



**CITY COUNCIL WORKSHOP MEETING
MONDAY, JANUARY 13, 2020, 7:00 P.M.**

This Agenda is subject to change. If this agenda is modified it will be reposted to the City of New Carrollton's website: www.newcarrolltonmd.gov. If you have any questions please contact the City Clerk at (301) 459-6100.

Items for discussion

- 1. Call to Order/Pledge of Allegiance**
- 2. Fraternal Order Of Police (FOP) Lodge # 137**
- 3. Report of the Mayor and Administration**
- 4. Council Questions/Council Announcements**
- 5. 20-02 Charter Amendment - Process for Filling Mayor and Council Vacancies**
- 6. Mayor and Council Compensation**
- 7. 4- Cities Coalition Meeting (Thursday, January 30, 2020 – Hosted by the City of College Park) Agenda Items**
- 8. FY 2021 Budget – Council Input**
- 9. Meeting Minutes**
 - a.) Council Workshop Meeting Minutes (December 16, 2019)
 - b.) Council Legislative Meeting Minutes (December 18, 2019)
- 10. Review of the Bills**
Batch # 1 (December 12, 2019); Batch # 2 (December 19, 2019); Batch # 3 (December 20, 2019); and Batch # 4 (December 20, 2019)
- 11. Public Comment – (Residents' Concerns, Audience Participation and Phone Calls)**
When addressing the Council please state your name and address for the record.
- 12. Request for Future Agenda Items**
- 13. Adjournment**



MEMORANDUM

To: Mayor and City Council
From: Timothy George, City Administrative Officer
Cc: Department Heads
Re: January 2020 City Administrative Officer's Report
Date: January 13, 2020

Administration

- Sidewalk and curb/gutter work has begun at the Municipal Center. Paving is expected first of the spring
- Discussions continue with M-NCPPC re: land swap/relocation of Municipal Center and potential M-NCPPC use of the Municipal Center
- Working with M-NCPPC to finalize City's Placemaking RFP, which is first step toward establishment of a revised Economic Development Strategy
- Budget Preparation has commenced and review of the Fee Schedule
- Reviewing Records Retention Policy, (slated to come before Council in March)
- Preparing a RFEI for developer interest on the Harland property
- Submitted a Supplemental Census Grant application to help cover our Census Complete Count efforts

Code Enforcement

The activity for the Code Enforcement Department for November 2019:

Inspections

- Single Family Rental Inspections – 12 Inspections
- Multi-Family Rental Inspections – 29 Inspections

Building Permits

- 3 Building Permits Issued

Business License

- 0 Business Licenses Issued

Code Violations

- Code Compliance Complaints – 9 Complaints (8 have been closed; 1 is still pending)
- Dead Vegetation /Leaves – 3 Complaints (All are still pending)
- Storage Container – 1 Permit Issued
- Sanitation Violations – 6 Violations (All have been closed)
- Refuse in the Public Right-of-Way – 9 Violations (All have been closed)
- Vehicles Blocking Driveways – 1 Violation (All have been closed)
- Unauthorized Motor Vehicles (Dead Tags) – 23 (22 have been closed; 1 is still pending)
- Vehicle Repairs – 1 Violation (All have been closed)
- Outside Storage – 1 Violation (All have been closed)

City Clerk

Newsletter

- Ms. Benitez and Mr. Barber and Mr. Nichols are preparing the March/April 2020 Issue of the newsletter. We are also preparing the 2020 Election Edition of the newsletter.

Events:

- Mr. Barber, Mr. Nichols, and Ms. Benitez are planning our Spring Festival. Save the Date for Saturday, April 4, 2020, from 10:00 a.m. until 3:00 p.m.

Elections:

- Mr. Barber has been meeting with the Board of Elections regarding the 2020 Election scheduled to be held on Monday, May 4, 2020. Mr. Barber along with the Board are reviewing the election process and hopes to increase voter turn-out for the 2020 Election.

Social Media Report

Highlighting the social media activity over the past month on our Facebook and Twitter accounts:

Facebook:

In the last 28 days there have been

- 188 page views
- 6 page likes
- 593 people reached through posts
- 215 Post Engagements

The top post was wishing the residents a Happy New Year. It reached 200 people and had 73 post clicks and 22 reactions.

Twitter:

Twitter earned 4,672 impressions over the last 28 days. The top tweet was informing the residents of an early dismissal.

- 260 impressions

- 3 engagements

Followed by a tweet informing the residents that the 5800 Block of Mentana Street had been re-opened.

- 257 impressions
- 4 engagements

Twitter also gained 5 followers.

Human Resources

Recruiting

We are still in recruiting process for the DPW Director, Grounds Maintenance Supervisor, and the Parking Enforcement Officer vacancies, and hope to have all of the positions filled as quickly as possible.

HR Administration

HR Administrator Alayna Rowlett is currently in the process of completing year-end requirements such as 1095-C and OSHA reporting.

Finance and Accounting

- Monthly Budget Report: FY 2020 December 2019

CITY OF NEW CARROLLTON, MARYLAND
FOR MONTH AND YTD ENDING DECEMBER 31, 2019

	ACTUAL DEC 2018	ACTUAL JUL 18-DEC 18	ACTUAL FY 19	Percent of full yr pd thru YTD		ACTUAL DEC 2019	ACTUAL JUL 19 -DEC 19	AMENDED BUDGET FY 20	Percent of budget pd thru YTD		Actual FY 20-19 fav/(unfav)
STATEMENT OF REVENUES AND EXPENDITURES											
REVENUES											
Tax revenues	143,717	5,006,936	7,692,347	65%		338,123	5,098,013	7,858,290	65%		91,077
County revenues	32,239	40,606	152,351	27%		-	8,367	163,468	5%		(32,239)
Other revenues	164,518	1,803,887	3,512,306	51%		135,895	1,241,439	3,490,601	36%		(562,448)
TOTAL REVENUES	340,474	6,851,429	11,357,004	60%		474,018	6,347,819	11,512,359	55%		(503,610)
Reserves and appropriations	-	-	-	-		-	-	150,000	-		-
TOTAL REVENUES AND RESERVES	340,474	6,851,429	11,357,004	60%		474,018	6,347,819	11,662,359	54%		(503,610)
EXPENDITURES											
Personnel - General Government	193,887	802,083	1,472,523	54%		186,642	793,522	1,735,170	46%		8,561
Personnel - Public Safety	315,070	1,402,718	2,611,267	54%		333,710	1,520,320	2,836,961	54%		(117,602)
Personnel - Public Works	278,954	1,228,307	2,247,022	55%		276,261	1,221,347	2,488,577	49%		6,960
TOTAL PERSONNEL	787,911	3,433,108	6,330,812	54%		796,613	3,535,189	7,060,708	50%		(102,081)
Operations - General Government	43,648	287,655	609,638	47%		48,631	329,692	814,754	40%		(42,037)
Operations - Public Safety	39,832	447,171	801,155	56%		73,127	441,931	753,750	59%		5,240
Operations - Public Works	66,666	468,176	1,039,242	45%		102,925	498,157	1,265,775	39%		(29,981)
TOTAL OPERATIONS	150,146	1,203,002	2,450,035	49%		224,683	1,269,780	2,834,279	45%		(66,778)
Capital - General Government	-	173,945	205,323	85%		4,917	15,081	473,707	3%		158,864
Capital - Public Safety	-	-	69,095	0%		599	46,227	112,215	41%		(46,227)
Capital - Public Works	-	27,976	573,131	5%		121,787	124,093	561,138	22%		(96,117)
TOTAL CAPITAL	-	201,921	847,549	24%		127,303	185,401	1,147,060	16%		16,520
Weinbach scholarship	-	3,500	3,500	100%		-	5,000	5,000	100%		(1,500)
TOTAL EXPENDITURES	938,057	4,841,531	9,631,896	50%		1,148,599	4,995,370	11,047,047	45%		(153,839)
Reserves and appropriations	-	-	-	-		-	-	130,000	-		-
TOTAL EXPENDITURES AND RESERVES	938,057	4,841,531	9,631,896	50%		1,148,599	4,995,370	11,177,047	45%		(153,839)
REVENUE OVER EXPENSES BEFORE FINANCING	(597,583)	2,009,898	1,725,108			(674,581)	1,352,449	485,312			(657,449)
Net financing costs	9,314	74,421	325,540	23%		9,314	83,220	485,312	17%		(8,799)
REVENUE OVER EXPENSES AFTER FINANCING	(606,897)	1,935,477	1,399,568			(683,895)	1,269,229	-			(666,248)

BENEFITS ANALYSIS

	ACTUAL JUL 18-DEC 18 YTD	PCT OF WAGES	FULL YEAR ACTUAL FY 19	PCT OF WAGES	ACTUAL JUL 19 -DEC 19	PCT. OF WAGES
Detail of Personnel Costs:						
Wages	2,158,139		4,476,819		2,218,412	
FICA	159,267	7.38%	330,797	7.39%	164,119	7.40%
Health & Life Insurance	605,083	28.04%	998,565	22.31%	555,975	25.06%
Employee Assistance Program	5,785	0.27%	5,785	0.13%	6,657	0.30%
Workmans' Comp & Unemployment	181,121	8.39%	188,367	4.21%	254,767	11.48%
Retirement & Pension	329,498	15.27%	336,027	7.51%	338,187	15.24%
TOTAL BENEFITS	1,280,754	59.35%	1,859,541	41.54%	1,319,705	59.49%
TOTAL PAYROLL AND BENEFITS	3,438,893		6,336,360		3,538,117	

CASH AND INVESTMENTS SUMMARY

	DEC 2018	DEC 2019
Cash Balance:		
TD Bank General	101,673	36,606
TD Bank Payroll	163,010	65,320
Suntrust Speed Camera	532,895	504,007
Petty Cash	500	500
TD Bank Money Market	233,159	237,430
TD General Investments	1,144,749	1,179,828
PNC MD Pool General	8,036,303	8,652,593
PNC MD Pool Cable TV	565,254	767,809
PNC MD Pool Weinbach Scholarship	40,948	41,381
TOTAL CASH	10,818,490	11,485,474
Fidelity CD's	3,115,757	3,231,896
TOTAL CASH & INVESTMENT	13,934,247	14,717,370



MEMORANDUM

To: Mayor, Council, and Department Heads

From: Maisha Williams, Director of Finance and Accounting/Treasurer

Re: FY 2019 Final Financial Report

Date: January 9, 2020

Attached is the detail FY 2019 year-end financial report. The report shows the original FY 2019 Budget and the Revised Budget which includes 6 Budget Amendments which are also attached. We ended the year with a surplus of \$1,399,568 but from that we have the fund changes which are below. Please let us know if you have any questions, our auditors will be coming in to go over the final reports within the next couple of months.

Surplus		\$1,399,568.00
Funds		
Weinbach	403.31	
Public Safety	213,348.46	
Cable TV Equip	107,835.89	
Street Work	(290,792.10)	
Sidewalk	(33,724.00)	
Vehicle Replacement	(63,049.00)	
Compensated Absence	36,445.22	
Capital Projects	744,779.44	
Health & Wellness	<u>283,522.00</u>	<u>(998,769.22)</u>
Remaining after Funds		400,798.78

CITY OF NEW CARROLLTON
Statement of Activity - YTD by Department
For 6/30/2019

Financial Report

	Original Budget CURR YR	Revised Budget CURR YR	Y-T-D Actual 6/30/2019	Pct Exp	Remaining Balance
INCOME STATEMENT					
<u>REVENUES/OTHER SOURCES</u>					
REAL PROPERTY TAXES					
01-1000-30100- REAL PROPERTY	(5,314,580)	(5,314,580)	(5,334,543)	1.00	19,963
01-1000-30150- BUS. REAL PROPERTY - PUBLIC SAFETY	(255,316)	(255,316)	(239,624)	0.94	(15,692)
REAL PROPERTY TAXES	(5,569,896)	(5,569,896)	(5,574,167)	1.00	4,271
PERSONAL PROPERTY TAXES					
01-1000-30200- PERSONAL PROPERTY BUSINESS	(520,000)	(520,000)	(419,164)	0.81	(100,836)
01-1000-30250- PERSONAL PROPERTY-PUBLIC SAFETY	(48,807)	(48,807)	(30,824)	0.63	(17,983)
01-1000-30300- PERSONAL PROPERTY- UTILITY	(96,930)	(96,930)	(102,026)	1.05	5,096
TOTAL PERSONAL PROPERTY TAXES	(665,737)	(665,737)	(552,014)	0.83	(113,723)
PENALTIES & INTEREST					
01-1000-30510- PENALTIES/INTEREST	(21,500)	(21,500)	(19,589)	0.91	(1,911)
TOTAL PENALTIES & INTEREST	(21,500)	(21,500)	(19,589)	0.91	(1,911)
STATE SHARED TAXES					
01-1000-30650- ADMISSION & AMUSEMENT	(1,500)	(1,500)	(1,939)	1.29	439
01-1000-31610- HIGHWAY USER & MOTOR VEHICLE	(272,259)	(272,259)	(295,443)	1.09	23,184
01-1000-31620- STATE INCOME TAX REVENUE	(990,000)	(990,000)	(1,249,195)	1.26	259,195
TOTAL STATE SHARED TAXES	(1,263,759)	(1,263,759)	(1,546,577)	1.22	282,818
COUNTY SHARED TAXES					
01-1000-31630- P.G. COUNTY DISPOSAL FEE REBATE	(33,468)	(33,468)	(33,468)	1.00	0
01-1000-31650- HOTEL / MOTEL TAXES	(130,000)	(130,000)	(118,883)	0.91	(11,117)
01-1000-31700- PAYMENT IN LIEU OF BANK STOCKS	(19)	(19)	(19)	1.02	0
TOTAL COUNTY SHARED TAXES	(163,487)	(163,487)	(152,370)	0.93	(11,117)
LICENSE & PERMITS					
01-1000-32100- STATE TRADERS & PEDDLERS	(10,000)	(10,000)	(5,426)	0.54	(4,574)
01-1000-32150- CITY BUSINESS LICENSE	(12,000)	(12,000)	(13,530)	1.13	1,530
01-1000-32200- COMCAST CABLE FRANCHISE FEES	(108,000)	(108,000)	(94,130)	0.87	(13,870)
01-1000-32210- VERIZON CABLE FRANCHISE FEES	(90,000)	(90,000)	(88,081)	0.98	(1,919)
01-1000-32310- VERIZON PROPERTY LEASE	(8,280)	(8,280)	(9,522)	1.15	1,242
01-1000-32400- BUILDING PERMIT FEES	(9,000)	(9,000)	(9,810)	1.09	810
TOTAL LICENSE & PERMITS	(237,280)	(237,280)	(220,499)	0.93	(16,781)
INTERGOVT GRANTS					
01-1000-33700- STATE AID FOR POLICE PROTECTION	(150,000)	(150,000)	(167,948)	1.12	17,948
01-1000-33710- CRIME CONTROL & PREVENTION GRANT	0	(39,350)	(39,350)	1.00	0
01-1000-35340- OTHER MISCELLANEOUS GRANTS	0	0	(47,006)	0.00	47,006
TOTAL INTERGOVT GRANTS	(150,000)	(189,350)	(254,304)	1.34	64,954
REVENUES FROM OTHER AGENCIES					
01-1000-35600- CABLE TV EQUI. SUPPORT GRANT-COMCAST	(64,000)	(64,000)	(56,478)	0.88	(7,522)

CITY OF NEW CARROLLTON
Statement of Activity - YTD by Department
For 6/30/2019

Financial Report

	Original Budget CURR YR	Revised Budget CURR YR	Y-T-D Actual 6/30/2019	Pct Exp	Remaining Balance
01-1000-35620- CABLE TV EQUIP.GRANT-VERIZON	(57,000)	(57,000)	(56,020)	0.98	(980)
TOTAL REVENUES FROM OTHER AGENCIES	(121,000)	(121,000)	(112,498)	0.93	(8,502)
CURRENT SERVICE CHARGES					
01-1000-35810- ADVERTISING FEES	(5,000)	(5,000)	(3,454)	0.69	(1,547)
01-1000-35820- MUNICIPAL CENTER ROOM RENT	(1,000)	(1,000)	(1,853)	1.85	853
01-1000-35860- SPECIAL POLICE SERVICES	(20,000)	(20,000)	(26,744)	1.34	6,744
01-1000-35910- RENTAL PROPERTY INSPECTIONS	(315,000)	(315,000)	(315,750)	1.00	750
01-1000-35920- PROPERTY CLEAN UP & LIENS	(2,500)	(2,500)	(785)	0.31	(1,715)
01-1000-36000- TRASH PICK UP SERVICE FEES	(311,638)	(311,638)	(321,060)	1.03	9,422
01-1000-36010- RECYCLING FEES	(52,660)	(52,660)	(42,579)	0.81	(10,081)
TOTAL CURRENT SERVICE CHARGES	(707,798)	(707,798)	(712,225)	1.01	4,427
FINES & FORFEITURES					
01-1000-36110- MUNICIPAL INFRACTIONS	(2,500)	(2,500)	0	0.00	(2,500)
01-1000-36150- RED-LIGHT CAMERA	(625,000)	(649,000)	(649,150)	1.00	150
01-1000-36155- SPEED CAMERA REVENUE	(250,000)	(376,830)	(484,269)	1.29	107,439
01-1000-36160- VEHICLE CONTROL FINES & TOWING	(300,000)	(300,000)	(232,064)	0.77	(67,937)
TOTAL FINES & FORFEITURES	(1,177,500)	(1,328,330)	(1,365,483)	1.03	37,153
INTEREST & DIVIDENDS					
01-1000-36260- INTEREST EARNED ON INVESTMENTS	(20,000)	(20,000)	(210,107)	10.51	190,107
01-1000-36261- UNREALIZED LOSS/GAIN IN MARKET VALUE	(12,000)	(12,000)	(165,500)	13.79	153,500
01-1000-36270- INTEREST ON FIDELITY CD INVESTMENTS	(5,000)	(5,000)	56,536	(11.31)	(61,536)
01-1000-36300- SCRAP METAL & PAPER	(1,000)	(1,000)	(855)	0.86	(145)
01-1000-36320- SEIZED REVENUES	(1,000)	(1,000)	(3,113)	3.11	2,113
01-1000-36350- RIGHT-OF-WAY FEES	(16,140)	(16,140)	(19,368)	1.20	3,228
01-1000-36400- MISCELLANEOUS REVENUES	0	0	(330,990)	0.00	330,990
TOTAL INTEREST & DIVIDENDS	(55,140)	(55,140)	(673,397)	12.21	618,257
WEINBACH SCHOLARSHIP GRANT					
01-1000-36600- WEINBACH SCHOLARSHIP GRANT REVENUE	(500)	(500)	0	0.00	(500)
TOTAL WEINBACH SCHOLARSHIP GRANT	(500)	(500)	0	0.00	(500)
OTHER FINANCING SOURCES					
01-1000-36740- BOND PROCEEDS-MUNICIPAL BUILDING UPGRADE	0	(518,497)	(173,881)	0.34	(344,616)
01-1000-36750- DESIGNATED FOR SPEED CAMERA	0	(6,000)	0	0.00	(6,000)
01-1000-36755- DESIGNATED WEINBACH SCHOLARSHIP	0	(500)	0	0.00	(500)
01-1000-36770- DESIGNATED VEHICLES	0	(65,810)	0	0.00	(65,810)
TOTAL OTHER FINANCING SOURCES	0	(590,807)	(173,881)	0.29	(416,926)
APPROPRIATED SURPLUSES					
01-1000-36810- DESIGNATED FOR STREET REPAIR	(273,741)	(305,576)	0	0.00	(305,576)
01-1000-36830- DESIGNATED FOR SIDEWALK REPAIR	(100,000)	(100,000)	0	0.00	(100,000)
01-1000-36835- DESIGNATED FOR CAPITAL PURCHASE	(5,000)	(40,170)	0	0.00	(40,170)
01-1000-36840- CONTINGENCY RESERVE	(130,000)	(130,000)	0	0.00	(130,000)

CITY OF NEW CARROLLTON
Statement of Activity - YTD by Department
For 6/30/2019

Financial Report

	Original Budget CURR YR	Revised Budget CURR YR	Y-T-D Actual 6/30/2019	Pct Exp	Remaining Balance
01-1000-36850- UNDESIGNATED PRIOR YEAR SURPLUS	(7,500)	(90,106)	0	0.00	(90,106)
01-1000-36900- OPERATING RESERVE CARRYOVER	(150,000)	(150,000)	0	0.00	(150,000)
TOTAL APPROPRIATED SURPLUSES	(666,241)	(815,852)	0	0.00	(815,852)
TOTAL REVENUES/OTHER SOURCES	(10,799,838)	(11,730,436)	(11,357,004)	0.97	(373,432)

CITY OF NEW CARROLLTON
Statement of Activity - YTD by Department
For 6/30/2019

Financial Report

	Original Budget CURR YR	Revised Budget CURR YR	Y-T-D Actual 6/30/2019	Pct Exp	Remaining Balance
<u>EXPENDITURES</u>					
Mayor and City Council					
Personnel					
01-1110-45000- MAYOR'S SALARY	7,200	7,200	7,200	1.00	0
01-1110-45100- COUNCIL SALARY	24,000	24,000	23,200	0.97	800
01-1110-45250- TREASURER	3,000	3,000	1,500	0.50	1,500
01-1110-46300- F.I.C.A	2,616	2,616	2,440	0.93	176
01-1110-46500- HEALTH INSURANCE	0	2,651	2,651	1.00	0
01-1110-47000- WORKERS' COMPENSATION	96	96	0	0.00	96
01-1110-48000- RETIREMENT & PENSION	3,197	3,197	2,268	0.71	929
Personnel	40,109	42,760	39,259	0.92	3,501
Operating					
01-1110-52520- OFFICE SUPPLIES & PRINTING	250	350	245	0.70	105
01-1110-53510- DUES & SUBSCRIPTIONS	300	300	60	0.20	240
01-1110-53540- TRAVEL & MEETINGS	20,500	20,500	12,915	0.63	7,585
01-1110-54020- CELL PHONES	1,200	1,200	741	0.62	459
01-1110-54300- FIRE DEPARTMENT GRANT	7,000	7,000	0	0.00	7,000
01-1110-54310- YOUTH ACTIVITIES GRANT	10,000	10,000	10,000	1.00	0
01-1110-54320- BOYS & GIRLS CLUB GRANT	7,500	7,500	5,331	0.71	2,169
01-1110-54321- POLICE FOUNDATION	5,000	2,000	0	0.00	2,000
01-1110-54445- COMMUNITY PROMOTION	2,000	3,250	3,071	0.94	179
01-1110-54550- MISCELLANEOUS EXPENSES	0	79	79	1.00	0
01-1110-54620- WELCOME COMMITTEE	500	753	753	1.00	0
Operating	54,250	52,932	33,195	0.63	19,737
Capital Expenditures					
01-1110-57011- MUNICIPAL BUILDING UPGRADE	40,000	558,497	177,790	0.32	380,707
Capital Expenditures	40,000	558,497	177,790	0.32	380,707
Total Mayor and City Council	134,359	654,189	250,244	0.38	403,945

CITY OF NEW CARROLLTON
Statement of Activity - YTD by Department
For 6/30/2019

Financial Report

	Original Budget CURR YR	Revised Budget CURR YR	Y-T-D Actual 6/30/2019	Pct Exp	Remaining Balance
G.G. Administration					
Personnel					
01-1510-45200- ADMINISTRATIVE OFFICER'S SALARY	0	132,500	132,500	1.00	0
01-1510-45400- EMPLOYEE SERVICE-G.G.ADMINISTRATION	613,395	477,394	469,892	0.98	7,502
01-1510-45525- CABLE TV OPERATORS	6,000	6,000	3,243	0.54	2,757
01-1510-45650- OVERTIME-EMPLOYEE SERVICE	2,000	3,000	2,857	0.95	143
01-1510-46300- F.I.C.A	47,537	47,537	45,745	0.96	1,792
01-1510-46500- HEALTH INSURANCE	103,517	103,879	103,879	1.00	0
01-1510-47000- WORKERS' COMPENSATION	5,066	5,066	4,789	0.95	277
01-1510-48000- RETIREMENT & PENSION	58,024	52,303	43,372	0.83	8,931
01-1510-48010- LIFE AND LTD	3,700	4,524	4,524	1.00	0
Personnel	839,239	832,203	810,801	0.97	21,402
Operating					
01-1510-50200- COMPUTER & IT SUPPORT	50,000	50,000	48,316	0.97	1,684
01-1510-50220- WEBSITE & EMAIL SERVICES	10,000	11,793	11,793	1.00	0
01-1510-50300- CITY ATTORNEY EXPENSE	14,000	6,480	6,336	0.98	144
01-1510-50301- SPECIAL COUNSEL EXPENSES	0	10,520	10,254	0.97	266
01-1510-50320- ENGINEERING SERVICES	6,500	6,500	2,023	0.31	4,477
01-1510-50325- CONSULTING SERVICES	1,500	20,157	17,917	0.89	2,240
01-1510-50330- TEMPORARY OFFICE SUPPORT	6,000	21,000	19,869	0.95	1,131
01-1510-50400- ADVERTISING EXPENSES	1,500	2,000	1,836	0.92	164
01-1510-50430- CABLE TELEVISION OPERATION	57,956	57,956	13,458	0.23	44,498
01-1510-50440- I-NET OPERATING COST	15,151	15,151	14,636	0.97	515
01-1510-50450- CITY NEWSLETTER	31,000	31,000	29,614	0.96	1,386
01-1510-50700- GENERAL LIABILITY INSURANCE	7,489	9,439	9,406	1.00	33
01-1510-50710- AUTO INSURANCE	4,728	4,728	3,371	0.71	1,357
01-1510-50720- PUBLIC OFFICIALS LIABILITY & BONDING	21,000	22,060	22,054	1.00	6
01-1510-50750- EQUIPMENT MAINT.CONTRACTS	13,250	13,250	13,184	1.00	66
01-1510-50760- OFFICE EQUIPMENT CONTRACTS	8,000	8,839	8,839	1.00	0
01-1510-52100- BUILDING MAINT. & REPAIR	55,000	55,000	24,617	0.45	30,383
01-1510-52110- OFFICE EQUIP. MAINT. & REPAIR	1,000	1,000	454	0.45	546
01-1510-52130- VEHICLE OPERATIONS & MAINTENANCE	1,500	1,500	292	0.19	1,208
01-1510-52140- VEHICLE GASOLINE USE	1,500	1,500	568	0.38	932
01-1510-52500- COMPUTER SUPPLIES	750	750	738	0.98	12
01-1510-52510- PANTRY SUPPLIES	4,000	4,000	3,999	1.00	1
01-1510-52520- OFFICE SUPPLIES & PRINTING	12,000	12,000	6,752	0.56	5,248
01-1510-52550- JANITORIAL SUPPLIES	7,000	7,000	6,845	0.98	155
01-1510-53510- DUES & SUBSCRIPTIONS	13,000	13,315	13,315	1.00	0
01-1510-53520- EMPLOYEE TRAINING	2,500	2,500	1,318	0.53	1,182
01-1510-53540- TRAVEL & MEETING	8,500	8,500	4,524	0.53	3,976
01-1510-53560- EMPLOYEE GIFTS-SPECIAL OCCASIONS	1,500	2,500	1,638	0.66	862
01-1510-53570- UNIFORMS/APPERAL	1,000	1,000	536	0.54	464
01-1510-54010- TELEPHONES	15,000	14,900	12,191	0.82	2,709
01-1510-54020- CELLPHONES	500	800	778	0.97	22
01-1510-54050- UTILITY-ELECTRICITY	29,000	29,000	17,071	0.59	11,929
01-1510-54060- UTILITY-NATURAL GAS	10,000	10,000	7,393	0.74	2,607
01-1510-54070- UTILITY-WATER	9,000	9,000	8,040	0.89	960
01-1510-54080- POSTAGE METER & COURIER SERVICES	5,000	5,784	5,784	1.00	0

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01-1510-54150- UPKEEP OF HANKO BUILDING	10,000	13,803	13,803	1.00	0
01-1510-54430- ELECTION	15,000	21,641	21,641	1.00	0
01-1510-54445- COMMUNITY PROMOTION	25,000	25,000	23,958	0.96	1,042
01-1510-54450- NEW CARROLLTON GREEN TEAM	0	2,500	1,029	0.41	1,471
01-1510-54470- ORDINANCE RECODIFICATION	6,500	6,500	6,103	0.94	397
01-1510-54550- MISCELLANEOUS	5,000	5,000	282	0.06	4,718
Operating	487,324	545,366	416,575	0.76	128,791
Capital Expenditures					
01-1510-58050- FURNITURE & FIXTURES	0	294	294	1.00	0
01-1510-58102- BUILDING MAINT EQUIPMENT	5,000	5,000	0	0.00	5,000
01-1510-58250- CABLE TV EQUIPMENT	57,044	57,044	0	0.00	57,044
Capital Expenditures	62,044	62,338	294	0.00	62,044
Total G.G. Administration	1,388,607	1,439,907	1,227,670	0.85	212,237

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Economic Development					
Personnel					
Operating					
01-1520-50340- NEIGHBORHOOD DESIGN CENTER	1,500	1,500	0	0.00	1,500
01-1520-50400- ADVERTISING	2,500	2,500	580	0.23	1,920
01-1520-53510- DUES & SUBSCRIPTION	2,000	2,000	0	0.00	2,000
01-1520-53520- EMPLOYEE TRAINING	2,000	2,000	289	0.14	1,711
01-1520-53540- TRAVEL AND MEETINGS	4,500	4,500	713	0.16	3,787
01-1520-54445- COMMUNITY PROMOTION	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>0.00</u>	<u>3,000</u>
Operating	15,500	15,500	1,582	0.10	13,918
Capital Expenditures					
Total Economic Development	15,500	15,500	1,582	0.10	13,918
Human Resources					
Personnel					
01-1530-46700- EMPLOYEE ASSISTANCE PROGRAM	5,900	5,900	5,785	0.98	115
01-1530-46710- FLEXIBLE SPENDING ACCOUNT	1,250	1,580	1,045	0.66	535
01-1530-46730- EDUCATION REIMBURSEMENTS	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>0.00</u>	<u>10,000</u>
Personnel	17,150	17,480	6,830	0.39	10,650
Operating					
01-1530-50200- COMPUTER & IT SUPPORT	1,850	1,850	1,788	0.97	62
01-1530-50325- CONSULTING SERVICES	0	500	0	0.00	500
01-1530-50400- RECRUITING	2,500	1,500	50	0.03	1,450
01-1530-52520- OFFICE SUPPLIES AND PRINTING	500	500	349	0.70	151
01-1530-53510- DUES & SUBSCRIPTIONS	750	750	214	0.29	536
01-1530-53520- EMPLOYEE TRAINING	3,375	3,375	1,616	0.48	1,759
01-1530-53540- HR TRAINING, TRAVEL & MEETINGS	4,000	2,750	563	0.20	2,187
01-1530-53560- EMPLOYEE GIFTS & EVENTS	14,500	19,250	18,449	0.96	801
01-1530-53580- PRE-EMPLOYMENT SCREENINGS	1,350	1,350	651	0.48	699
01-1530-53590- POST-EMPLOYMENT SCREENINGS	4,380	4,827	4,827	1.00	0
01-1530-53600- WELLNESS PROGRAMS	<u>6,320</u>	<u>6,320</u>	<u>5,457</u>	<u>0.86</u>	<u>863</u>
Operating	39,525	42,972	33,964	0.79	9,008
Capital Expenditures					
01-1530-58340- COMPENSATION STUDY	<u>0</u>	<u>1,300</u>	<u>0</u>	<u>0.00</u>	<u>1,300</u>
Capital Expenditures	0	1,300	0	0.00	1,300

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Total Human Resources	56,675	61,752	40,794	0.66	20,958

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Financial Administration					
Personnel					
01-2010-45400- EMPLOYEE SERVICE-FINANCE	213,935	213,935	203,473	0.95	10,462
01-2010-45650- OVERTIME-EMPLOYEE SERVICE	1,000	1,000	479	0.48	521
01-2010-46300- F.I.C.A	16,443	16,443	14,927	0.91	1,516
01-2010-46500- HEALTH INSURANCE	49,147	49,147	36,260	0.74	12,887
01-2010-47000- WORKERS' COMPENSATION	496	496	440	0.89	56
01-2010-48000- RETIREMENT & PENSION	20,080	20,080	15,985	0.80	4,095
01-2010-48010- LIFE AND LTD	<u>1,914</u>	<u>1,914</u>	<u>1,878</u>	<u>0.98</u>	<u>36</u>
Personnel	303,015	303,015	273,442	0.90	29,573
Operating					
01-2010-50110- AUDITING SERVICE	23,000	23,163	23,163	1.00	0
01-2010-50200- COMPUTER & IT SUPPORT	20,000	39,370	35,272	0.90	4,098
01-2010-52500- COMPUTER SUPPLIES	500	500	0	0.00	500
01-2010-52520- OFFICE SUPPLIES & PRINTING	5,000	5,000	4,289	0.86	711
01-2010-53510- DUES & SUBSCRIPTIONS	700	700	340	0.49	360
01-2010-53520- EMPLOYEE TRAINING	4,000	4,000	2,842	0.71	1,158
01-2010-53540- TRAVEL & MEETING	5,000	5,000	1,143	0.23	3,857
01-2010-54400- CREDIT CARD SERVICE FEES	2,000	2,000	1,942	0.97	58
01-2010-54410- BANK SERVICE FEES	1,500	1,600	1,453	0.91	147
01-2010-54550- MISCELLANEOUS	<u>500</u>	<u>6,286</u>	<u>6,286</u>	<u>1.00</u>	<u>0</u>
Operating	62,200	87,619	76,730	0.88	10,889
Capital Expenditures					
01-2010-58050- FURNITURE & FIXTURES	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>0.00</u>	<u>1,000</u>
Capital Expenditures	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>0.00</u>	<u>1,000</u>
Total Financial Administration	366,215	391,634	350,172	0.89	41,462

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P.H. Code Enforcement					
Personnel					
01-2510-45400- EMPLOYEE SERVICE-CODE ENF.	311,599	252,733	237,938	0.94	14,795
01-2510-45650- OVERTIME-EMPLOYEE SERVICE	1,500	1,500	1,490	0.99	10
01-2510-46300- F.I.C.A	23,952	23,952	17,692	0.74	6,260
01-2510-46500- HEALTH INSURANCE	58,088	58,088	54,971	0.95	3,117
01-2510-47000- WORKERS' COMPENSATION	5,465	8,096	8,096	1.00	0
01-2510-48000- RETIREMENT & PENSION	29,251	26,620	19,484	0.73	7,136
01-2510-48010- LIFE AND LTD	1,711	2,111	2,104	1.00	7
01-2510-48500- UNEMPLOYMENT	<u>0</u>	<u>7,246</u>	<u>7,246</u>	<u>1.00</u>	<u>0</u>
Personnel	431,566	380,346	349,021	0.92	31,325
Operating					
01-2510-50200- COMPUTER SUPPORT	7,500	16,667	16,667	1.00	0
01-2510-50820- PROPERTY CLEAN-UP	12,500	12,500	0	0.00	12,500
01-2510-52130- VEHICLE OPERATIONS & MAINTENANCE	4,500	7,581	7,581	1.00	0
01-2510-52140- VEHICLE GASOLINE USE	3,500	3,831	3,831	1.00	0
01-2510-52190- MOSQUITO CONTROL	2,200	2,200	1,555	0.71	645
01-2510-52500- COMPUTER SUPPLIES	500	500	37	0.07	463
01-2510-52520- OFFICE SUPPLIES & PRINTING	5,000	5,000	4,536	0.91	464
01-2510-52530- FIELD SUPPLIES	1,200	1,200	37	0.03	1,163
01-2510-52540- SIGNS, NOTICES & PERMITS	700	984	984	1.00	0
01-2510-53510- DUES & SUBSCRIPTIONS	600	600	285	0.48	315
01-2510-53520- EMPLOYEE TRAINING	2,500	2,500	1,651	0.66	849
01-2510-53540- TRAVEL & MEETING	1,000	693	288	0.42	405
01-2510-53570- UNIFORMS	2,000	2,000	580	0.29	1,420
01-2510-54020- CELL PHONES	1,200	2,730	2,730	1.00	0
01-2510-54550- MISCELLANEOUS	<u>500</u>	<u>500</u>	<u>0</u>	<u>0.00</u>	<u>500</u>
Operating	45,400	59,486	40,762	0.69	18,724
Capital Expenditures					
01-2510-57100- VEHICLE	<u>0</u>	<u>30,000</u>	<u>27,239</u>	<u>0.91</u>	<u>2,761</u>
Capital Expenditures	<u>0</u>	<u>30,000</u>	<u>27,239</u>	<u>0.91</u>	<u>2,761</u>
Total P.H. Code Enforcement	476,966	469,832	417,022	0.89	52,810

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P.S. Police Administration					
Personnel					
01-3010-45300- POLICE CHIEF'S SALARY	0	132,500	132,500	1.00	0
01-3010-45400- EMPLOYEE SERVICE	535,200	525,199	521,907	0.99	3,293
01-3010-45650- OVERTIME-EMPLOYEE SERVICE	8,000	10,600	10,217	0.96	383
01-3010-46300- F.I.C.A	41,555	48,518	48,518	1.00	0
01-3010-46500- HEALTH INSURANCE	111,423	165,831	159,251	0.96	6,580
01-3010-47000- WORKERS' COMPENSATION	22,329	35,185	32,634	0.93	2,551
01-3010-48000- RETIREMENT & PENSION	50,804	50,804	33,115	0.65	17,689
01-3010-48010- LIFE AND LTD	4,569	5,786	5,786	1.00	0
Personnel	773,880	974,423	943,928	0.97	30,495
Operating					
01-3010-50200- COMPUTER & IT SUPPORT	10,000	13,936	13,936	1.00	0
01-3010-50210- POLICE RADARS/CALIBRATION/MAINT	1,000	1,000	475	0.48	525
01-3010-50700- GENERAL LIABILITY INSURANCE	37,129	38,529	38,433	1.00	96
01-3010-50710- AUTO INSURANCE	22,063	23,579	23,579	1.00	0
01-3010-50760- OFFICE EQUIPMENT CONTRACTS	0	174	174	1.00	0
01-3010-52110- EQUIPMENT MAINT. & REPAIR	2,000	2,000	404	0.20	1,596
01-3010-52130- VEHICLE OPERATION & MAINTENANCE	53,000	53,000	50,002	0.94	2,998
01-3010-52140- VEHICLE GASOLINE USE	60,000	68,465	68,465	1.00	0
01-3010-52500- COMPUTER SUPPLIES	2,000	2,000	1,196	0.60	804
01-3010-52510- PANTRY SUPPLIES	3,000	3,000	2,586	0.86	414
01-3010-52520- OFFICE SUPPLIES & PRINTING	8,000	8,000	7,865	0.98	135
01-3010-53510- DUES & SUBSCRIPTIONS	3,000	3,000	1,859	0.62	1,141
01-3010-53520- EMPLOYEE TRAINING	40,000	20,162	8,899	0.44	11,263
01-3010-53540- TRAVEL & MEETINGS	5,500	5,500	3,492	0.63	2,008
01-3010-53550- PRE-EMPLOYMENT & MENTAL WELLNESS	8,600	8,600	3,556	0.41	5,044
01-3010-53570- UNIFORMS	30,000	29,197	23,793	0.81	5,404
01-3010-54020- CELL PHONES	20,000	20,000	18,565	0.93	1,435
01-3010-54021- GPS TRACKING	0	4,261	3,628	0.85	633
01-3010-54080- POSTAGE METER & COURIER SERVICE	2,500	2,500	1,063	0.43	1,437
01-3010-54445- POLICE COMMUNITY PROMOTION	10,000	10,000	8,074	0.81	1,926
01-3010-54446- NATIONAL NIGHT OUT	10,000	13,502	13,502	1.00	0
01-3010-54450- NEIGHBORHOOD WATCH	2,000	2,000	0	0.00	2,000
01-3010-54495- VEHICLE CONTROL FINE SERVICE FEES	30,000	37,842	37,842	1.00	0
01-3010-54497- REDLIGHT CAMERA SERVICE FEES	253,125	262,708	262,708	1.00	0
01-3010-54550- MICELLANOUS EXPENSES	2,500	2,500	1,334	0.53	1,166
Operating	615,417	635,455	595,430	0.94	40,025
Capital Expenditures					
01-3010-58000- FURNITURE & FIXTURES	1,500	1,500	0	0.00	1,500
01-3010-58120- BODY CAMERA	0	45,150	45,150	1.00	0
Capital Expenditures	1,500	46,650	45,150	0.97	1,500
Total P.S. Police Administration	1,390,797	1,656,528	1,584,508	0.96	72,020

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P.S. Police Technical Services					
Personnel					
Operating					
Capital Expenditures					
P.S. Police Special Operation					
Personnel					
01-3030-45400- SPEED CAMERA-EMPLOYEE SERVICE	61,139	66,139	66,051	1.00	88
01-3030-45650- O.T-SPEED CAMERA POLICE OFFICERS	10,000	10,617	10,617	1.00	0
01-3030-46300- F.I.C.A	5,442	5,564	5,564	1.00	0
01-3030-46500- HEALTH INSURANCE	23,900	23,900	19,371	0.81	4,529
01-3030-47000- WORKERS' COMPENSATION	4,626	5,561	5,560	1.00	1
01-3030-48000- RETIREMENT & PENSION	6,647	6,647	4,932	0.74	1,715
01-3030-48010- LIFE AND LTD	580	680	650	0.96	30
Personnel	112,334	119,108	112,745	0.95	6,363
Operating					
01-3030-50200- COMPUTER IT SUPPORT	3,500	2,975	2,798	0.94	177
01-3030-52130- VEHICLE OPERATIONS & MAINTENANCE	10,000	10,000	0	0.00	10,000
01-3030-52140- VEHICLE GASOLINE USE	4,500	4,500	0	0.00	4,500
01-3030-52520- OFFICE SUPPLIES & PRINTING	3,000	3,000	0	0.00	3,000
01-3030-52530- FIELD SUPPLIES	2,000	2,000	310	0.16	1,690
01-3030-53570- UNIFORMS	1,000	1,000	0	0.00	1,000
01-3030-54020- CELL PHONES	700	700	0	0.00	700
01-3030-54495- SPEED CAMERA VENDOR FEE	101,250	175,341	175,341	1.00	0
Operating	125,950	199,516	178,449	0.89	21,067
Capital Expenditures					
Total P.S. Police Special Operation	238,284	318,624	291,194	0.91	27,430
P.S. Police Patrol					
Personnel					
01-3040-45400- EMPLOYEE SERVICE	1,053,531	928,531	869,114	0.94	59,417
01-3040-45650- OVERTIME-POLICE OFFICERS	50,000	80,000	79,913	1.00	87
01-3040-46000- APPRECIATION AWARD	7,500	3,138	240	0.08	2,898
01-3040-46300- F.I.C.A	84,420	84,420	70,281	0.83	14,139
01-3040-46500- HEALTH INSURANCE	204,840	204,840	174,613	0.85	30,227
01-3040-47000- WORKERS' COMPENSATION	96,049	82,259	71,081	0.86	11,178
01-3040-48000- RETIREMENT & PENSION	102,754	102,754	79,083	0.77	23,671

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01-3040-48010- LIFE AND LTD	<u>8,238</u>	<u>8,138</u>	<u>8,138</u>	<u>1.00</u>	<u>0</u>
Personnel	1,607,332	1,494,080	1,352,463	0.91	141,617
Operating					
01-3040-52530- FIELD SUPPLIES	10,000	10,000	7,974	0.80	2,026
01-3040-53130- SMALL EQUIPMENT	10,000	10,000	9,822	0.98	178
01-3040-53140- SMALL WEAPONS	10,000	10,000	8,909	0.89	1,091
01-3040-53180- CAR TO CAR RADIOS	5,000	5,000	0	0.00	5,000
01-3040-54550- MISCELLANEOUS	<u>2,500</u>	<u>2,500</u>	<u>0</u>	<u>0.00</u>	<u>2,500</u>
Operating	37,500	37,500	26,705	0.71	10,795
Capital Expenditures					
01-3040-58100- COMPUTERS & IN CAR COMPUTERS	0	6,000	5,995	1.00	5
01-3040-58150- POLICE RADARS AND RADIOS	<u>0</u>	<u>18,000</u>	<u>17,950</u>	<u>1.00</u>	<u>50</u>
Capital Expenditures	<u>0</u>	<u>24,000</u>	<u>23,945</u>	<u>1.00</u>	<u>55</u>
Total P.S. Police Patrol	1,644,832	1,555,580	1,403,113	0.90	152,467
P.S. Parking Enforcement					
Personnel					
01-3050-45400- EMPLOYEE SERVICES	152,680	152,680	140,993	0.92	11,687
01-3050-45650- OVERTIME-PARKING ENF. OFFICERS	5,000	2,400	699	0.29	1,701
01-3050-46300- F.I.C.A	12,063	12,063	10,507	0.87	1,556
01-3050-46500- HEALTH INSURANCE	47,799	47,799	28,978	0.61	18,821
01-3050-47000- WORKERS' COMPENSATION	6,333	6,333	4,657	0.74	1,676
01-3050-48000- RETIREMENT & PENSION	14,798	14,894	14,894	1.00	0
01-3050-48010- LIFE AND LTD	<u>1,480</u>	<u>1,403</u>	<u>1,403</u>	<u>1.00</u>	<u>0</u>
Personnel	240,153	237,572	202,131	0.85	35,441
Operating					
01-3050-52530- FIELD SUPPLIES	<u>5,000</u>	<u>4,250</u>	<u>571</u>	<u>0.13</u>	<u>3,679</u>
Operating	5,000	4,250	571	0.13	3,679
Capital Expenditures					
Total P.S. Parking Enforcement	245,153	241,822	202,702	0.84	39,120

CITY OF NEW CARROLLTON Statement of Activity - YTD by Department For 6/30/2019

Financial Report

	Original Budget CURR YR	Revised Budget CURR YR	Y-T-D Actual 6/30/2019	Pct Exp	Remaining Balance
P.W. Administration					
Personnel					
01-3510-45300- P.W. DIRECTOR'S SALARY	0	111,800	111,800	1.00	0
01-3510-45400- P.W. EMPLOYEE SERVICE	530,750	421,063	377,629	0.90	43,434
01-3510-45650- OVERTIME-EMPLOYEE SERVICE	7,500	9,166	9,166	1.00	0
01-3510-46300- F.I.C.A	41,175	41,175	36,888	0.90	4,287
01-3510-46500- HEALTH INSURANCE	123,582	123,582	92,525	0.75	31,057
01-3510-47000- WORKERS' COMPENSATION	15,597	17,507	17,507	1.00	0
01-3510-48000- RETIREMENT & PENSION	50,278	50,278	39,969	0.79	10,309
01-3510-48010- LIFE AND LTD	4,908	4,908	4,607	0.94	301
Personnel	773,790	779,479	690,091	0.89	89,388
Operating					
01-3510-50200- COMPUTER & IT SUPPORT	5,000	5,000	0	0.00	5,000
01-3510-50700- GENERAL LIABILITY INSURANCE	12,000	6,600	1,778	0.27	4,822
01-3510-50710- AUTO INSURANCE	25,694	26,060	26,060	1.00	0
01-3510-50750- EQUIPMENT MAINT. CONTRACTS	15,000	15,000	4,465	0.30	10,535
01-3510-50760- OFFICE EQUIPMENT CONTRACTS	0	248	248	1.00	0
01-3510-51000- PREVENTIVE VEHICLE & MAINT.	30,000	30,000	28,701	0.96	1,299
01-3510-52100- BUILDING MAINT. & REPAIR	15,000	15,009	15,009	1.00	0
01-3510-52110- OFFICE EQUIP. MAINT. & REPAIR	2,500	2,500	1,671	0.67	829
01-3510-52130- VEHICLE OPERATIONS & MAINTENANCE	125,000	125,000	94,187	0.75	30,813
01-3510-52140- VEHICLE GASOLINE USE	70,000	70,000	66,886	0.96	3,114
01-3510-52500- COMPUTER SUPPLIES	1,500	1,500	337	0.22	1,163
01-3510-52510- PANTRY SUPPLIES	3,000	3,000	1,966	0.66	1,034
01-3510-52520- OFFICE SUPPLIES & PRINTING	7,000	7,000	4,320	0.62	2,680
01-3510-52550- JANITORIAL SUPPLIES	5,000	6,500	5,420	0.83	1,080
01-3510-53120- SAFETY SUPPLIES	3,000	3,000	1,694	0.56	1,306
01-3510-53510- DUES & SUBSCRIPTIONS	1,500	1,500	930	0.62	571
01-3510-53520- EMPLOYEE TRAINING	5,000	5,000	2,312	0.46	2,688
01-3510-53540- TRAVEL & MEETINGS	6,000	6,000	2,453	0.41	3,547
01-3510-53550- EMPLOYEE SUB. TESTING & PHYSICALS	1,000	1,000	455	0.46	545
01-3510-53560- EMPLOYEE GIFTS/SPEC OCCASIONS	3,000	3,000	2,157	0.72	843
01-3510-53570- UNIFORMS	25,000	25,000	22,902	0.92	2,098
01-3510-54010- TELEPHONES	3,000	3,500	3,018	0.86	482
01-3510-54020- CELL PHONES	1,200	2,668	2,668	1.00	0
01-3510-54050- UTILITY - ELECTRICITY	14,000	14,000	7,098	0.51	6,902
01-3510-54060- UTILITY - NATURAL GAS	10,000	10,000	9,698	0.97	302
01-3510-54070- UTILITY - WATER	12,500	12,500	9,949	0.80	2,551
01-3510-54550- MISCELLANEOUS	2,000	2,000	329	0.16	1,671
Operating	403,894	402,585	316,711	0.79	85,874
Capital Expenditures					
01-3510-57011- BUILDING IMPROVEMENTS	45,000	45,000	15,459	0.34	29,541
01-3510-57100- VEHICLE	0	35,810	35,810	1.00	0
01-3510-57441- FUEL PUMP & SYSTEM	0	19,391	19,390	1.00	1

CITY OF NEW CARROLLTON
Statement of Activity - YTD by Department
For 6/30/2019

Financial Report

	Original Budget CURR YR	Revised Budget CURR YR	Y-T-D Actual 6/30/2019	Pct Exp	Remaining Balance
Capital Expenditures	45,000	100,201	70,659	0.71	29,542
Total P.W. Administration	1,222,684	1,282,265	1,077,461	0.84	204,804
P.W. Highway					
Personnel					
01-3610-45400- EMPLOYEE SERVICE	233,936	213,187	188,402	0.88	24,785
01-3610-45650- OVERTIME-EMPLOYEE SERVICE	3,000	5,500	4,854	0.88	646
01-3610-45670- OVERTIME- SNOW REMOVAL	20,000	20,000	13,186	0.66	6,814
01-3610-46300- F.I.C.A	19,656	19,656	14,278	0.73	5,378
01-3610-46500- HEALTH INSURANCE	81,987	81,987	69,182	0.84	12,805
01-3610-47000- WORKERS' COMPENSATION	7,489	7,489	7,194	0.96	295
01-3610-48000- RETIREMENT & PENSION	24,127	24,127	14,759	0.61	9,368
01-3610-48010- LIFE AND LTD	1,902	1,902	1,900	1.00	2
Personnel	392,097	373,848	313,755	0.84	60,093
Operating					
01-3610-51110- LANDFILL FEES	7,500	13,764	13,764	1.00	0
01-3610-51210- STREET LIGHTING	100,000	100,000	84,672	0.85	15,328
01-3610-51215- STREET LIGHT IMPROVEMENTS	5,000	5,000	0	0.00	5,000
01-3610-52150- SMALL OPERATING EQUIPMENT & PARTS	1,000	1,078	1,078	1.00	0
01-3610-52180- EQUIPMENT RENTAL	2,000	2,000	788	0.39	1,212
01-3610-52560- TRAFFIC SAFETY SUPPLIES	3,000	4,833	4,833	1.00	0
01-3610-53000- STREET & STORM DRAIN MAINT. MATERIALS	8,500	8,500	4,201	0.49	4,299
01-3610-53100- SNOW REMOVAL SUPPLIES	15,000	15,000	5,929	0.40	9,071
01-3610-53130- SMALL EQUIPMENT	1,000	1,000	839	0.84	161
01-3610-54120- SHARED STREET SWEEPER	30,000	30,000	29,492	0.98	508
Operating	173,000	181,175	145,596	0.80	35,579
Capital Expenditures					
01-3610-58500- STREET REPAIRS	350,000	381,835	381,835	1.00	0
01-3610-58520- SIDEWALK REPAIRS	100,000	120,000	119,267	0.99	733
01-3610-58521- HIGHWAY MAINTENANCE EQUIPMENT	5,000	5,000	1,370	0.27	3,630
Capital Expenditures	455,000	506,835	502,472	0.99	4,363
Total P.W. Highway	1,020,097	1,061,858	961,823	0.91	100,035
P.W. Sanitation					
Personnel					
01-3710-45400- EMPLOYEE SERVICE	511,128	490,728	485,037	0.99	5,691
01-3710-45650- OVERTIME-EMPLOYEE SERVICE	3,000	6,526	6,526	1.00	0
01-3710-46300- F.I.C.A.	39,331	39,331	37,013	0.94	2,318
01-3710-46500- HEALTH INSURANCE	144,624	144,624	128,943	0.89	15,681
01-3710-47000- WORKERS' COMPENSATION	19,851	19,851	18,580	0.94	1,271

CITY OF NEW CARROLLTON
Statement of Activity - YTD by Department
For 6/30/2019

Financial Report

	Original Budget CURR YR	Revised Budget CURR YR	Y-T-D Actual 6/30/2019	Pct Exp	Remaining Balance
01-3710-48000- RETIREMENT & PENSION	48,153	48,153	38,437	0.80	9,716
01-3710-48010- LIFE AND LTD	<u>4,681</u>	<u>5,081</u>	<u>4,928</u>	<u>0.97</u>	<u>153</u>
Personnel	770,768	754,294	719,464	0.95	34,830
Operating					
01-3710-50330- TEMPORARY LABOR SUPPORT	0	40,000	32,668	0.82	7,333
01-3710-50500- REFUSE COLLECTION CONTRACT	150,000	150,000	140,138	0.93	9,862
01-3710-50550- RECYCLING CONTRACT	80,000	80,000	77,562	0.97	2,438
01-3710-51100- LANDFILL FEES-COUNTY	210,000	207,500	194,877	0.94	12,623
01-3710-51115- COMPOST FEES	12,500	20,000	19,362	0.97	639
01-3710-52570- SANITATION SUPPLIES	3,000	3,000	427	0.14	2,573
01-3710-54550- MISCELLANEOUS	<u>1,000</u>	<u>1,000</u>	<u>663</u>	<u>0.66</u>	<u>337</u>
Operating	456,500	501,500	465,697	0.93	35,803
Capital Expenditures					
Total P.W. Sanitation	1,227,268	1,255,794	1,185,161	0.94	70,633
P.W. Parks & Recreation					
Personnel					
01-3810-45400- EMPLOYEE SERVICE	424,771	373,270	359,953	0.96	13,317
01-3810-45650- OVERTIME-EMPLOYEE SERVICE	3,000	4,483	4,483	1.00	0
01-3810-46300- F.I.C.A.	32,724	32,724	26,944	0.82	5,780
01-3810-46500- HEALTH INSURANCE	99,177	99,177	88,460	0.89	10,717
01-3810-47000- WORKERS' COMPENSATION	16,602	13,886	10,583	0.76	3,303
01-3810-48000- RETIREMENT & PENSION	39,964	39,964	29,726	0.74	10,238
01-3810-48010- LIFE AND LTD	<u>3,419</u>	<u>3,563</u>	<u>3,563</u>	<u>1.00</u>	<u>0</u>
Personnel	619,657	567,067	523,712	0.92	43,355
Operating					
01-3810-50330- TEMPORARY LABOR SUPPORT	30,000	45,288	45,288	1.00	0
01-3810-51130- PARKS CONTRACTUAL	25,000	10,000	7,415	0.74	2,586
01-3810-52160- PLAYGROUND EQUIPMENT MAINTENANCE	4,500	5,740	5,740	1.00	0
01-3810-52180- EQUIPMENT RENTAL & PORT A POTTY	10,000	10,000	8,994	0.90	1,006
01-3810-52210- EQUIPMENT REPAIR & MAINTENANCE	5,000	7,378	7,378	1.00	0
01-3810-53130- SMALL EQUIPMENT	5,000	5,000	3,694	0.74	1,306
01-3810-54250- PARKS, FIELDS & TREE MAINTENANCE	30,000	30,934	30,934	1.00	0
01-3810-54260- CURB TREES	7,500	7,500	1,331	0.18	6,169
01-3810-54270- COMMUNITY GARDEN	<u>2,500</u>	<u>2,500</u>	<u>464</u>	<u>0.19</u>	<u>2,036</u>
Operating	119,500	124,340	111,238	0.89	13,102
Capital Expenditures					
01-3810-57380- MOWERS	10,000	10,000	0	0.00	10,000
01-3810-58140- TRAILER	5,000	5,000	0	0.00	5,000

CITY OF NEW CARROLLTON
Statement of Activity - YTD by Department
For 6/30/2019

Financial Report

	<u>Original Budget CURR YR</u>	<u>Revised Budget CURR YR</u>	<u>Y-T-D Actual 6/30/2019</u>	<u>Pct Exp</u>	<u>Remaining Balance</u>
Capital Expenditures	15,000	15,000	0	0.00	15,000
Total P.W. Parks & Recreation	754,157	706,407	634,950	0.90	71,457

CITY OF NEW CARROLLTON
Statement of Activity - YTD by Department
For 6/30/2019

Financial Report

	Original Budget CURR YR	Revised Budget CURR YR	Y-T-D Actual 6/30/2019	Pct Exp	Remaining Balance
Debt Principal & Interest					
Debt Services/Other					
01-4510-60120- DEBT SERV.- STREET WORK & BRIDGE PRINCIPAL	87,500	87,500	87,500	1.00	0
01-4510-60130- DEBT SERV.-STREET WORK PRINCIPAL FY 2012	80,097	76,097	76,051	1.00	46
01-4510-60140- DEBT SERV.-MUNICIPAL CENTER PRINCIPAL 2017	88,000	88,000	88,000	1.00	0
01-4510-60520- DEBT SERV. - STREET WORK INTEREST	11,010	11,010	11,010	1.00	0
01-4510-60530- DEBT SERV.-STREET WORK INTEREST FY 2012	31,672	36,672	35,722	0.97	950
01-4510-60540- DEBT SERV.-MUNICIPAL CENTER INTEREST 2017	<u>36,965</u>	<u>35,965</u>	<u>27,257</u>	<u>0.76</u>	<u>8,708</u>
Debt Services/Other	335,244	335,244	325,540	0.97	9,704
Debt Services-Vehicles					
Total Debt Principal & Interest	335,244	335,244	325,540	0.97	9,704
Miscellaneous					
01-4520-62100- CONTINGENCY RESERVE CARRYOVER	130,000	130,000	0	0.00	130,000
01-4520-62120- OPERATING RESERVE	<u>150,000</u>	<u>150,000</u>	<u>0</u>	<u>0.00</u>	<u>150,000</u>
Total Miscellaneous	280,000	280,000	0	0.00	280,000
Weinberg Scholarship					
01-4521-62200- WEINBACH SCHOLARSHIP GRANT	<u>3,000</u>	<u>3,500</u>	<u>3,500</u>	<u>1.00</u>	<u>0</u>
Total Weinberg Scholarship	<u>3,000</u>	<u>3,500</u>	<u>3,500</u>	<u>1.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>10,799,838</u>	<u>11,730,436</u>	<u>9,957,436</u>	<u>0.85</u>	<u>1,773,000</u>
REVENUE OVER(UNDER)	<u>0</u>	<u>0</u>	<u>1,399,568</u>	<u>0.00</u>	<u>(1,399,568)</u>



Ordinance 19-03
Budget Amendment Reconciliation No. One:
To Amend Ordinance 18-08
Current Expense Budget for FY 2019

Effective: September 19, 2018

AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019 AS EMBODIED IN ORDINANCE 18-08 TO REFLECT THE RECEIPT OF OTHER REVENUES, AND TO ADJUST VARIOUS EXPENDITURES

WHEREAS, the City Council of New Carrollton (the "City Council"), a body politic and corporate of the State of Maryland is authorized to adopt a fiscal year budget, pursuant to City Charter, §C-14 "Budget and Finance"; and

WHEREAS, the City Council adopted a budget for FY 2019 via Ordinance No. 18-08; and

WHEREAS, certain expenses reflected in the City budget will exceed their appropriated amount and require an adjustment in the FY 2019 Budget to reflect additional money being appropriated to these items; and

WHEREAS, the City Council wishes to amend the FY 2019 Budget to account for new revenues and expenditures since the enactment of the Budget; and

WHEREAS, the City Council may, by a four-fifths vote, declare any proposed ordinance or any proposed amendment to an ordinance to be an "emergency" and shall thereupon be authorized to introduce and enact such ordinance or amendment at a single meeting; and

WHEREAS, an emergency ordinance shall become effective on the date specified in the ordinance, but no ordinance shall become effective until approved by the Mayor or passed over his veto by the City Council; and

WHEREAS, the City Council hereby declares that it is in the best interests of the City that this Ordinance be deemed an emergency ordinance so that it may become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

Section 1. NOW THEREFORE, BE IT ENACTED AND ORDAINED by the City Council of New Carrollton, that Ordinance 18-08, Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2019, under the heading of "City of New Carrollton FY 2019 Adopted Budget" be and hereby is amended as follows:

Budget Amendment Reconciliation No. One
 To Amend Ordinance 18-08
 Current Expense Budget for FY 2019

Account # and Description	Original/ Amended Budget Thru #4	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
Revenues				
01-1000-36740- BOND PROCEEDS-MUNICIPAL BUILDING UPGRADE			518,496.89	518,497
01-1000-36835- DESIGNATED FOR CAPITAL PURCHASE	5,000		35,170	40,170
01-1000-36850- UNDESIGNATED FUND BALANCE TRANSER	7,500		6,873	14,373
Total Revenues			560,539.89	
General Government				
Expenses				
01-1110-57011- MUNICIPAL BUILDING UPGRADE	40,000	518,496.89		558,496.89
01-1510-50325- CONSULTING SERVICES	1,500		500	1,000
01-1510-50700- GENERAL LIABILITY INSURANCE	7,489	1,950		9,439
01-1510-50720- PUBLIC OFFICIALS LIABILITY & BONDING	21,000	550		21,550
01-1530-50325- CONSULTING SERVICES		500		500
01-1530-58340- COMPENSATION STUDY		2,800		2,800
01-2010-50200- COMPUTER & IT SUPPORT	20,000	19,370		39,370
Total General Government		543,66.89	500	
Public Safety				
Expenses				
01-3010-50700- GENERAL LIABILITY INSURANCE	37,129	1,400		38,529
01-3010-50710- AUTO INSURANCE	22,063	1,500		23,563
Total Public Safety		2,900		
Public Works				
Expenses				
01-3510-50700- GENERAL LIABILITY INSURANCE	12,000		5,400	6,600
01-3510-57441- FUEL PUMP AND SYSTEM		19,873		19,873
Total Public Works		19,873	5,400	
Total Budget Amendment		566,439.89	566,439.89	

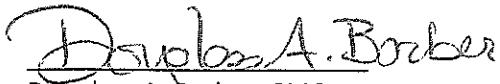
Section 2. BE IT FURTHER ENACTED AND ORDAINED by the City Council of New Carrollton, Maryland, with at least four-fifths of the total Council concurring, that this Ordinance be deemed an emergency ordinance so that it shall become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

INTRODUCED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND ON THE 19th DAY OF SEPTEMBER, 2018.

EFFECTIVE DATE: SEPTEMBER 19, 2018

Attest:

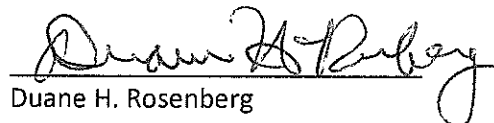
City of New Carrollton


Douglass A. Barber, CMC
City Clerk


Richard Bechtold
Chairman, City Council

Date: 9/19/18

Approved:


Duane H. Rosenberg
Mayor

Date: 09-20-2018



CHARTER AMENDMENT RESOLUTION 20-02

**CHARTER AMENDMENT RESOLUTION
OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE
CHARTER OF THE CITY OF NEW CARROLLTON, § C-3 "GOVERNMENT OF
THE CITY" TO CHANGE THE METHOD OF FILLING VACANCIES IN THE
OFFICE OF THE MAYOR AND ANY COUNCIL MEMBER**

WHEREAS, pursuant to the authority contained in Article XI-E, §4 of the Constitution of the State of Maryland and Md. Code Ann., Local Gov't Art., §4-301 et seq., the City Council of New Carrollton has the authority to amend the City's Charter, in accordance with the procedures set forth therein; and

WHEREAS, based upon the City of New Carrollton's recent experience of losing a Council member approximately 125 days prior to a City election, the City Board of Elections has requested that the City Council review the process of filling vacancies, particularly when it requires the City to conduct a special election and a regular City election back to back; and

WHEREAS, the City Council of New Carrollton deems it to be necessary and appropriate for good government and for the good of the conduct of City of New Carrollton elections to amend the City Charter accordingly.

Section 1: NOW, THEREFORE, BE IT RESOLVED by the City Council of New Carrollton, that the Charter of the City of New Carrollton, §C-5 "Board of Elections" shall be and is hereby amended to read as follows:

§ C-3 Government of the City.

A. Election and terms of office. The government of the City shall be vested in a Mayor and a Council of five (5) members, elected at large. On the first Monday in May of each even-numbered year, there shall be a general election as herein provided, at which a Mayor and two (2) Councilmembers shall be elected to two-year terms, except that in the year 2020 a Mayor and two Councilmembers will be elected to serve one three-year term. On the first Monday in May of each odd-numbered year through and including May 3, 2021, there shall be a general election as herein provided, at which three (3) Councilmembers shall be elected for two-year terms. Commencing with the 2023 City election, there shall be no more staggered terms and a Mayor and Council of five members shall be elected to two-year terms on the first Monday in May 2023 and in every odd-numbered year thereafter.

B. Tenure of elected officials; vacancies.

(1) Tenure of elected officials. All elected officials provided for in this Charter shall assume the duties of their respective offices as soon after their appointment or election as practicable and, unless they resign or are removed for cause, shall continue to serve until their successors are duly elected and installed. The term of each elected official shall begin with the first regular meeting of the Council following his or her election and shall continue until the first regular meeting of the Council following the election of his or her successor.

(2) [Mayor vacancy: If a vacancy occurs in the office of the Mayor more than one hundred twenty (120) days before the next general election, the Mayor Pro-Tem shall serve as Mayor for a period not to exceed sixty (60) days, during which time a special election for the office of Mayor shall be held to determine a successor. If a vacancy occurs in the office of Mayor one hundred [twenty (120) days, or less from the next general election, the Mayor Pro-Tem shall serve as Mayor until a new Mayor is elected at such general election.

(3) Councilmember vacancy: If a vacancy occurs in the office of Councilmember, more than one hundred twenty (120) days before a general election, a special election shall be scheduled within sixty (60) days of the date of such vacancy to fill the position of Councilmember. If such vacancy occurs one hundred twenty (120) days or less before the next general election, the Councilmember shall not be replaced until the next general election.] **VACANCIES**

(A) IN THE EVENT THAT THE OFFICE OF MAYOR OR ANY COUNCIL MEMBER SHALL BECOME VACANT FOR ANY CAUSE OTHER THAN THE EXPIRATION OF THE TERM FOR WHICH THE INCUMBENT WAS ELECTED, SUCH VACANCY SHALL BE FILLED AS FOLLOWS:

(I) IF IT OCCURS MORE THAN 180 DAYS BEFORE THE NEXT GENERAL ELECTION, THE VACANCY SHALL BE FILLED BY SPECIAL ELECTION HELD NOT LATER THAN 65 DAYS AFTER THE VACANCY EXISTS.

(II) IF IT OCCURS ON OR WITHIN 180 DAYS OF, BUT NOT LATER THAN 90 DAYS BEFORE, THE NEXT GENERAL ELECTION, THE VACANCY SHALL BE FILLED BY APPOINTMENT OF THE MAYOR AND COUNCIL, BY MAJORITY VOTE, WITHIN 30 DAYS AFTER THE VACANCY SHALL HAVE OCCURRED. IF THE APPOINTMENT IS NOT MADE WITHIN THAT TIME, THE POSITION SHALL REMAIN VACANT UNTIL THE NEXT ELECTION.

BOLDFACED CAPITALS: Indicate language added to the City Charter.
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- (III) IF IT OCCURS WITHIN 90 DAYS OF THE NEXT GENERAL ELECTION, THE POSITION SHALL REMAIN VACANT UNTIL A SUCCESSOR IS ELECTED AT SAID ELECTION.
- (B) UPON IT BECOMING NECESSARY TO FILL A VACANCY IN THE OFFICE OF MAYOR OR COUNCIL MEMBER PURSUANT TO SUBSECTION B(2)(A) ABOVE, THE CITY CLERK SHALL GIVE PUBLIC NOTICE OF THE VACANCY, CONTAINING THE QUALIFICATIONS OF THE OFFICE, THE PROCEDURE TO APPLY FOR APPOINTMENT TO THE VACANCY OR TO BE PLACED ON THE SPECIAL ELECTION BALLOT, AS APPROPRIATE, AND THE DEADLINE FOR APPLICATIONS. APPLICATIONS FOR APPOINTMENT AND APPLICATIONS TO BE PLACED ON THE SPECIAL ELECTION BALLOT SHALL BE FORWARDED BY THE CLERK TO THE BOARD OF ELECTIONS, WHO SHALL REVIEW THE APPLICATIONS FOR THE PURPOSE OF DETERMINING THE QUALIFICATIONS OF THE CANDIDATES. THE APPLICATION SHALL INCLUDE A PETITION IN A FORM SATISFACTORY TO THE BOARD OF ELECTIONS CONTAINING THE NAMES, ADDRESSES AND SIGNATURES OF NOT LESS THAN 10 REGISTERED VOTERS RESIDING IN THE CITY, INDICATING SUPPORT OF THE APPLICANT'S CANDIDACY.
- (C) FOR VACANCIES TO BE FILLED BY APPOINTMENT, THE MAYOR AND COUNCIL SHALL REVIEW THE APPLICATIONS AT THE NEXT REGULAR MEETING AFTER THE DEADLINE OR AT A MEETING SPECIALLY CALLED FOR THAT PURPOSE. A VOTE ON THE NOMINEE OR NOMINEES SHALL BE TAKEN WITH NO NOMINATIONS BEING ALLOWED FROM THE FLOOR. SHOULD NO NOMINEE RECEIVE A MAJORITY OF THE VOTES CAST, A SECOND VOTE SHALL BE CONDUCTED BETWEEN THE TWO NOMINEES RECEIVING THE HIGHEST NUMBER OF VOTES. THE NOMINEE RECEIVING A MAJORITY VOTE SHALL THEREBY BE APPOINTED TO FILL THE VACANCY.
- (D) THE QUALIFICATIONS NECESSARY TO QUALIFY FOR ELECTION AS MAYOR OR COUNCIL MEMBER, AS SET FORTH IN § C-4 OF THE CITY CHARTER, SHALL ALSO APPLY TO AN APPLICATION FOR APPOINTMENT OR TO BE PLACED ON THE SPECIAL ELECTION BALLOT FOR THE OFFICE OF MAYOR OR COUNCIL MEMBER UNDER THIS SECTION. AN APPLICANT FOR APPOINTMENT OR TO BE PLACED ON THE SPECIAL ELECTION BALLOT UNDER THIS SECTION SHALL

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POSSESS ALL THE REQUIRED RESIDENCY QUALIFICATIONS IN § C-4 AS OF THE DATE OF FILING THE APPLICATION FOR THE VACANCY AND SHALL MAINTAIN THOSE QUALIFICATIONS DURING THE TERM. ANY NOMINEE NOT POSSESSING THE REQUIRED QUALIFICATIONS SHALL BE DISQUALIFIED. THE NOMINATING PETITION REQUIREMENTS OF § C-7 OF THE CHARTER SHALL NOT APPLY TO SPECIAL ELECTIONS UNDER THIS SECTION. THE OATH OF OFFICE SHALL ALSO BE THE SAME, AND THE APPOINTEE OR INDIVIDUAL ELECTED SHALL RECEIVE THE COMPENSATION PROVIDED BY LAW FOR SUCH OFFICE.

(~~[4]~~E) In the event of a special election for the position of Mayor or a Councilmember such persons elected at such special election shall be sworn in and installed at the first regular meeting of the City Council following such special election.

C. Mayor: powers and duties.

(1) The Mayor shall be the Chief Executive Officer of the City and the head of the administrative branch of the City government. As such, the Mayor shall be responsible for and direct the day-to-day operations of the City and shall supervise the activities of the various City officers and department heads. Immediately after his/her election, the Mayor shall appoint the following, which shall be subject to confirmation by the Council: The Chief of Police, the Director of Public Works, the City Administrative Officer, and such other heads of all offices, departments, and agencies of the City government as established by this Charter or by ordinance. All office, department and agency heads shall serve at the pleasure of the Mayor and may be removed by the Mayor. All subordinate officers and employees of the offices, departments and agencies of the City government shall be appointed and removed by the Mayor in accordance with rules and regulations in any personnel policies that may be adopted by the Council. The Mayor shall also have the power to hire a City Attorney, either an individual or a firm, with the approval of the Council. The City Attorney shall be an independent contractor of the City and not an employee.

(2) The Mayor shall be responsible for enforcing the ordinances and carrying out the policies of the City. The Mayor shall exercise such other powers and perform such other duties as are or may be conferred and imposed upon him or her by this Charter, by the ordinances of the City and by policy or directive of the Council. The Mayor shall be the Chief Financial Officer of the City. As such, the Mayor shall have complete supervision over the financial administration of the City government. The Mayor shall prepare or have prepared annually a budget and submit it to the Council as provided for in § C-14. The Mayor shall supervise the administration of the budget as adopted by Council. The Mayor shall supervise the disbursement of all monies and have control over all expenditures to assure that budget appropriations are not exceeded. He or she shall be

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recognized as the head of the City government for all ceremonial purposes, by the courts for serving civil process and by the Governor of the State of Maryland for the purpose of military law.

(3) The Mayor shall have the power to veto ordinances passed by the Council as provided in § C-10 of this Charter. The Mayor shall exercise the same veto powers over any resolution in the same manner provided for the veto of ordinances. The Mayor shall provide to the Council such staff assistance and such information concerning the administrative branch of the government as the Council may require for the exercise of its legislative powers and duties. The Mayor or his or her representative shall attend all public meetings of the Council. The Mayor may recommend to the Council such measures for legislative action as he or she may deem to be in the best interests of the City. The Mayor each year shall report to the Council the condition of municipal affairs and make such recommendations as she or he deems proper for the public good and the welfare of the City. The Mayor shall receive such salary or compensation as the Council shall fix, except that no increase or decrease shall go into effect until approved by the voters at the next general election. The Mayor shall not hold any other office of the municipal corporation during his or her term of office. At the first meeting of each new Council, there shall be elected by the Council a member to be designated as Mayor Pro Tem. In case of the temporary absence of the Mayor 1) for a period of more than three (3) business days when the Mayor is unable to perform duties that cannot await his/her return or cannot be performed by telephone or other type of communication, or 2) due to the hospitalization or disability of the Mayor that would render him or her unable to perform the duties of the office, the Mayor Pro Tem shall act as Mayor during such absence but shall not have the authority to veto ordinances or appoint or remove appointees or employees, yet shall retain voting privileges and legislative powers and duties as conferred and found in the City Charter. If the hospitalization or disability of the Mayor extends beyond thirty (30) calendar days, then, in that event, the Mayor Pro-Tem shall have the authority to veto ordinances and appoint or remove employees throughout the term of the hospitalization or disability. When the Mayor Pro-Tem is acting as Mayor beyond the above referenced thirty-day period, the Acting Mayor shall not retain voting privileges.

D. Council: powers and duties. The Council shall be the legislative body of the City and shall exercise such powers and perform such duties as are or may be conferred upon it by the General Assembly, by this Charter, and by all ordinances, resolutions and policies of the City consistent with the provisions of this Charter and not contrary to the Constitution and laws of the State of Maryland or the power of the Mayor. The members of the Council shall receive such salary or compensation as the Council shall fix, provided that any increase in salary or compensation voted by the Council shall not go into effect until approved by the voters at the next general election. At the first meeting of each new Council, the Council shall elect from among its members a Chairperson and a Vice Chairperson. The Chairperson of the Council will act as presiding officer during meetings of the Council, and will be responsible for approving the content of City Council meeting agendas. The Vice Chairperson of the Council will act in the capacity of Chairperson during the Chairperson's temporary absence. In the absence of the Chairperson and Vice

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Chairperson, a Councilmember other than the Mayor Pro Tem and Alternate Treasurer will act as presiding officer during meetings of the Council.

E. Other officers. Any appointed officer of the City may be required by the Council to file such bond as may be deemed necessary to guarantee the faithful performance of his or her duties. The Council shall designate one of its members as Alternate Treasurer, who shall perform all of the duties of the Treasurer in the event of the Treasurer's temporary absence or disability. The appointed officers of the City shall receive such compensation for the discharge of their duties and such expense allowances as the Council may determine. If at any time the City Administrative Officer's position is vacant for any reason, the Acting City Administrative Officer until such time as the Council confirms a City Administrative Officer provided that the Mayor recommends to the Council at least two people for the position of City Administrative Officer within the aforementioned nine-month timeframe.

F. Oath of office.

(1) Every Councilmember, the Chief of Police, the Director of Public Works, the City Administrative Officer, the Treasurer, the members of the Ethics Commission and the members of the City Board of Appeals shall, before entering upon the duties of his or her office, take and subscribe to the following oath or affirmation to be made before the Mayor, a signed copy to be filed and kept in the office of the City Administrative Officer:

"I,....., swear (or affirm) that I will support the Constitution of the United States, that I will be faithful and bear true allegiance to the State of Maryland and support the Constitution and laws thereof, and that I will, without partiality or prejudice, execute the office of of the City of New Carrollton, according to the Constitution and laws of this State and the Charter of this City."

(2) The Mayor shall, before entering upon the duties of his or her office, take and subscribe to the same oath before the Clerk of the Circuit Court for Prince George's County, Maryland, or before one of his or her sworn deputies.

G. Citizen advisory boards. The Mayor or the Council may appoint, for designated periods, one (1) or more temporary boards of citizens of the City who shall assist in the consideration of City policies and programs, provided that the Council must approve of any public funds expended by such advisory boards in the execution of their charge.

H. Definitions. The terms "City," "municipality" or "municipal corporation," when used in this Charter, shall be synonymous and shall refer to the "City of New Carrollton." The terms "Mayor" and "Council," when used in this Charter, shall refer to the Mayor of the City of New Carrollton and to the City Council of the City of New Carrollton, respectively.

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Section 2: NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of New Carrollton that if any provision of this Charter Amendment Resolution or the application thereof to any person or circumstance is held invalid for any reason in a court of competent jurisdiction, the invalidity does not affect other provisions or any other application of this Charter Amendment Resolution that can be given effect without the invalid provision or application, and for the purpose the provision of this Charter Amendment Resolution are declared severable.

Section 3: BE IT FURTHER RESOLVED that this Charter Amendment Resolution is adopted this ___ day of January, 2020, and that the amendments to the Charter of the City of New Carrollton, hereby proposed by this enactment, shall be and become effective fifty (50) days after its passage by the City unless petitioned to referendum in accordance with the Local Government Article of the Annotated Code of Maryland within 40 days following its passage. A fair summary of this Resolution shall be posted in the City Hall for forty (40) days following its adoption and published in a newspaper having general circulation in the City no fewer than four (4) times at weekly intervals within the forty (40) days following its passage by the City.

Section 4: BE IT FURTHER RESOLVED that prior to the adoption of this Charter Amendment Resolution, the City Council of New Carrollton conducted a public hearing on the proposed amendment on the 15th day of January, 2020, after at least 21 days' advance notice of the public hearing.

Section 5: BE IT FURTHER RESOLVED that as soon as the Charter Amendment Resolution hereby enacted becomes effective, either as herein provided or following referendum, the City Administrative Officer shall send to the Department of Legislative Services, the following information concerning the Charter Amendment Resolution: (i) the complete text of this Resolution; (ii) the date of referendum election, if any, held with respect thereto; (iii) the number of votes cast for and against this Resolution by the City Council of New Carrollton or in a referendum; and (iv) the effective date of the Charter Amendment.

Section 6: BE IT FURTHER RESOLVED that the City Administrative Officer of the City of New Carrollton, Maryland be, and hereby is specifically instructed to carry out the provisions of Sections 4 and 6 as evidence of compliance herewith; and the City Administrative Officer shall cause to be affixed to the minutes of this meeting an appropriate Certificate of Publication of the newspaper in which the fair summary of the Charter Amendment shall have been published, and shall further cause to be completed and executed the Certificate of Effect.

INTRODUCED by the City Council of New Carrollton at a Regular Meeting of the City Council on the 18th day of December, 2019.

ADOPTED AND ENACTED by the City Council of New Carrollton at a Regular Meeting of the City Council on the ___ day of January, 2020.

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[Boldfaced Brackets]: Indicate language to be deleted or repealed from the City Charter.

Effective: _____, 2020

Attest:

City of New Carrollton

Douglass A. Barber, MMC
City Clerk

Phelecia E. Nembhard, Chair

Date: _____

Approved:

Duane H. Rosenberg, Mayor

Date: _____

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Ordinance 19-09
Budget Amendment Reconciliation No. Two:
To Amend Ordinance 18-08
Current Expense Budget for FY 2019

Effective: December 20, 2018

AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019 AS EMBODIED IN ORDINANCE 18-08 TO REFLECT MONEY BROUGHT INTO THE BUDGET FROM CITY RESTRICTED/DESIGNATED FUNDS AND TO ADJUST VARIOUS EXPENDITURES

WHEREAS, the City Council of New Carrollton (the "City Council"), a body politic and corporate of the State of Maryland is authorized to adopt a fiscal year budget, pursuant to City Charter, §C-14 "Budget and Finance"; and

WHEREAS, the City Council adopted a budget for FY 2019 via Ordinance No. 18-08; and

WHEREAS, certain expenses reflected in the City budget will exceed their appropriated amount and require an adjustment in the FY 2019 Budget to reflect additional money being appropriated to these items; and

WHEREAS, the City Council wishes to amend the FY 2019 Budget to account for new revenues and expenditures since the enactment of the Budget; and

WHEREAS, the City Council may, by a four-fifths vote, declare any proposed ordinance or any proposed amendment to an ordinance to be an "emergency" and shall thereupon be authorized to introduce and enact such ordinance or amendment at a single meeting; and

WHEREAS, an emergency ordinance shall become effective on the date specified in the ordinance, but no ordinance shall become effective until approved by the Mayor or passed over his veto by the City Council; and

WHEREAS, the City Council hereby declares that it is in the best interests of the City that this Ordinance be deemed an emergency ordinance so that it may become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

Section 1. NOW THEREFORE, BE IT ENACTED AND ORDAINED by the City Council of New Carrollton, that Ordinance 18-08, Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2019, under the heading of "City of New Carrollton FY 2019 Adopted Budget" be and hereby is amended as follows:

Ordinance 19-09
 Budget Amendment Reconciliation No. Two
 To Amend Ordinance 18-08
 Current Expense Budget for FY 2019

Account # and Description	Original/ Amended Budget Thru #1	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
Revenues				
01-1000-36755- RESTRICT -WEINBACH SCHOLARSHIP GRANT	0		500	500
01-1000-36770- DESIG-VEHICLE REPLACEMENT	0		35,310	35,310
Total Revenues			35,810	
General Government				
Expenses				
01-1510-45400- EMPLOYEE SERVICE	613,395		6,000	607,395
01-1510-48000- RETIREMENT & PENSION	58,024		5,721	52,303
01-1510-50325- CONSULTING SERVICES	1,000	11,657		12,657
01-1510-58050-FURNITURE & FIXTURES	0	64		64
01-2510-47000- WORKMAN COMPENSATION	5,465	2,631		8,096
01-2510-48000- RETIREMENT & PENSION	20,080		2,631	17,449
01-2510-53540- TRAVEL & MEETINGS	1,000		307	693
01-2510-54020-CELL PHONES	1,200	307		1,507
01-4521-62200-WEINBACH SCOLARSHIP GRANT	3,000	500		3,500
Total General Government		15,159	14,659	
Public Safety				
Expenses				
01-3010-47000-WORKMAN COMPENSATION	22,329	12,856		35,185
01-3010-50200-COMPUTER & IT SUPPORT	10,000	803		10,803
01-3010-53570- UNIFORMS	30,000		803	29,197
01-3030-47000- WORKERMAN COMPENSATION	4,626	934		5,560
01-3040-47000- WORKMAN COMPENSATION	96,049		13,790	82,259
Total Public Safety		14,593	14,593	
Public Works				
Expenses				
01-3510-47000- WORKMAN COMPENSATION	15,597	1,910		17,507
01-3510-50710- AUTO INSURANCE	25,694	366		26,060
01-3510-57100- VEHICLE	0	35,310		35,310
01-3610-52150- SMALL OPERATIN EQUIPMENT & PARTS	1,000	26		1,026
01-3610-52560- TRAFFICE SAFETY SUPPLIES	3,000	414		3,414
01-3810-47000- WORKMAN COMPENSATION	16,602		2,716	13,886
Total Public Works		38,026	2,716	
Total Budget Amendment		67,778.00	67,778.00	


Section 2. BE IT FURTHER ENACTED AND ORDAINED by the City Council of New Carrollton, Maryland, with at least four-fifths of the total Council concurring, that this Ordinance be deemed an emergency ordinance so that it may be introduced and enacted on the same date and so that it shall become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

INTRODUCED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND ON THE 19th DAY OF DECEMBER, 19, 2018.

EFFECTIVE DATE: December 20, 2018

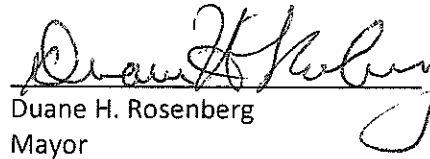
Attest:

City of New Carrollton


Douglass A. Barber, CMC
City Clerk


Richard Bechtold
Chairman, City Council

Approved:


Duane H. Rosenberg
Mayor

Date: December 20, 2018



Ordinance 19-11
Budget Amendment Reconciliation No. Three:
To Amend Ordinance 18-08
Current Expense Budget for FY 2019

Effective: January 16, 2019

AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019 AS EMBODIED IN ORDINANCE 18-08 TO REFLECT MONEY BROUGHT INTO THE BUDGET FROM CITY RESTRICTED/DESIGNATED FUNDS AND TO ADJUST VARIOUS EXPENDITURES

WHEREAS, the City Council of New Carrollton (the "City Council"), a body politic and corporate of the State of Maryland is authorized to adopt a fiscal year budget, pursuant to City Charter, §C-14 "Budget and Finance"; and

WHEREAS, the City Council adopted a budget for FY 2019 via Ordinance No. 18-08; and

WHEREAS, certain expenses reflected in the City budget will exceed their appropriated amount and require an adjustment in the FY 2019 Budget to reflect additional money being appropriated to these items; and

WHEREAS, the City Council wishes to amend the FY 2019 Budget to account for new revenues and expenditures since the enactment of the Budget; and

WHEREAS, the City Council may, by a four-fifths vote, declare any proposed ordinance or any proposed amendment to an ordinance to be an "emergency" and shall thereupon be authorized to introduce and enact such ordinance or amendment at a single meeting; and

WHEREAS, an emergency ordinance shall become effective on the date specified in the ordinance, but no ordinance shall become effective until approved by the Mayor or passed over his veto by the City Council; and

WHEREAS, the City Council hereby declares that it is in the best interests of the City that this Ordinance be deemed an emergency ordinance so that it may become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

Section 1. NOW THEREFORE, BE IT ENACTED AND ORDAINED by the City Council of New Carrollton, that Ordinance 18-08, Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2019, under the heading of "City of New Carrollton FY 2019 Adopted Budget" be and hereby is amended as follows:

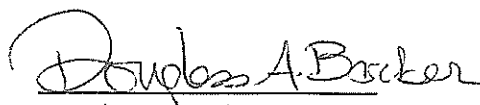
Account # and Description	Original/ Amended Budget Thru #1	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
Revenues				
01-1000-33710- CRIME CONTROL & PROVENTION GRANT	0		39,350	39,350
01-1000-36155-SPEED CAMERA REVENUE	250,000		4,000	254,000
01-1000-36770- DESIG-VEHICLE REPLACEMENT	35,310		500	35,810
01-1000-36850- UNDESIGNATED PRIOR YEAR SURPLUS	14,373		21,325	35,698
Total Revenues			65,175	
General Government				
Expenses				
01-1510-50325- CONSULTING SERVICES	12,657	7,500		20,157
01-1510-54450- NEW CARROLLTON GREEN TEAM	0	2,500		2,500
01-1530-50400- RECRUITING	2,500		1,000	1,500
01-1530-53560- EMPLOYEE GIFTS & EVENTS	14,500	2,500		17,000
01-1530-58340- COMPENSATION STUDY	2,800		1,500	1,300
01-2510-52130- COMPUTER SUPPORT	7,500	8,825		16,325
01-2510-52130- VEHICLE OPERATIONS & MAINTENANCE	4,500	2,500		7,000
Total General Government		23,825	2,500	
Public Safety				
Expenses				
01-3010-54495- VEHICLE CONTROL FINE SERVICE FEES	30,000	4,000		34,000
01-3010-58120- BODY CAMERA	0	39,350		39,350
Total Public Safety		43,350	0	
Public Works				
Expenses				
01-3510-54020- CELL PHONES	1,200	1,200		2,400
01-3510-57100- VEHICLE	35,310	500		35,810
01-3510-57441- FUEL PUMP & SYSTEM	19,873		1,200	18,673
01-3710-50330- TEMPORARRY LABOR SUPPORT	0	20,000		20,000
01-3810-45400- EMPLOYEE SERVICE	424,771		20,000	404,771
Total Public Works		21,700	21,200	
Total Budget Amendment		88,875.00	88,875.00	

Section 2. BE IT FURTHER ENACTED AND ORDAINED by the City Council of New Carrollton, Maryland, with at least four-fifths of the total Council concurring, that this Ordinance be deemed an emergency ordinance so that it may be introduced and enacted on the same date and so that it shall become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

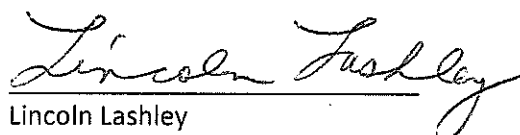
INTRODUCED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND ON THE 16th DAY OF JANUARY, 2019.

EFFECTIVE DATE: JANUARY 16, 2019

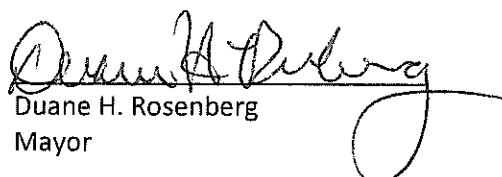
Attest:


Douglass A. Barber, CMC
City Clerk

City of New Carrollton


Lincoln Lashley
Vice Chairman, City Council

Approved:


Duane H. Rosenberg
Mayor

Date: January 16, 2019



Ordinance 19-13
Budget Amendment Reconciliation No. Four:
To Amend Ordinance 18-08
Current Expense Budget for FY 2019

Effective: March 6, 2019

AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019 AS EMBODIED IN ORDINANCE 18-08 TO REFLECT MONEY BROUGHT INTO THE BUDGET FROM CITY RESTRICTED/DESIGNATED FUNDS, ADD ADDITIONAL REVENUES, AND TO ADJUST VARIOUS EXPENDITURES

WHEREAS, the City Council of New Carrollton (the "City Council"), a body politic and corporate of the State of Maryland is authorized to adopt a fiscal year budget, pursuant to City Charter, §C-14 "Budget and Finance"; and

WHEREAS, the City Council adopted a budget for FY 2019 via Ordinance No. 18-08; and

WHEREAS, certain expenses reflected in the City budget will exceed their appropriated amount and require an adjustment in the FY 2019 Budget to reflect additional money being appropriated to these items; and

WHEREAS, the City Council wishes to amend the FY 2019 Budget to account for new revenues and expenditures since the enactment of the Budget; and

WHEREAS, the City Council may, by a four-fifths vote, declare any proposed ordinance or any proposed amendment to an ordinance to be an "emergency" and shall thereupon be authorized to introduce and enact such ordinance or amendment at a single meeting; and

WHEREAS, an emergency ordinance shall become effective on the date specified in the ordinance, but no ordinance shall become effective until approved by the Mayor or passed over his veto by the City Council; and

WHEREAS, the City Council hereby declares that it is in the best interests of the City that this Ordinance be deemed an emergency ordinance so that it may become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

Section 1. NOW THEREFORE, BE IT ENACTED AND ORDAINED by the City Council of New Carrollton, that Ordinance 18-08, Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2019, under the heading of "City of New Carrollton FY 2019 Adopted Budget" be and hereby is amended as follows:

Account # and Description	Original/ Amended Budget Thru #1	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
Revenues				
01-1000-36155- SPEED CAMERA REVENUE	254,000		33,000	287,000
01-1000-36750- DESIGNATED SPEED CAMERA REVENUE	0		6,000	6,000
01-1000-36770- DESIG-VEHICLE REPLACEMENT	35,810		30,000	65,810
Total Revenues		0	69,000	
General Government				
Expenses				
01-1110-54321- Police Foundation	5,000		3,000	2,000
01-1110-54445- COMMUNITY PROMOTION	2,000	1,000		3,000
01-1510-50300- CITY ATTORNEY EXPENSE	14,000		8,020	5,980
01-1510-50301- SPECIAL COUNSEL EXPENSES	0	9,020		9,020
01-1510-54010- TELEPHONES	15,000		100	14,900
01-1510-54020- CELLPHONES	500	100		600
01-1530-53560- EMPLOYEE GIFTS & EVENTS	17,000	1,000		18,000
01-2510-57100-VEHICLE	0	30,000		30,000
Total General Government		41,120	11,120	
Public Safety				
Expenses				
01-3010-50200- COMPUTER & IT SUPPORT	10,803	525		11,328
01-3030-50200- COMPUTER IT SUPPORT	3,500		525	2,975
01-3030-54495- SPEED CAMERA VENDOR FEE	101,250	15,000		116,250
01-3040-58100 COMPUTERS & IN CAR COMPUTERS	0	6,000		6,000
01-3040-58150- POLICE RADARS AND RADIOS	0	18,000		18,000
Total Public Safety		39,525	525	
Public Works				
Expenses				
01-3510-57441- FUEL PUMP & SYSTEM	18,673	717		19,390
01-3610-45400- EMPLOYEE SERVICE	233,936		3,417	230,519
01-3610-45650- OVERTIME-EMPLOYEE SERVICE	3,000	1,000		4,000
01-3710-45650- OVERTIME-EMPLOYEE SERVICE	3,000	1,700		4,700
01-3710-51100- LANDFILL FEES-COUNTY	210,000		2,500	207,500
01-3710-51115- COMPOST FEES	12,500	2,500		15,000
01-3810-45400- EMPLOYEE SERVICE	404,771		10,000	394,771
01-3810-50330- TEMPORARY LABOR SUPPORT	30,000	10,000		40,000
Total Public Works		15,917	15,917	
Total Budget Amendment		96,562.00	96,562.00	

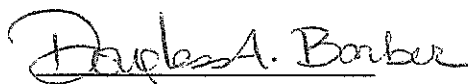
Section 2. BE IT FURTHER ENACTED AND ORDAINED by the City Council of New Carrollton, Maryland, with at least four-fifths of the total Council concurring, that this Ordinance be deemed an emergency ordinance so that it may be introduced and enacted on the same date and so that it shall become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

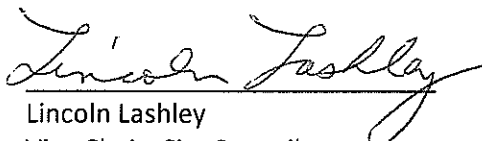
INTRODUCED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND ON THE 6th DAY OF MARCH, 2019.

EFFECTIVE DATE: March 6, 2019

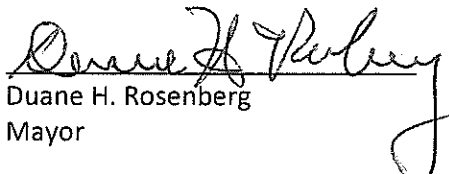
Attest:

City of New Carrollton


Douglas A. Barber, CMC
City Clerk


Lincoln Lashley
Vice Chair, City Council

Approved:


Duane H. Rosenberg
Mayor
Date: MARCH 6, 2019



Ordinance 19-16
Budget Amendment Reconciliation No. Five:
To Amend Ordinance 18-08
Current Expense Budget for FY 2019

Effective: May 1, 2019

AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019 AS EMBODIED IN ORDINANCE 18-08 TO REFLECT MONEY BROUGHT INTO THE BUDGET FROM THE CITY SPEED CAMERA REVENUE AND THE UNDESIGNATED PRIOR YEAR SURPLUS FUNDS, AND TO ADJUST VARIOUS EXPENDITURES

WHEREAS, the City Council of New Carrollton (the "City Council"), a body politic and corporate of the State of Maryland is authorized to adopt a fiscal year budget, pursuant to City Charter, §C-14 "Budget and Finance"; and

WHEREAS, the City Council adopted a budget for FY 2019 via Ordinance No. 18-08; and

WHEREAS, certain expenses reflected in the City budget will exceed their appropriated amount and require an adjustment in the FY 2019 Budget to reflect additional money being appropriated to these items; and

WHEREAS, the City Council wishes to amend the FY 2019 Budget to account for new revenues and expenditures since the enactment of the Budget; and

WHEREAS, the City Council may, by a four-fifths vote, declare any proposed ordinance or any proposed amendment to an ordinance to be an "emergency" and shall thereupon be authorized to introduce and enact such ordinance or amendment at a single meeting; and

WHEREAS, an emergency ordinance shall become effective on the date specified in the ordinance, but no ordinance shall become effective until approved by the Mayor or passed over his veto by the City Council; and

WHEREAS, the City Council hereby declares that it is in the best interests of the City that this Ordinance be deemed an emergency ordinance so that it may become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

Section 1. NOW THEREFORE, BE IT ENACTED AND ORDAINED by the City Council of New Carrollton, that Ordinance 18-08, Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2019, under the heading of "City of New Carrollton FY 2019 Adopted Budget" be and hereby is amended as follows:

Ordinance 19-16
 Budget Amendment Reconciliation No. Five
 To Amend Ordinance 18-08
 Current Expense Budget for FY 2019

Account # and Description	Original/ Amended Budget Thru # 4	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
Revenues				
01-1000-36155- SPEED CAMERA REVENUE	287,000		80,000	367,000
01-1000-36850- UNDESIGNATED PRIOR YEAR SURPLUS	35,698		54,408	90,106
Total Revenues		0	134,408	
General Government				
Expenses				
01-1110-52520- OFFICE SUPPLIES & PRINTING	250	100		350
01-1110-54445- COMMUNITY PROMOTION	3,000	250		3,250
01-1510-45200- ADMINISTRATIVE OFFICER		130,001		130,001
01-1510-45400- EMPLOYEE SERVICE-G.G.ADMINISTRATION	607,395		130,001	477,394
01-1510-45650- OVERTIME-EMPLOYEE SERVICE	2,000	1,000		3,000
01-1510-48010- LIFE AND LTD	3,700	700		4,400
01-1510-50300- CITY ATTORNEY EXPENSE	5,980	500		6,480
01-1510-50301- SPECIAL COUNSEL EXPENSES	9,020	1,500		10,520
01-1510-50330- TEMPORARY OFFICE SUPPORT	6,000	15,000		21,000
01-1510-50400- ADVERTISING EXPENSES	1,500	500		2,000
01-1510-50720- PUBLIC OFFICIALS LIABILITY & BONDING	21,550	510		22,060
01-1510-53560- EMPLOYEE GIFTS-SPECIAL OCCASIONS	1,500	1,000		2,500
01-1510-54020- CELLPHONES	600	200		800
01-1510-54150- UPKEEP OF HANKO BUILDING	10,000	1,500		11,500
01-1530-53540- HR TRAINING, TRAVEL & MEETINGS	4,000		1,250	2,750
01-1530-53560- EMPLOYEE GIFTS & EVENTS	18,000	1,250		19,250
01-2010-54410- BANK SERVICE FEES	1,500	100		1,600
01-2510-45400- EMPLOYEE SERVICE-CODE ENF.	311,599		26,776	284,823
01-2510-48010- LIFE AND LTD	1,711	400		2,111
01-2510-48500- UNEMPLOYMENT		2,016		2,016
01-2510-52130- VEHICLE OPERATIONS & MAINTENANCE	7,000	500		7,500
01-2510-54020- CELL PHONES	1,507	1,000		2,507
01-4510-60130- DEBT SERV.-STREET WORK PRINCIPAL FY 2012	80,097		4,000	76,097
01-4510-60530- DEBT SERV.-STREET WORK INTEREST FY 2012	31,672	5,000		36,672
01-4510-60540- DEBT SERV.-MUNICIPAL CENTER INTEREST 2017	36,965		1,000	35,965
Total General Government		163,027	163,027	

Account # and Description	Original/ Amended Budget Thru # 4	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
Public Safety				
Expenses				
01-3010-45300- POLICE CHIEF		130,001		130,001
01-3010-45400- EMPLOYEE SERVICE	535,200		10,001	525,199
01-3010-45650- OVERTIME-EMPLOYEE SERVICE	8,000	2,600		10,600
01-3010-46500- HEALTH INSURANCE	111,423	54,408		165,831
01-3010-48010- LIFE AND LTD	4,569	1,100		5,669
01-3010-50200- COMPUTER & IT SUPPORT	11,328	100		11,428
01-3010-54021- GPS TRACKING		4,261		4,261
01-3030-45400- SPEED CAMERA-EMPLOYEE SERVICE	61,139	5,000		66,139
01-3030-47000- WORKERS' COMPENSATION	5,560	1		5,561
01-3030-48010- LIFE AND LTD	580	100		680
01-3030-54495- SPEED CAMERA VENDOR FEE	116,250	50,000		166,250
01-3040-45400- EMPLOYEE SERVICE	1,053,531		125,000	928,531
01-3040-45650- OVERTIME-POLICE OFFICERS	50,000	30,000		80,000
01-3040-46000- APPRECIATION AWARD	7,500		4,362	3,138
01-3040-48010- LIFE AND LTD	8,238		350	7,888
01-3050-45650- OVERTIME-PARKING ENF. OFFICERS	5,000		2,600	2,400
01-3050-48010- LIFE AND LTD	1,480		100	1,380
01-3050-52530- FIELD SUPPLIES	5,000		750	4,250
Total Public Safety		277,571	143,163	
Public Works				
Expenses				
01-3510-45300- PW DIRECTOR		109,687		109,687
01-3510-45400- P.W. EMPLOYEE SERVICE	530,750		109,687	421,063
01-3510-45650- OVERTIME-EMPLOYEE SERVICE	7,500	1,000		8,500
01-3510-52550- JANITORIAL SUPPLIES	5,000	1,500		6,500
01-3510-54010- TELEPHONES	3,000	500		3,500
01-3510-57441- FUEL PUMP & SYSTEM	19,390	1		19,391
01-3610-45400- EMPLOYEE SERVICE	230,519		4,000	226,519
01-3610-45650- OVERTIME-EMPLOYEE SERVICE	4,000	1,500		5,500
01-3610-51110- LANDFILL FEES	7,500	2,500		10,000
01-3610-52560- TRAFFIC SAFETY SUPPLIES	3,414	1,000		4,414
01-3610-58520- SIDEWALK REPAIRS	100,000	20,000		120,000
01-3710-45400- EMPLOYEE SERVICE	511,128		20,400	490,728
01-3710-45650- OVERTIME-EMPLOYEE SERVICE	4,700	1,500		6,200
01-3710-48010- LIFE AND LTD	4,681	400		5,081
01-3710-50330- TEMPORARY LABOR SUPPORT	20,000	20,000		40,000

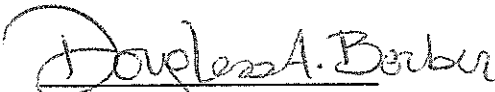
Account # and Description	Original/ Amended Budget Thru # 4	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
01-3710-51115- COMPOST FEES	15,000	5,000		20,000
01-3810-45400- EMPLOYEE SERVICE	394,771		21,501	373,270
01-3810-45650- OVERTIME-EMPLOYEE SERVICE	3,000	1,000		4,000
01-3810-50330- TEMPORARY LABOR SUPPORT	40,000	5,000		45,000
01-3810-51130- PARKS CONTRACTUAL	25,000		15,000	10,000
Total Public Works		170,588	170,588	
Total Budget Amendment		611,186	611,186	

Section 2. BE IT FURTHER ENACTED AND ORDAINED by the City Council of New Carrollton, Maryland, with at least four-fifths of the total Council concurring, that this Ordinance be deemed an emergency ordinance so that it may be introduced and enacted on the same date and so that it shall become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

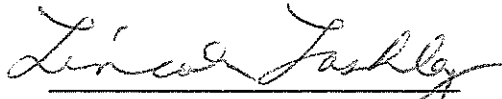
INTRODUCED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND ON THE 1st DAY OF MAY, 2019.

EFFECTIVE DATE: May 1, 2019

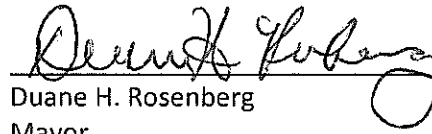
Attest:


 Douglass A. Barber, CMC
 City Clerk

City of New Carrollton


 Lincoln Lashley
 Vice Chair, City Council

Approved:


 Duane H. Rosenberg
 Mayor

Date: 05/02/2019



Ordinance 20-03
Budget Amendment Reconciliation No. Six:
To Amend Ordinance 18-08
Current Expense Budget for FY 2019

Effective: September 18, 2019

AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019 AS EMBODIED IN ORDINANCE 18-08 TO REFLECT MONEY BROUGHT INTO THE BUDGET FROM THE CITY SPEED CAMERA AND RED-LIGHT REVENUE AND THE DESIGNATED PRIOR YEAR STREET REPAIR FUND, AND TO ADJUST VARIOUS EXPENDITURES

WHEREAS, the City Council of New Carrollton (the "City Council"), a body politic and corporate of the State of Maryland is authorized to adopt a fiscal year budget, pursuant to City Charter, §C-14 "Budget and Finance"; and

WHEREAS, the City Council adopted a budget for FY 2019 via Ordinance No. 18-08; and

WHEREAS, certain expenses reflected in the City budget will exceed their appropriated amount and require an adjustment in the FY 2019 Budget to reflect additional money being appropriated to these items; and

WHEREAS, the City Council wishes to amend the FY 2019 Budget to account for new revenues and expenditures since the enactment of the Budget; and

WHEREAS, the City Council may, by a four-fifths vote, declare any proposed ordinance or any proposed amendment to an ordinance to be an "emergency" and shall thereupon be authorized to introduce and enact such ordinance or amendment at a single meeting; and

WHEREAS, an emergency ordinance shall become effective on the date specified in the ordinance, but no ordinance shall become effective until approved by the Mayor or passed over his veto by the City Council; and

WHEREAS, the City Council hereby declares that it is in the best interests of the City that this Ordinance be deemed an emergency ordinance so that it may become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

Section 1. NOW THEREFORE, BE IT ENACTED AND ORDAINED by the City Council of New Carrollton, that Ordinance 18-08, Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2019, under the heading of "City of New Carrollton FY 2019 Adopted Budget" be and hereby is amended as follows:

Account # and Description	Original/ Amended Budget Thru #5	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
Revenues				
01-1000-36150- RED-LIGHT CAMERA	625,000		24,000	649,000
01-1000-36155- SPEED CAMERA REVENUE	367,000		9,830	376,830
01-1000-36810- DESIGNATED FOR STREET REPAIR	273,741		31,835	305,576
Total Revenues		0	65,665	
General Government				
Expenses				
01-1110-46500- HEALTH INSURANCE	0	2,651		2,651
01-1110-54550- MISCELLANEOUS EXPENSES	0	79		79
01-1110-54620- WELCOME COMMITTEE	500	253		753
01-1510-45200- ADMINISTRATIVE OFFICER'S SALARY	130,001	2,499		132,500
01-1510-46500- HEALTH INSURANCE	103,517	362		103,879
01-1510-48010- LIFE AND LTD	4,400	124		4,524
01-1510-50220- WEBSITE & EMAIL SERVICES	10,000	1,793		11,793
01-1510-50760- OFFICE EQUIPMENT CONTRACTS	8,000	839		8,839
01-1510-53510- DUES & SUBSCRIPTIONS	13,000	315		13,315
01-1510-54080- POSTAGE METER & COURIER SERVICES	5,000	784		5,784
01-1510-54150- UPKEEP OF HANKO BUILDING	11,500	2,303		13,803
01-1510-54430- ELECTION	15,000	6,641		21,641
01-1510-58050- FURNITURE & FIXTURES	64	230		294
01-1530-46710- FLEXIBLE SPENDING ACCOUNT	1,250	330		1,580
01-1530-53590- POST-EMPLOYMENT SCREENINGS	4,380	447		4,827
01-2010-50110- AUDITING SERVICE	23,000	163		23,163
01-2010-54550- MISCELLANEOUS	500	5,786		6,286
01-2510-45400- EMPLOYEE SERVICE-CODE ENF.	284,823		32,090	252,733
01-2510-48500- UNEMPLOYMENT	2,016	5,230		7,246
01-2510-50200- COMPUTER SUPPORT	16,325	342		16,667
01-2510-52130- VEHICLE OPERATIONS & MAINTENANCE	7,500	81		7,581
01-2510-52140- VEHICLE GASOLINE USE	3,500	331		3,831
01-2510-52540- SIGNS, NOTICES & PERMITS	700	284		984
01-2510-54020- CELL PHONES	2,507	223		2,730
Total General Government		32,090	32,090	

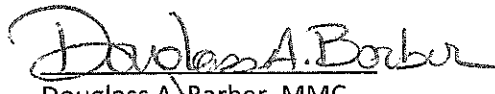
Account # and Description	Original/ Amended Budget Thru #5	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
Public Safety				
Expenses				
01-3010-45300- POLICE CHIEF'S SALARY	130,001	2,499		132,500
01-3010-46300- F.I.C.A	41,555	6,963		48,518
01-3010-48010- LIFE AND LTD	5,669	117		5,786
01-3010-50200- COMPUTER & IT SUPPORT	11,428	2,508		13,936
01-3010-50710- AUTO INSURANCE	23,563	16		23,579
01-3010-50760- OFFICE EQUIPMENT CONTRACTS	0	174		174
01-3010-52140- VEHICLE GASOLINE USE	60,000	8,465		68,465
01-3010-53520- EMPLOYEE TRAINING	40,000		19,838	20,162
01-3010-54446- NATIONAL NIGHT OUT	10,000	3,502		13,502
01-3010-54495- VEHICLE CONTROL FINE SERVICE FEES	34,000	3,842		37,842
01-3010-54497- REDLIGHT CAMERA SERVICE FEES	253,125	9,583		262,708
01-3010-58120- BODY CAMERA	39,350	5,800		45,150
01-3030-45650- O.T-SPEED CAMERA POLICE OFFICERS	10,000	617		10,617
01-3030-46300- F.I.C.A	5,442	122		5,564
01-3030-54495- SPEED CAMERA VENDOR FEE	166,250	9,091		175,341
01-3040-48010- LIFE AND LTD	7,888	250		8,138
01-3050-48000- RETIREMENT & PENSION	14,798	96		14,894
01-3050-48010- LIFE AND LTD	1,380	23		1,403
Total Public Safety		53,668	19,838	
Public Works				
Expenses				
01-3510-45300- P.W. DIRECTOR'S SALARY	109,687	2,113		111,800
01-3510-45650- OVERTIME-EMPLOYEE SERVICE	8,500	666		9,166
01-3510-50760- OFFICE EQUIPMENT CONTRACTS	0	248		248
01-3510-52100- BUILDING MAINT. & REPAIR	15,000	9		15,009
01-3510-54020- CELL PHONES	2,400	268		2,668
01-3610-45400- EMPLOYEE SERVICE	226,519		13,332	213,187
01-3610-51110- LANDFILL FEES	10,000	3,764		13,764
01-3610-52150- SMALL OPERATING EQUIPMENT & PARTS	1,026	52		1,078
01-3610-52560- TRAFFIC SAFETY SUPPLIES	4,414	419		4,833
01-3610-58500- STREET REPAIRS	350,000	31,835		381,835
01-3710-45650- OVERTIME-EMPLOYEE SERVICE	6,200	326		6,526
01-3810-45650- OVERTIME-EMPLOYEE SERVICE	4,000	483		4,483
01-3810-48010- LIFE AND LTD	3,419	144		3,563
01-3810-50330- TEMPORARY LABOR SUPPORT	45,000	288		45,288
01-3810-52160- PLAYGROUND EQUIPMENT MAINTENANCE	4,500	1,240		5,740
01-3810-52210- EQUIPMENT REPAIR & MAINTENANCE	5,000	2,378		7,378
01-3810-54250- PARKS, FIELDS & TREE MAINTENANCE	30,000	934		30,934
Total Public Works		45,167	13,332	
Total Budget Amendment		130,925.00	130,925.00	

Section 2. BE IT FURTHER ENACTED AND ORDAINED by the City Council of New Carrollton, Maryland, with at least four-fifths of the total Council concurring, that this Ordinance be deemed an emergency ordinance so that it may be introduced and enacted on the same date and so that it shall become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.


INTRODUCED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND ON THE 18th DAY OF SEPTEMBER, 2019.

EFFECTIVE DATE: SEPTEMBER 18, 2019


Attest:


Douglas A. Barber, MMC
City Clerk

City of New Carrollton


Phelecia E. Nembhard
Chair, City Council

Approved:


Duane H. Rosenberg
Mayor

Date: September 18, 2019



CITY OF NEW CARROLLTON

DEPARTMENT OF PUBLIC WORKS

6318 WESTBROOK DRIVE • NEW CARROLLTON, MARYLAND 20784

(O) 301.577.1008 (F) 301.577.6953

To: Mayor and Council
Subject: Public Works Report
Date: January 8, 2020

The Department of Public Works is currently working on or have completed the following:

- Public Works crews have completed the second round of the city-wide leaf pick up. The leaf crew will now begin doing incidental leaf collection for additional piles that were put out too late to be collected during the first two full rounds; crews will also be removing leaves from the city parks.
- As a reminder, residents should resume bagging leaves in paper leaf bags to be collected on the first refuse collection day, which is either Monday or Tuesday. Real Christmas trees will also be collected on the first refuse collection.
- The City has applied for and received our 2020 Roadside Tree Care Blanket Permit. Maryland Department of Natural Resources requires this permit for the City to perform tree pruning, removals or plantings in the public right of way which includes all of our street trees. The permit ensures that municipalities are properly caring for tree canopies.
- For the month of December, the City's Call- A- Bus assisted residents with (81) medical and errand runs, the Sanitation department picked up 224 bulky pick-ups and the Parks department disposed of an average of 80 yards of leaves per day to be recycled into compost.

Joe Nagro
Interim Public Works Director

CITY OF NEW CARROLLTON
WORKSHOP/ LEGISLATIVE MEETING

MORE THAN \$10,000.00 CHECKS:

1 FANNON PETROLEUM SERVICES (Gasoline usage)	21,597.98
2 GOODE COMPANIES INC (Recycling contract - 6016 Princess Garden)	10,529.75
3 NZI CONSTRUCTION CORP. (Sidewalk repairs)	120,249.20
4 PRINCE GEORGE'S COUNTY (landfill fees - 11/19)	14,263.25
	<hr/> 166,640.18 <hr/>

PAYMENT DESCRIPTION:

1st BATCH TOTAL(12/12/19) - 3 pages (Total amount of all of the Bills for this Batch)	19,825.13
2nd BATCH TOTAL (12/19/19) - 5 pages (Total amount of all of the Bills for this Batch)	307,389.80
3rd BATCH TOTAL (12/20/19) - 1 page (Total amount of all of the Bills for this Batch)	2,983.00
4th BATCH TOTAL (12/20/19) - 1 page (Total amount of all of the Bills for this Batch)	21,597.98
SUNTRUST BANK (Electronic fund transfer)	9,899.96
	<hr/> 361,695.87 <hr/>

CITY OF NEW CARROLLTON
TD GENERAL
A/P Detail Check Register for Check Date 12/12/2019

Check	Vendor	Description or Invoice Numbers	Check Amount	Invoice Distribution Accounts	Distribution Amount
EFT		EFT Transmittal	3,870.44	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-3870.44
EFT	ACCUFUND INC	Invoices 20192165, 20192277	0.00	01-2010-50200-00000-00000 COMPUTER & IT SUPPORT	1613.55 ✓
EFT	ALEXANDER CLEAVER PA	ATTORNEY EXPENSE - 11/19	0.00	01-1510-50300-00000-00000 CITY ATTORNEY EXPENSE	1268.75 ✓
0039114	AUTOZONE STORES LLC	Invoices 1833394628, 1833394806, 1833395519	111.55	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	111.55 ✓
0039115	BUSINESS HEALTH SERVICES	MANAGEMENT COACHING	1,750.00	01-1510-53520-00000-00000 EMPLOYEE TRAINING	1750.00 ✓
0039116	CAPITAL VENDING INC	PURCHASE OF VENDING MACHINE	5,927.98	01-1530-53600-00000-00000 WELLNESS PROGRAMS	5927.98 ✓
0039117	CEZOA	ANNUAL MEMBERSHIP DUES - CODE	200.00	01-2510-53510-00000-00000 DUES & SUBSCRIPTIONS	200.00 ✓
0039118	CITY OF COLLEGE PARK	COMPOST FEES	350.00	01-3710-51115-00000-00000 COMPOST FEES	350.00 ✓
0039119	COUNCIL, BARADEL, KOSMERI & NOLAN, P.A	SPECIAL COUNSEL SERVICES	1,867.50	01-1510-50301-00000-00000 SPECIAL COUNSEL EXPENSES	1867.50 ✓
0039120	CURTIS ENGINE & EQUIPMENT CO INC	8511 LEGATION RD	439.50	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	439.50 ✓
0039121	KOHLER EQUIPMENT	Invoices 315135, 315783, 315896	702.04	01-3810-52210-00000-00000 EQUIPMENT REPAIR & MAINTENANCE	422.49 ✓
EFT	LOCAL GOVT. INSURANCE TRUST	AUTO LIABILITY	0.00	01-3810-53130-00000-00000 SMALL EQUIPMENT	279.55 ✓
0039122	MARYLAND SMALL ARMS RANGE, INC.	UNIFORMS - POLICE	87.50	01-3010-50710-00000-00000 AUTO INSURANCE	100.00 ✓
0039123	ORKIN INC AC 689632	8511 LEGATION RD	62.40	01-3010-53570-00000-00000 UNIFORMS	87.50 ✓
0039124	OURISMAN CHEVROLET OF BOWIE	VEHICLE MAINTENANCE	82.53	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	62.40 ✓
0039125	PEPCO	Invoices 1911 - 4532794, 1911 - 4533917	74.17	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	82.53 ✓
EFT	ROK BROTHER'S INC	Invoices 74218, 74254	0.00	01-3610-51210-00000-00000 STREET LIGHTING	74.17 ✓
0039126	ROLANDO & YOKO CARPIO	2019 HOLIDAY DECORATING CONTEST WINNER	50.00	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	460.16 ✓
0039127	RUTH SOBOLEWSKI	2019 HOLIDAY DECORATING CONTEST WINNER	50.00	01-1510-54448-00000-00000 HOLIDAY DECORATING CONTEST	50.00 ✓
				01-1510-54448-00000-00000 HOLIDAY DECORATING CONTEST	50.00 ✓

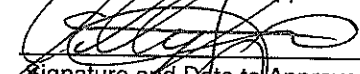
CITY OF NEW CARROLLTON
TD GENERAL
A/P Detail Check Register for Check Date 12/12/2019

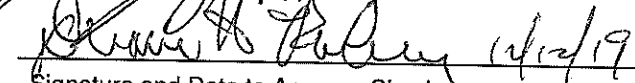
<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0039128	RUTILIO DUBON	2019 HOLIDAY DECORATING CONTEST WINNER	50.00	01-1510-54448-00000-00000 HOLIDAY DECORATING CONTEST ✓	50.00 ✓
0039129	STAPLES ADVANTAGE	OFFICE SUPPLIES	159.74	01-1110-54620-00000-00000 WELCOME COMMITTEE ✓ 01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING ✓ 01-2510-52520-00000-00000 OFFICE SUPPLIES & PRINTING ✓	19.40 ✓ 19.50 ✓ 120.84 ✓
0039130	STEVEN & BARBARA WOOD	2019 HOLIDAY DECORATING CONTEST WINNER	50.00	01-1510-54448-00000-00000 HOLIDAY DECORATING CONTEST ✓	50.00 ✓
0039131	T-MOBILE	Invoices 1911 - 269421, 1911 - 721991	1,368.49	01-3010-54020-00000-00000 CELL PHONES ✓	1368.49 ✓
0039132	THE CARLSEN GROUP INC.	MONTHLY SERVICE CHARGES	312.00	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING ✓ 01-2010-52520-00000-00000 OFFICE SUPPLIES & PRINTING ✓ 01-2510-52520-00000-00000 OFFICE SUPPLIES & PRINTING ✓	104.00 ✓ 104.00 ✓ 104.00 ✓
0039133	TRAIN PRINTING COMPANY, INC	COMMUNITY PROMOTION	30.00	01-3010-54445-00000-00000 POLICE COMMUNITY PROMOTION ✓	30.00 ✓
0039134	U.S. POSTAL SERVICE	PERMIT RENEWAL PI 2349	235.00	01-1510-53510-00000-00000 DUES & SUBSCRIPTIONS ✓ <i>Postage</i>	235.00 ✓
0039135	VERIZON	HANKO BLDG EOC CABLE TV	293.86	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING ✓	293.86 ✓
0039136	VERIZON WIRELESS	CELL PHONE CHARGES - POLICE & P.W	153.74	01-3010-54010-00000-00000 TELEPHONES ✓ 01-3510-54010-00000-00000 TELEPHONES ✓	40.17 ✓ 113.57 ✓
0039137	VIRGINIA FROMEL	2019 HOLIDAY DECORATING CONTEST WINNER	50.00	01-1510-54448-00000-00000 HOLIDAY DECORATING CONTEST ✓	50.00 ✓
0039138	VIVAR, DAISY A.	2019 HOLIDAY DECORATING CONTEST WINNER	50.00	01-1510-54448-00000-00000 HOLIDAY DECORATING CONTEST ✓	50.00 ✓
0039139	WASHINGTON GAS	6016 PRINCESS GARDEN PKWY	1,394.69	01-1510-54060-00000-00000 UTILITY-NATURAL GAS ✓	1394.69 ✓
0039140	WASHINGTON SUBURBAN SANITARY COMMISSION	TANK PERMIT	52.00	01-3510-52200-00000-00000 Gasoline Tank Maint. ✓	52.00 ✓

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<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT	XEROX FINANCIAL SERVICES	LEASE PAYMENT - ADMIN - 11/16 - 12/15	0.00	01-1510-50760-00000-00000 OFFICE EQUIPMENT CONTRACTS	427.98
Total for Check Run:			<u>19,825.13</u>		

 12/12/19
Signature and Date to Approve Checks

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 12/12/19
Signature and Date to Approve Checks
Mayor

CITY OF NEW CARROLLTON
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<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal	100,801.07	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-100801.07
0039142	AFLAC AUTOZONE STORES LLC	3RD PARTY INSURANCE ✓ Invoices 1833312909, 1833405308, 1833409484, 1833416554, 1833416562, 1833416859, 1833418304, 1833423525, 1833423526, 1833423538	0.00 1,169.31	01-0000-21120-00000-00000 AFLAC WITHHOLDING ✓ 01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE 01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE ✓	3209.56 ✓ 826.60 342.71
0039143	BONILLA, EDUARDO E	UNIFORM REIMBURSEMENT FOR FY 2020 - SAFETY BOOTS ✓	150.00	01-3510-53570-00000-00000 UNIFORMS ✓	150.00
0039144	BUSINESS HEALTH SERVICES	WELLNESS FAIR ✓	375.00	01-1530-53600-00000-00000 WELLNESS PROGRAMS ✓	375.00
0039145	CENTRAL TRUCK CENTER INC.	Invoices 948114, 950436	275.92	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE ✓	275.92
EFT	CINTAS CORPORATION LOC 41	Invoices 041525388, 041525389, 041525791, 041530582 ✓	0.00	01-1510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-53570-00000-00000 UNIFORMS	160.31 ✓ 90.15 623.70
0039146	COBAN TECHNOLOGIES, INC ✓	POLICE BODY CAMERAS ✓	599.00	01-3040-58110-00000-00000 POLICE BODY CAMERA & SCANNERS ✓	599.00
0039147	COLONIAL LIFE ✓	3RD PARTY INSURANCE ✓	3,395.10	01-0000-21121-00000-00000 COLONIAL WITHHOLDING ✓	3395.10
0039148	COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC ✓	6016 PRINCESS GARDEN PKWY ✓	15.34	01-1510-50430-00000-00000 CABLE TELEVISION OPERATION ✓	15.34
EFT	COMPLUS DATA INNOVATIONS, INC ✓	VEHICLE CONTROL FINES ✓	0.00	01-3010-54495-00000-00000 VEHICLE CONTROL FINE SERVICE FEES	4047.84
0039149	DARCARS FORD ✓	Invoices 66581FOW, 80663FOW, 81191FOW, CM65224FOW, CM80663FOW ✓	663.35	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE ✓	663.35
0039150	DARCARS CHR JEEP DODGE OF NC	Invoices 7376DJW, 7397DJW, 7497DJW, 7540DJW, 7619DJW, 7729DJW, 7739DJR, 7740DJW, 7769DJW, 7805DJW, 7866DJW, 7910DJW, 8031DJW	4,040.67	01-1510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE 01-2510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE 01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	327.92 522.84 3189.91

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A/P Detail Check Register for Check Date 12/19/2019

Check	Vendor	Description or Invoice Numbers	Check Amount	Invoice Distribution Accounts	Distribution Amount
0039151	DELUXE ✓	OFFICE SUPPLIES ✓	450.14 ✓	01-2010-52520-00000-00000 OFFICE SUPPLIES & PRINTING ✓	450.14 ✓
0039152	EXPRESS SERVICES INC ✓	Invoices 23313395, 23346598	8,117.57	01-3710-50330-00000-00000 TEMPORARY LABOR SUPPORT 01-3810-50330-00000-00000 TEMPORARY LABOR SUPPORT ✓	1204.04 6913.53 ✓
0039153	FLEETPRIDE ✓	VEHICLE MAINTENANCE ✓	499.99 ✓	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE ✓	499.99 ✓
0039154	G.E.FIELDER & ASSOCIATES/ CHARTERED	FRENCHMAN'S CREEK BOND BILL ✓	1,537.50	01-3810-58397-00000-00000 FRENCHMAN'S CREEK ✓	1537.50 ✓
0039155	GOODE COMPANIES INC. ✓	6016 PRINCESS GARDEN PKWY ✓	10,529.75 ✓	01-3710-50550-00000-00000 RECYCLING CONTRACT ✓	10529.75 ✓
0039156	GRAINGER ✓	VEHICLE MAINTENANCE ✓	57.70	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE ✓	57.70 ✓
EFT	LEGAL RESOURCES OF VA	LEGAL SERVICE CHARGES - 12/19 ✓	0.00	01-0000-21140-00000-00000 LEGAL SERVICES WITHHOLDING ✓	289.41 ✓
EFT	LOCAL GOVT. INSURANCE TRUST	MONTHLY HEALTH INSURANCE - 01/20 ✓	0.00	01-0000-20101-00000-00000 HEALTH INSURANCE PAYABLE ✓	86128.45 ✓
0039157	LOWE'S BUSINESS ACCOUNT ✓	PURCHASES/CHARGES FOR THE MONTH OF NOVEMBER 2019 ✓	1,180.25	01-3010-54550-00000-00000 MICELLANOUS EXPENSES 01-3510-52100-00000-00000 BUILDING MAINT. & REPAIR 01-3510-52510-00000-00000 PANTRY SUPPLIES 01-3510-52520-00000-00000 OFFICE SUPPLIES & PRINTING ✓ 01-3510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-54550-00000-00000 MISCELLANEOUS 01-3610-52150-00000-00000 SMALL OPERATING EQUIPMENT & PARTS	523.55 102.24 75.60 86.23 152.94 27.75 10.24 192.25 9.45
0039158	MARYLAND ENVIRONMENTAL SERVICE ✓	Invoices 407738, 900763, 900767 ✓	1,814.69 ✓	01-3710-50550-00000-00000 RECYCLING CONTRACT ✓ 01-3710-51115-00000-00000 COMPOST FEES	1571.94 242.75 ✓
0039159	MARYLAND MUNICIPAL LEAGUE ✓	MML WEB-BASED COMPENSATION SURVEY - 2020 ✓	160.00	01-1510-50325-00000-00000 CONSULTING SERVICES ✓	160.00 ✓
EFT	MID-ATLANTIC WASTE SYSTEMS ✓	Invoices C40704, C40762 ✓	0.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE ✓	2241.59 ✓
0039160	MUFTI & ASSOCIATES, INC ✓	CARROLLTON COMMUNITY PARK SURVEY DRAINAGE ✓	5,000.00	01-1510-54560-00000-00000 HEAL GRANT ✓	5000.00 ✓

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Check	Vendor	Description or Invoice Numbers	Check Amount	Invoice Distribution Accounts	Distribution Amount
EFT	NAC MECHANICAL SERVICES, LLC ✓	WATER TREATMENT SERVICE ✓	0.00	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR ✓	160.00 ✓
0039161	NEW TECHNOLOGY ALARM LLC ✓	BUILDING MAINTENANCE ✓	65.00	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR ✓	65.00 ✓
0039162	NEW YORK LIFE ✓	3RD PARTY INSURANCE ✓	996.83	01-0000-21125-00000-00000 NEW YORK LIFE INSURANCE PAYABLE ✓	996.83 ✓
0039163	NOW TECHNOLOGIES INC ✓	COMPUTER & IT SUPPORT-12/19 ✓	4,245.00	01-1510-50200-00000-00000 COMPUTER & IT SUPPORT ✓	4245.00 ✓
0039164	NZI CONSTRUCTION CORP. ✓	Invoices 18-06-07, 18-06-08 ✓	120,249.20	01-3610-58520-00000-00000 SIDEWALK REPAIRS ✓	120249.20 ✓
0039165	OCCUPATIONAL MEDICAL SERVICES, INC ✓	Invoices 5168-287, 5181-265 ✓	484.00	01-1530-53590-00000-00000 POST-EMPLOYMENT SCREENINGS ✓	484.00 ✓
0039166	OCCUPATIONAL MEDICAL SERVICES, INC ✓	EMPLOYEE SCREENINGS-RANDOM ✓	225.00	01-1530-53590-00000-00000 POST-EMPLOYMENT SCREENINGS ✓	225.00 ✓
0039167	OCCUPATIONAL MEDICAL SERVICES, INC ✓	EMPLOYEE SCREENINGS - PW ✓	325.00	01-1530-53590-00000-00000 POST-EMPLOYMENT SCREENINGS ✓	325.00 ✓
0039168	OFFICE TEAM ✓	Invoices 54869337, 54942889 ✓	1,591.20	01-1510-50330-00000-00000 TEMPORARY OFFICE SUPPORT ✓	1591.20 ✓
0039169	OLD DOMINION BRUSH COMPANY ✓	VEHICLE MAINTENANCE ✓	293.54	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE ✓	293.54 ✓
0039170	OURISMAN CHEVROLET OF BOWIE ✓	Invoices 250583CVW, 250625CVW, 250665CVW, CM250665CVW ✓	304.95	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE ✓	304.95 ✓
0039171	PEPCO ✓	Invoices 1911 - 3553195, 1911 - 7652672, 1911 - 8153779 ✓	7,891.12	01-3610-51210-00000-00000 STREET LIGHTING ✓	7891.12 ✓
0039172	PETTY CASH ✓	PETTY CASH FOR FY 2019 ✓	321.66	01-1510-53540-00000-00000 TRAVEL & MEETING 50.00 01-1510-54550-00000-00000 MISCELLANEOUS 26.25 01-1530-53540-00000-00000 HR TRAINING, TRAVEL & MEETINGS 103.00 01-1530-53560-00000-00000 EMPLOYEE GIFTS & EVENTS 32.99 01-2010-54550-00000-00000 MISCELLANEOUS 0.06 01-2510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE 86.70 01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE 9.00 01-3810-54250-00000-00000 PARKS, FIELDS & SUBSCRIPTIONS 13.66	50.00 26.25 103.00 32.99 0.06 86.70 9.00 13.66
0039173	PGCMA ✓	PGCMA MEMBERSHIP DUES 2020 ✓	1,160.00	01-1510-53510-00000-00000 DUES & SUBSCRIPTIONS ✓	1160.00 ✓

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Check	Vendor	Description or Invoice Numbers	Check Amount	Invoice Distribution Accounts	Distribution Amount
0039174	PRINCE GEORGE'S COUNTY ✓	LANDFILL CHARGES - 11/19 ✓	14,263.25 ✓	01-3710-51100-00000-00000 LANDFILL FEES- COUNTY	14263.25 ✓
0039175	READYREFRESH ✓	Invoices 19L0437380884, 19L7802571500 ✓	181.65 ✓	01-1510-52510-00000-00000 PANTRY SUPPLIES 01-3010-52510-00000-00000 PANTRY SUPPLIES	122.77 ✓ 58.88 ✓
0039176	ROBERT H. OSBORNE ✓	MUNICIPAL BUILDING UPGRADE - <i>MPR</i> ✓	745.00 ✓	01-1110-57011-00000-00000 MUNICIPAL BUILDING UPGRADE	745.00 ✓
0039177	ROBERTS OXYGEN COMPANY INC ✓	Invoices G32240, G55402, G78778, H02066 ✓	560.44 ✓	01-3510-52130-00000-00000 VEHICLE - OPERATIONS & MAINTENANCE	560.44 ✓
EFT	ROK BROTHER'S INC ✓	Invoices 74218, 74254 ✓	0.00	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	460.16 ✓
0039178	SANIJOHN ✓	MONTHLY PORT A POTTY RENTAL CHARGES ✓	645.00 ✓	01-3810-52180-00000-00000 EQUIPMENT RENTAL & PORT A POTTY	645.00 ✓
0039179	STAPLES ADVANTAGE ✓	Invoices 8056613187, 8056689457, 8056701887, 8056780225 ✓	984.31 ✓	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING 01-2510-52520-00000-00000 OFFICE SUPPLIES & PRINTING 01-3010-52510-00000-00000 PANTRY SUPPLIES 01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	38.13 ✓ 274.70 ✓ 157.14 ✓ 514.34 ✓
EFT	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY ✓	LIFE & AD&D ✓	0.00	01-0000-20102-00000-00000 LIFE INSURANCE PAYABLE	3389.90 ✓
0039180	THE LUCIAN COMPANY ✓	ENGRAVING OF PLATE - S.JOHN ✓	7.25 ✓	01-1110-52520-00000-00000 OFFICE SUPPLIES & PRINTING	7.25 ✓
0039181	VERIZON CONNECT NWF INC ✓	VEHICLE APPS - POLICE- NEWC018 ✓	606.40 ✓	01-3010-54021-00000-00000 GPS TRACKING	606.40 ✓
0039182	VERIZON CONNECT NWF INC ✓	VEHICLE APPS - CODE & ADMIN - CITY584 ✓	113.70 ✓	01-1510-54021-00000-00000 GPS TRACKING ✓ 01-2510-54021-00000-00000 GPS TRACKING	18.95 ✓ 94.75 ✓
0039183	WASHINGTON GAS ✓	8511 LEGATION ROAD ✓	217.57 ✓	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING ✓	217.57 ✓
0039184	WASHINGTON SUBURBAN SANITARY COMMISSION ✓	6016 PRINCESS GARDEN PKWY ✓	401.84 ✓	01-1510-54070-00000-00000 UTILITY-WATER ✓	401.84 ✓
0039185	WB WASTE SOLUTIONS, LLC ✓	FRENCHMANS CREEK - 12/19 ✓	8,360.45 ✓	01-3710-50500-00000-00000 REFUSE ✓ COLLECTION CONTRACT	8360.45 ✓
0039186	WINDSTREAM ✓	TELEPHONE CHARGES - ADMIN & P.W. ✓	1,063.00 ✓	01-1510-54010-00000-00000 TELEPHONES ✓ 01-3510-54010-00000-00000 TELEPHONES	806.18 ✓ 256.82 ✓

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<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0039187	XEROX CORPORATION ✓	OFFICE SUPPLIES ✓	255.09	01-3510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	255.09 <i>ste</i>
Total for Check Run:			<u>307,389.80</u>		

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Signature and Date to Approve Checks

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Signature and Date to Approve Checks

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Signature and Date to Approve Checks

CITY OF NEW CARROLLTON
TD GENERAL
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<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal	87.69	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-87.69
0039189	CENTRAL TRUCK CENTER INC. ✓	VEHICLE MAINTENANCE ✓	215.88 ✓	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE ✓	215.88
EFT	CINTAS CORPORATION LOC 4 ✓	JANITORIAL SUPPLIES ✓	0.00	01-3510-52550-00000-00000 JANITORIAL SUPPLIES	87.69 ✓
0039190	VERIZON CONNECT NWF INC ✓	NEWC019 - P.W ✓	195.00 ✓	01-3510-54021-00000-00000 GPS TRACKING ✓	195.00
0039191	VERIZON CONNECT NWF INC ✓	VEHICLE APPS - P.W - NEWC019 ✓	568.50	01-3510-54021-00000-00000 GPS TRACKING ✓	568.50
0039192	WASHINGTON GAS ✓	Invoices 1911 - 055198, 1911 - 055354 ✓	1,534.15 ✓	01-3510-54060-00000-00000 UTILITY - NATURAL GAS ✓	1534.15
0039193	WASHINGTON SUBURBAN SANITARY COMMISSION ✓	Invoices 1912 - 430000, 1912 - 740000 ✓	381.78 ✓	01-3510-54070-00000-00000 UTILITY - WATER	381.78
Total for Check Run:			<u>2,983.00</u>		

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 Signature and Date to Approve Checks

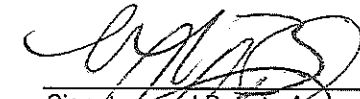
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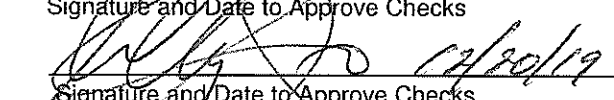
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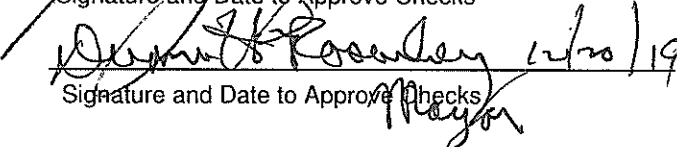
CITY OF NEW CARROLLTON
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Check	Vendor	Description or Invoice Numbers	Check Amount	Invoice Distribution Accounts	Distribution Amount
0039188	FANNON PETROLEUM SERVICES INC	Invoices 000146116, 001129070	21,597.98	01-1510-52140-00000-00000 VEHICLE GASOLINE USE	30.62
				01-2510-52140-00000-00000 VEHICLE GASOLINE USE	673.52
				01-3010-52140-00000-00000 VEHICLE GASOLINE USE	14704.54
				01-3510-52140-00000-00000 VEHICLE GASOLINE USE	6189.30

Total for Check Run: 21,597.98

 12/20/19
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