrollton

\_\_\_\_\_  
Douglass A. Barber, MMC  
City Clerk

\_\_\_\_\_  
Phelecia E. Nembhard, Chair  
City Council

Approved:

\_\_\_\_\_  
Duane H. Rosenberg, Mayor

\_\_\_\_\_  
Date



Resolution 20-08  
Creation of a Veterans Memorial Citizens Advisory Committee

**Effective Date: March 18, 2020**

**A RESOLUTION OF THE CITY COUNCIL OF NEW CARROLLTON CREATING A  
VETERANS MEMORIAL CITIZENS ADVISORY COMMITTEE**

**WHEREAS**, in recognition of the many men and women of the City of New Carrollton who have served honorably in the armed forces of this nation, many of which have made the ultimate sacrifice, the City of New Carrollton established the City of New Carrollton Veterans Park; and

**WHEREAS**, the Mayor and the City Council of New Carrollton intend to honor past, present and future veterans of the armed forces in a variety of ways in Veterans Park, including, but not limited to, planting and/or dedication of memorial trees, installation of memorial pavers, and/or the installation of a memorial wall; and

**WHEREAS**, the City Council believes it is appropriate to have public involvement in the choice of location, design and construction of these Veterans memorials, as well as the choice as to who will be honored in the Veterans Park each year; and

**WHEREAS**, the City Council of New Carrollton believes it is particularly important to have input from veterans from the City of New Carrollton as to these issues; and

**WHEREAS**, the City Council of New Carrollton desires to create a Veterans Memorial Advisory Committee for the City of New Carrollton; and

**WHEREAS**, the Veterans Memorial Citizens Advisory Committee members will assist with the annual selection of veterans to be honored at the annual Veterans Day Ceremony taking place yearly at Veterans Park and the manner in which they are honored; and

**WHEREAS**, the City will publicly advertise the formation of the Veterans Memorial Citizen's Advisory Committee and seek volunteers to participate on the Veterans Committee; and

**WHEREAS**, a roster of members will be prepared and submitted to the Council of the City of New Carrollton for its endorsement.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of New Carrollton that a City of New Carrollton Veterans Memorial Citizens Advisory Committee is hereby created.

**INTRODUCED AND PASSED** by the City Council of New Carrollton on the 18<sup>th</sup> day of March, 2020.

**ATTEST:**

**THE CITY COUNCIL OF NEW CARROLLTON**

\_\_\_\_\_  
Douglass A. Barber, MMC  
City Clerk

\_\_\_\_\_  
Phelecia E. Nembhard, Chair

**APPROVED:**

\_\_\_\_\_  
Duane H. Rosenberg, Mayor

DATE: \_\_\_\_\_



# CITY OF NEW CARROLLTON

## ARBOR DAY PROCLAMATION

*Whereas,* In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

*Whereas,* the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

*Whereas,* Arbor Day is now observed throughout the nation and the world, and

*Whereas,* trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

*Whereas,* trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

*Whereas,* trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

*Whereas,* trees, wherever they are planted, are a source of joy and spiritual renewal,

**NOW, THEREFORE,** I Duane H. Rosenberg, Mayor and the City Council, of the City of New Carrollton do hereby proclaim April 1, 2020 as Arbor Day in the City of New Carrollton, and urge all citizens to Celebrate Arbor Day and to support efforts to protect our trees and woodlands, and;

*Further,* we urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

*Dated* this 18<sup>th</sup> day of March in the year 2020.

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Duane H. Rosenberg  
Mayor

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Phelecia E. Nembhard  
Councilmember

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Roy A. Peterson  
Councilmember

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Lincoln H.G. Lashley  
Councilmember

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Stephen L. John  
Councilmember

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Sarah Potter Robbins  
Councilmember



Ordinance 20-09  
Budget Amendment Reconciliation No. Five:  
To Amend Ordinance 19-17, as amended  
Current Expense Budget for FY 2020

**Effective: March 18, 2020**

**AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020 AS EMBODIED IN ORDINANCE 19-17, AS AMENDED, TO PROVIDE FOR THE ACQUISITION OF TWO POLICE VEHICLES AND TO REFLECT MONEY BROUGHT INTO THE BUDGET FROM THE DESIGNATED SPEED CAMERA FUND TO PAY FOR THE VEHICLES.**

**WHEREAS**, the City Council of New Carrollton (the “City Council”), a body politic and corporate of the State of Maryland is authorized to adopt a fiscal year budget, pursuant to City Charter, §C-14 “Budget and Finance”; and

**WHEREAS**, the City Council adopted a budget for FY 2020 via Ordinance No. 19-17, which was subsequently amended; and

**WHEREAS**, the City desires to purchase two new police vehicles that were not provided for in the FY 2020 Budget; and

**WHEREAS**, in order to provide for the acquisition of the police vehicles, money must be brought into the FY2020 Budget from City Designated Funds; and

**WHEREAS**, the City Council wishes to amend the FY 2020 Amended Budget to provide for the purchase of two police vehicles; and

**WHEREAS**, the City Council may, by a four-fifths vote, declare any proposed ordinance or any proposed amendment to an ordinance to be an “emergency” and shall thereupon be authorized to introduce and enact such ordinance or amendment at a single meeting; and

**WHEREAS**, an emergency ordinance shall become effective on the date specified in the ordinance, but no ordinance shall become effective until approved by the Mayor or passed over his veto by the City Council; and

**WHEREAS**, the City has received prices for two new police vehicles that are currently available. If the City does not sign for the purchase of the vehicles as soon as possible, the City will lose the vehicles and have to wait until others become available at an acceptable price; and

**WHEREAS**, the City Council hereby declares that it is in the best interests of the City that this Ordinance be deemed an emergency ordinance so that it can be introduced and enacted at the same meeting and so that it can become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

**Section 1. NOW THEREFORE, BE IT ENACTED AND ORDAINED** by the City Council of New Carrollton, that Ordinance 19-17, Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2020, under the heading of “City of New Carrollton FY 2020 Adopted Budget,” as amended, be and hereby is amended as follows:



Account # and Description	Original/ Amended Budget Thru #4	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
<b>Revenues</b>				
01-1000-36750- DESIGNATED FOR SPEED CAMERA	110,274		84,000	194,274
<b>Total Revenues</b>		<b>0</b>	<b>84,000</b>	
<b>Public Safety</b>				
<b>Expenses</b>				
01-3030-57100-VEHICLES	50,000	69,000		119,000
01-3030-57360- VEHICLE EQUIPMENT	64,823	15,000		79,823
<b>Total Public Safety</b>		<b>84,000</b>	<b>0</b>	
<b>Total Budget Amendment</b>		<b>84,000.00</b>	<b>84,000.00</b>	

**Section 2. BE IT FURTHER ENACTED AND ORDAINED** by the City Council of New Carrollton, Maryland, with at least four-fifths of the total Council concurring, that this Ordinance be deemed an emergency ordinance so that it may be introduced and enacted on the same date and so that it shall become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

INTRODUCED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND ON THE 18<sup>st</sup> DAY OF March, 2020.

**EFFECTIVE DATE: March 18, 2020**

**Attest:**

**City of New Carrollton**

\_\_\_\_\_  
 Douglass A. Barber, MMC  
 City Clerk

\_\_\_\_\_  
 Phelecia E. Nembhard  
 Chair, City Council

**Approved:**

\_\_\_\_\_  
 Duane H. Rosenberg  
 Mayor

Date: \_\_\_\_\_