



**CITY COUNCIL WORKSHOP MEETING  
MONDAY, JULY 15, 2019, 7:00 P.M.**

**This Agenda is subject to change. If this agenda is modified it will be reposted to the City of New Carrollton's website: [www.newcarrolltonmd.gov](http://www.newcarrolltonmd.gov). If you have any questions please contact the City Clerk at (301) 459-6100.**

<u>Items for discussion</u>	<u>Allotted Discussion Time</u>
1. Call to Order/Pledge of Allegiance	
2. Report of the Mayor and Administration	(15 Minutes)
3. Council Questions /Council Announcements	(10 Minutes)
4. Residential Parking Discussion	(15 Minutes)
5. Discussion of Recycling Contract	(20 Minutes)
6. Discussion of City Trash Regulations	(20 Minutes)
7. Discussion of FY 2020 Council Meeting Schedule	(10 Minutes)
8. Discussion of HEAL (Healthy Eating Active Living) Grant Project	(10 Minutes)
9. Discussion of Veterans Park	(10 Minutes)
10. Emergency Ordinance 20-01 Budget Amendment Reconciliation No. One: To Amend Ordinance 19-17 Current Expense Budget for FY 2020	(10 Minutes)
11. 4-Cities Coalition Meeting – Wednesday, July 24, 2019 (hosted by the Town of Berwyn Heights) Agenda Items	(5 Minutes)
12. Meeting Minutes	(5 Minutes)
a.) Council Workshop Meeting Minutes (June 5, 2019)	
b.) Council Workshop Meeting Minutes (June 17, 2019)	
c.) Council Legislative Meeting (June 19, 2019)	
g.) Special Council Meeting (June 25, 2019)	
13. Review of the Bills	
Batch # 1 (June 18, 2019); Batch # 2 (June 20, 2019); Batch # 3 (July 20, 2019) and Batch # 4 (July 11, 2019)	(5 Minutes)
14. Public Comment – (Residents' Concerns, Audience Participation and Phone Calls) When addressing the Council please state your name and address for the record.	(5 Minutes)
15. Request for Future Agenda Items	(5 Minutes)
16. Adjournment	(1 Minutes)



## **MEMORANDUM**

To: Mayor and City Council  
From: Timothy George, City Administrative Officer  
Cc: Department Heads  
Re: July 2019 City Administrative Officer's Report  
Date: July 15, 2019

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### **Administration**

- We are pleased to welcome Colleen Ferguson to the position of Administrative Assistant in our Code Enforcement Department. She comes to us from Riverdale park with over 15 years' experience in Code Enforcement and local governance
- The Human Resources Assistant position closed and we are evaluating our applicants
- On June 21, the City submitted an application for Sustainable Maryland Certified.
- K. Ruff attended MML
- Preparing Renewal Application for DHCD Sustainable Maryland Designation (Due to the State October, 2019)
- Green Team met 7/9. The Team will have a table at NNO and Community Day. The Team will have another clean-up event on October 19 from 8 a.m. to noon, which will coincide with the County Growing Green with Pride event.

### **Code Enforcement**

The activity for the Code Enforcement Department for June 2019:

#### **Inspections**

- Single Family Rental Inspections – 9 Inspections
- Multi-Family Rental Inspections – 6 Inspections

#### **Building Permits**

- 8 Building Permits Issued

#### **Code Violations**

- Code Compliance Complaints – 11 Complaints (10 have been closed; 1 is still pending)
- Tall Grass/Weed – 59 Violations ( 49 have been closed; 10 are still pending)
- Dead Vegetation /Leaves – 4 Complaints (3 have been closed; 1 is still pending)

- Dead Trees – 6 Complaints (1 has been closed; 5 are still pending)
- Storage Container – 3 Permits Issued
- Sanitation Violations – 6 Violations (All have been closed)
- Refuse in the Public Right-of-Way – 24 Violations (All have been closed)
- Unauthorized Motor Vehicles (Dead Tags) – 19 (15 have been closed; 4 are still pending)
- Vehicle Repairs – 5 Violations (4 have been closed; 1 is still pending)
- Vehicles on Lawn – 1 Violations (All have been closed)
- Outside Storage – 5 Violations ( 3 have been closed; 2 are still pending)

### **City Clerk**

#### **Projects**

- City Clerk Barber prepared the Mayor, Councilmembers and Senior Staff for the 2019 Maryland Municipal League Annual Conference held in Ocean City, Maryland.
- Ms. Benitez continues to assist at the customer service window for the Department of Code Enforcement. Ms. Benitez is also providing administrative support to the department.
- Ms. Benitez continues to handle Community Garden Applications, Multipurpose Room Rental Applications, and all field applications.

#### **Newsletter**

- Ms. Benitez and Mr. Barber and Mr. Nichols finalized the July/August Issue of the newsletter for publication.

#### **Events:**

- Mr. Barber, Mr. Nichols and Ms. Benitez have begun to prepare for the 2019 Annual Community Day event scheduled for Saturday, September 28, 2019, from 12:00 p.m. until 6:00 p.m. We are looking for Student Volunteers as well as Adult Volunteers. We have also been attending area events from our neighboring municipalities meeting with vendors and looking at new ideas for our 2019 Community Day.
- Mr. Barber was notified by the International Institute of Municipal Clerks (IIMC) that he had been awarded the designation of Master Municipal Clerk. IIMC grants the MMC designation only to those Municipal Clerks who complete demanding education requirements; and who have a record of significant contributions to their local government, their community and state.
- Mr. Barber was also notified by General Code that he had earned a place on the 2019 Municipal Clerks Honor Roll.

## **Social Media Report**

Highlighting the social media activity over the past month on our Facebook and Twitter accounts:

### **Facebook:**

In the last 28 days there have been

- 248 page views
- 6 page likes
- 1,528 people reached through posts
- 513 Post Engagements

The top post was information on the Skate Night hosted by NCPD. It reached 599 people and had 39 post clicks and 43 reactions.

### **Twitter:**

Twitter earned 6.1K impressions over the last 28 days. The top tweet was an advertisement for supporting to the local Farmers' Markets.

- 780 impressions
- 31 engagements

Followed by a tweet congratulating the winner of the New Carrollton "If I Were Mayor" essay contest.

- 716 impressions
- 37 engagements

Twitter also gained 7 followers.

## **Human Resources**

### **Recruiting**

On July 8<sup>th</sup>, our new full-time Code Enforcement Administrative Assistant, Colleen Ferguson joined the City. We selected candidates for the Van Driver and Sanitation Worker vacancies, and we anticipate both new hires will be starting in the upcoming weeks. The HR/Special Projects Assistant vacancy has closed and we are in the process of reviewing resumes that are submitted.

### **Employee Events**

The City's Annual Employee Barbecue will be held on Friday, July 27<sup>th</sup> at the New Carrollton Pool. This year, employees can enjoy fun activities such as swimming, volleyball, basketball, soccer, corn hole, and ping pong.

## **Finance and Accounting**

- Monthly Budget Report: FY 2019 June 2019

CITY OF NEW CARROLLTON, MARYLAND  
FOR MONTH AND YTD ENDING JUNE 30, 2019

	ACTUAL JUN 2018	ACTUAL JUL 17 - JUN 2018	ACTUAL FY 18	Percent of full yr pd thru YTD		ACTUAL JUN 2019	ACTUAL JUL 18 - JUN 2019	AMENDED BUDGET FY 19	Percent of budget pd thru YTD		Actual FY 19-18 fav/(unfav)
<b>STATEMENT OF REVENUES AND EXPENDITURES</b>											
<b>REVENUES</b>											
Tax revenues	389,883	7,280,868	7,280,868	100%		68,815	6,926,629	7,520,892	92%		(354,239)
County revenues	73,230	161,136	161,136	100%		-	82,564	163,468	51%		(78,572)
Other revenues	409,748	4,278,744	4,278,744	100%		127,444	3,314,912	3,830,411	87%		(963,832)
<b>TOTAL REVENUES</b>	<b>872,861</b>	<b>11,720,748</b>	<b>11,720,748</b>	<b>100%</b>		<b>196,259</b>	<b>10,324,105</b>	<b>11,514,771</b>	<b>90%</b>		<b>(1,396,643)</b>
Reserves and appropriations						-	-	150,000			
<b>TOTAL REVENUES AND RESERVES</b>	<b>872,861</b>	<b>11,720,748</b>	<b>11,720,748</b>	<b>100%</b>		<b>196,259</b>	<b>10,324,105</b>	<b>11,664,771</b>	<b>89%</b>		<b>(1,396,643)</b>
<b>EXPENDITURES</b>											
Personnel - General Government	129,305	1,303,215	1,303,215	100%		85,175	1,421,350	1,579,548	90%		(118,135)
Personnel - Public Safety	216,137	2,473,239	2,473,239	100%		149,518	2,539,115	2,814,496	90%		(65,876)
Personnel - Public Works	184,660	2,130,469	2,130,469	100%		123,866	2,180,648	2,484,288	88%		(50,179)
<b>TOTAL PERSONNEL</b>	<b>530,102</b>	<b>5,906,923</b>	<b>5,906,923</b>	<b>100%</b>		<b>358,559</b>	<b>6,141,113</b>	<b>6,878,332</b>	<b>89%</b>		<b>(234,190)</b>
Operations - General Government	68,180	585,600	585,600	100%		46,898	588,262	800,361	73%		(2,662)
Operations - Public Safety	132,521	969,125	969,125	100%		76,826	760,637	859,378	89%		208,488
Operations - Public Works	170,724	1,112,968	1,112,968	100%		76,177	955,186	1,200,000	80%		157,782
<b>TOTAL OPERATIONS</b>	<b>371,425</b>	<b>2,667,693</b>	<b>2,667,693</b>	<b>100%</b>		<b>199,901</b>	<b>2,304,085</b>	<b>2,859,739</b>	<b>81%</b>		<b>363,608</b>
Capital - General Government	46,278	1,003,394	1,003,394	100%		27,239	201,414	652,905	31%		801,980
Capital - Public Safety	7,802	67,299	67,299	100%		57,300	57,300	64,850	88%		9,999
Capital - Public Works	141,878	518,391	518,391	100%		-	294,862	590,201	50%		223,529
<b>TOTAL CAPITAL</b>	<b>195,958</b>	<b>1,589,084</b>	<b>1,589,084</b>	<b>100%</b>		<b>84,539</b>	<b>553,576</b>	<b>1,307,956</b>	<b>42%</b>		<b>1,035,508</b>
Weinbach scholarship	-	3,000	3,000	100%		-	3,500	3,500	100%		(500)
<b>TOTAL EXPENDITURES</b>	<b>1,097,485</b>	<b>10,166,700</b>	<b>10,166,700</b>	<b>100%</b>		<b>642,999</b>	<b>9,002,274</b>	<b>11,049,527</b>	<b>81%</b>		<b>1,164,426</b>
Reserves and appropriations						-	-	130,000			
<b>TOTAL EXPENDITURES AND RESERVES</b>	<b>1,097,485</b>	<b>10,166,700</b>	<b>10,166,700</b>	<b>100%</b>		<b>642,999</b>	<b>9,002,274</b>	<b>11,179,527</b>	<b>81%</b>		<b>1,164,426</b>
<b>REVENUE OVER EXPENSES BEFORE FINANCING</b>	<b>(224,624)</b>	<b>1,554,048</b>	<b>1,554,048</b>			<b>(446,740)</b>	<b>1,321,831</b>	<b>485,244</b>			<b>(232,217)</b>
Net financing costs	9,315	308,239	308,239	100%		9,315	325,540	485,244	67%		(17,301)
<b>REVENUE OVER EXPENSES AFTER FINANCING</b>	<b>(233,939)</b>	<b>1,245,809</b>	<b>1,245,809</b>			<b>(456,055)</b>	<b>996,291</b>	<b>-</b>			<b>(249,518)</b>



**BENEFITS ANALYSIS**

	ACTUAL JUL 17 - JUN 2018 YTD	PCT OF WAGES	FULL YEAR ACTUAL FY 18	PCT OF WAGES	ACTUAL JUL 18 -JUN 2019	PCT. OF WAGES
Detail of Personnel Costs:						
Wages	4,255,556		4,255,556		4,390,377	
FICA	324,287	7.62%	324,287	7.62%	324,185	7.38%
Health & Life Insurance	918,628	21.59%	918,628	21.59%	907,150	20.66%
Employee Assistance Program	5,497	0.13%	5,497	0.13%	5,785	0.13%
Workmans' Comp & Unemployment	134,246	3.15%	134,246	3.15%	183,137	4.17%
Retirement & Pension	266,751	6.27%	266,751	6.27%	336,024	7.65%
<b>TOTAL BENEFITS</b>	<b>1,649,409</b>	<b>38.76%</b>	<b>1,649,409</b>	<b>38.76%</b>	<b>1,756,281</b>	<b>40.00%</b>
<b>TOTAL PAYROLL AND BENEFITS</b>	<b>5,904,965</b>		<b>5,904,965</b>		<b>6,146,658</b>	

**CASH AND INVESTMENTS SUMMARY**

	<u>JUN 2018</u>	<u>JUN 2019</u>
Cash Balance:		
TD Bank General	(210,389)	48,899
TD Bank Payroll	2,062	52,655
Suntrust Speed Camera	370,140	679,053
Petty Cash	500	500
TD Bank Money Market	229,906	234,609
TD General Investments	920,122	1,154,424
PNC MD Pool General	6,920,058	7,034,757
PNC MD Pool Cable TV	559,584	570,877
PNC MD Pool Weinbach Scholarship	40,538	41,356
<b>TOTAL CASH</b>	<b>8,832,521</b>	<b>9,817,130</b>
Fidelity CD's	3,079,595	3,171,906
<b>TOTAL CASH &amp; INVESTMENT</b>	<b>11,912,116</b>	<b>12,989,036</b>



## FY 2020 COUNCIL WORKSHOP & COUNCIL MEETINGS SCHEDULE

- Workshops are held on the first (1<sup>st</sup>) Wednesday and third (3<sup>rd</sup>) Monday of every month
- Council Meetings are held on the (3<sup>rd</sup>) Wednesday of the month

**(Please Note: There are only two meetings held in the following months: July, August, and December)**

### **July 2019**

Monday, July 15<sup>th</sup>, Workshop Meeting

Wednesday, July 17<sup>th</sup>, Council Meeting

### **August 2019**

Monday, August 19<sup>th</sup>, Workshop Meeting

Wednesday, August 21<sup>th</sup>, Council Meeting

### **September 2019**

Wednesday, September 4<sup>th</sup>, Workshop Meeting

Monday, September 16<sup>th</sup>, Workshop Meeting

Wednesday, September 18<sup>th</sup>, Council Meeting

## **October 2019**

Wednesday, October 2<sup>nd</sup>, Workshop Meeting

Monday, October 14<sup>th</sup>, Workshop Meeting

Wednesday October 16<sup>th</sup>, Council Meeting

**Maryland Municipal League – Annual Fall Conference (October 13 – 15, 2019) – Cambridge, Maryland**

## **November 2019**

Wednesday, November 6<sup>th</sup>, Workshop Meeting

Monday, November 18<sup>th</sup>, Workshop Meeting

Wednesday, November 20<sup>th</sup>, Council Meeting

## **December 2019**

Monday, December 16<sup>th</sup>, Workshop Meeting

Wednesday, December 18<sup>th</sup>, Council Meeting

## **January 2020**

Wednesday, January 1<sup>st</sup> – New Year Day Holiday (City Office's Closed)

Thursday, January 2<sup>nd</sup>, Workshop Meeting

Monday, January 13<sup>th</sup>, Workshop Meeting

Wednesday, January 15<sup>th</sup>, Council Meeting



## **February 2020**

Wednesday, February 5<sup>th</sup>, Workshop Meeting

Monday, February 17<sup>th</sup> – President's Day Holiday (City Office's Closed)

Tuesday, February 18<sup>th</sup>, Workshop Meeting

Wednesday, February 19<sup>th</sup>, Council Meeting

## **March 2020**

Wednesday, March 4<sup>th</sup>, Workshop Meeting

Monday, March 16<sup>th</sup>, Workshop Meeting

Wednesday, March 18<sup>th</sup>, Council Meeting

## **April 2020**

Wednesday, April 1<sup>st</sup>, Workshop Meeting

Monday, April 13<sup>th</sup>, Workshop Meeting

Wednesday, April 15<sup>th</sup>, Council Meeting

## **May 2020**

Wednesday, May 6<sup>th</sup>, Workshop Meeting

**Election Day – Monday, May 4, 2020**

Monday, May 18<sup>th</sup>, Workshop Meeting

Wednesday, May 20<sup>th</sup>, Council Meeting (**Swearing-In Ceremony for Newly Elected Officials**)

## **June 2020**

Wednesday, June 3<sup>rd</sup>, Workshop Meeting/Special Council Meeting

Monday, June 15<sup>th</sup>, Workshop Meeting

Wednesday, June 17<sup>th</sup>, Council Meeting

**Maryland Municipal League Convention – Sunday, June 28 – July 1, 2020**

## **July 2020**

Monday, July 13<sup>th</sup>, Workshop Meeting

Wednesday, July 15<sup>th</sup>, Council Meeting

### 2020 Official City Holidays:

City Offices Will be CLOSED on the Following Holidays:

- New Year's Day – Wednesday, January 1
- Martin Luther King's Birthday – Monday, January 20
- President's Day – Monday, February 17
- Memorial Day – Monday, May 25
- Independence Day – Saturday, July 4 (Will be closed on Friday, July 3<sup>rd</sup> in observance of Independence Day)
- Labor Day – Monday, September 7
- Veteran's Day – Wednesday, November 11
- Thanksgiving Day – Thursday, November 26
- Day After Thanksgiving – Friday, November 27
- Christmas Day – Friday, December 25

### Events:

National Night Out – Tuesday, August 6, 2019 (5:00 pm – 8:00 pm)

Community Day – Saturday, September 28, 2019 (12:00 Noon – 6:00 pm)

Halloween Trick or Treat – Thursday, October 31, 2019 (6:00 pm – 9:00 pm)

Shredding Event – Saturday, November 16, 2019 (9:00 am – 12:00 Noon)

Spring Festival – Saturday, April 4, 2020 (10:00 am – 3:00 pm)





# CITY OF NEW CARROLLTON

6016 PRINCESS GARDEN PARKWAY • NEW CARROLLTON, MARYLAND 20784-2898  
Phone (301) 459-6100 Fax (301) 459-8172

## MEMORANDUM

TO: The City Council of New Carrollton

FROM: Karen Ruff, Assistant City Administrative Officer 

VIA: Timothy George, City Administrative Officer 

DATE: July 9, 2019

RE: Healthy Eating Active Living Grant Project

On April 23, 2019, the City of New Carrollton received notice from the Institute for Public Health Innovation that it was awarded a Healthy Eating Active Living (HEAL) grant in the amount of \$10,000.00 (“Grant”). The Grant is for the design and implementation of a plan to correct the continued flooding and deposition of sediment on the pedestrian trail located in Westfield Park that connects the Park entrance and a community garden to a vita course. The Grant period for the project supported by the Grant is April 29, 2019 through January 15, 2020. All Grant funds must be expended by this date (unless otherwise authorized in writing by the Institute for Public Health Innovation under limited circumstances).

Before explaining how the City intends to use its Grant, it is important to know how the City’s project relates to the larger stormwater management efforts of Prince George’s County. The following is an excerpt from <http://uswateralliance.org/organization/clean-water-partnership>:

In order to make necessary upgrades to its stormwater infrastructure and meet federal regulations, Prince George’s County in Maryland plans to retrofit up to 15,000 acres of impervious area with green stormwater by 2025— ... to address stormwater challenges that are costly to the community and affect quality of life. To meet these goals, the Department of the Environment has entered into a community-based public-private partnership with Corvias Solutions to launch the Clean Water Partnership (CWP). It serves as a model that redefines how a local government can meet federal clean water quality compliance and provide the greatest return to the community. The Prince George’s County leadership created the Clean Water Partnership to transform a regulatory mandate from a liability into an opportunity that achieves compliance while creating sustainable economic and community impact.

Under the partnership, Corvias Solutions and Prince George's County have committed to creating benefits for the local economy through a range of performance requirements including subcontractor utilization, local subcontractor development and mentorship, workforce utilization and development, and community outreach. As opposed to a traditional procurement model, the public-private partnership shifts many of the program's risks to the private sector, while the county retains ownership over the program and ensures accountability to community interests. This allows Prince George's County to access private sector efficiencies and expertise, while providing county residents with higher quality stormwater services at minimal tax-dollar investment and enhancing local business participation in the county's infrastructure projects.

One of the performance requirements established by the CWP is to utilize county-based minority- and women-owned businesses for 30 to 40 percent of the total project scope, with 50 percent of that participation being county-based small businesses. Creating a greater volume of contracting opportunities for local small and disadvantaged businesses throughout the program creates a more competitive environment for these businesses. ...

To accomplish its project, the City intends to participate in the County's program and to engage the services of the Clean Water Project and contractors affiliated with it to ensure that the project ties into other similar projects in the County. Also, in doing so, the Board of Education or the County may assist in resolving the issue.

At this time, City staff requests that the City Council allocate \$5,000 to engage the services of Mufti & Associates, Inc. to provide the following surveying services: establish site survey controls, set bench marks to be used during construction, perform topographic survey for the affected area (approximately 150' x 400') and to create an AutoCAD file with one-foot contours. The work under this contract would be completed in four weeks. The expectation is that the survey work would be in the City's hands by August 31. In addition, City staff requests that the City Council allocate \$8,000 to engage ZEST LLC to prepare a drainage design to address the drainage issues caused by the outfall from Charles Carroll Middle School. Accordingly, the total allocation would be \$13,000 for this project. The City would be reimbursed \$6,500 from the HEAL Grant.

The remainder of the HEAL grant (\$3,500) would be put towards construction costs. The City will not know what the construction costs will be until the engineering design is completed. However, City funds will need to be allocated for the construction project as well. The very rough estimate given at this time is \$30,000. There may be ways to reduce this cost though.



Ordinance 20-01  
Budget Amendment Reconciliation No. One:  
To Amend Ordinance 19-17  
Current Expense Budget for FY 2020

**Effective: July 17, 2019**

**AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020 AS EMBODIED IN ORDINANCE 19-17 TO REFLECT MONEY BROUGHT INTO THE BUDGET FROM CITY RESTRICTED/DESIGNATED FUNDS, ADD ADDITIONAL REVENUES, AND TO ADJUST VARIOUS EXPENDITURES**

**WHEREAS**, the City Council of New Carrollton (the “City Council”), a body politic and corporate of the State of Maryland is authorized to adopt a fiscal year budget, pursuant to City Charter, §C-14 “Budget and Finance”; and

**WHEREAS**, the City Council adopted a budget for FY 2020 via Ordinance No. 19-17; and

**WHEREAS**, certain expenses reflected in the City budget will exceed their appropriated amount and require an adjustment in the FY 2020 Budget to reflect additional money being appropriated to these items; and

**WHEREAS**, the City Council wishes to amend the FY 2020 Budget to account for new revenues and expenditures since the enactment of the Budget; and

**WHEREAS**, the City Council may, by a four-fifths vote, declare any proposed ordinance or any proposed amendment to an ordinance to be an “emergency” and shall thereupon be authorized to introduce and enact such ordinance or amendment at a single meeting; and

**WHEREAS**, an emergency ordinance shall become effective on the date specified in the ordinance, but no ordinance shall become effective until approved by the Mayor or passed over his veto by the City Council; and

**WHEREAS**, the City Council hereby declares that it is in the best interests of the City that this Ordinance be deemed an emergency ordinance so that it may become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

**Section 1. NOW THEREFORE, BE IT ENACTED AND ORDAINED** by the City Council of New Carrollton, that Ordinance 19-17, Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2020, under the heading of “City of New Carrollton FY 2020 Adopted Budget” be and hereby is amended as follows:

Account # and Description	Original/ Amended Budget Thru #1	Decrease Revenue/ Increase Expense	Increase Revenue/ Decrease Expense	Amended Budget
<b>Revenues</b>				
01-1000-35340-OTHER MISCELLANEOUS GRANS	0		10,000	10,000
01-1000-36850- UNDESIGNATED PRIOR YEAR SURPLUS	0		25,300	25,300
<b>Total Revenues</b>			<b>35,300</b>	
<b>General Government</b>				
<b>Expenses</b>				
01-1510-54560-HEAL GRANT	0	23,000		23,000
<b>Total General Government</b>		<b>23,000</b>	<b>0</b>	
<b>Public Safety</b>				
<b>Expenses</b>				
01-3010-54021-GPS TRACKING	0	8,800		8,800
<b>Total Public Safety</b>		<b>8,800</b>	<b>0</b>	
<b>Public Works</b>				
<b>Expenses</b>				
01-3710-52570-SANITAION SUPPLIES	3,000	3,500		6,500
<b>Total Public Works</b>		<b>3,500</b>	<b>0</b>	
<b>Total Budget Amendment</b>		<b>35,300.00</b>	<b>35,300.00</b>	



**Section 2. BE IT FURTHER ENACTED AND ORDAINED** by the City Council of New Carrollton, Maryland, with at least four-fifths of the total Council concurring, that this Ordinance be deemed an emergency ordinance so that it may be introduced and enacted on the same date and so that it shall become effective immediately upon approval by the Mayor or when passed over his veto by the City Council.

INTRODUCED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND ON THE 17<sup>th</sup> DAY OF JULY, 2019.

**EFFECTIVE DATE: July 19, 2019**

**Attest:**

**City of New Carrollton**

\_\_\_\_\_  
Douglass A. Barber, MMC  
City Clerk

\_\_\_\_\_  
Phelecia E. Nembhard, Chair  
City Council

**Approved:**

\_\_\_\_\_  
Duane H. Rosenberg  
Mayor

Date: \_\_\_\_\_

**CITY OF NEW CARROLLTON**  
**WORKSHOP/ LEGISLATIVE MEETING**

**MORE THAN \$10,000.00 CHECKS:**

1 CHESAPEAKE EMPLOYERS INSURANCE ( Renewal Premium - WC)	228,376.00
2 PRINCE GEORGE'S COUNTY ( Landfill fees - 05/19)	21,113.74
3 PROCOM COMMUNICATIONS LLC ( 36 Motorola radios - Police)	17,950.00
4 LOCAL GOVT. INSURANCE TRUST ( General liability insurance)	115,923.00
5 LOCAL GOVT. INSURANCE TRUST ( Monthly health insurance)	78,920.92
6 NISSAN OF BOWIE ( Purchase of EV - Code)	27,239.00

**489,522.66**

**PAYMENT DESCRIPTION:**

1st BATCH TOTAL(06/18/19) - 5 pages) (Total amount of all of the Bills for this Batch)	318,417.68
2nd BATCH TOTAL (06/20/19) - 1 page) (Total amount of all of the Bills for this Batch)	27,239.00
3rd BATCH TOTAL (07/02/19) - 3 pages) (Total amount of all of the Bills for this Batch)	31,758.93
4th BATCH TOTAL (07/11/19 -4 pages) (Total amount of all of the Bills for this Batch)	246,729.10
5th SUNTRUST BANK (Wire transfer)	11,453.60
6th SUNTRUST BANK (Wire transfer)	6,995.94

**642,594.25**

**CITY OF NEW CARROLLTON**  
**TD GENERAL**  
**A/P Detail Check Register for Check Date 6/18/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal	14,824.10	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-14824.10
EFT	ACCUFUND INC	HOSTED SERVICE - 07/01/19 - 09/30/19	0.00	01-0000-15300-00000-00000 PREPAID ITEMS ✓	1572.00 ✓
EFT	ALEXANDER CLEAVER PA	ATTORNEY EXPENSES - 05/19	0.00	01-1510-50300-00000-00000 CITY ATTORNEY/ EXPENSE	43.75
0038449	ANA AMAYA RIVAS	REFUND DUE TO OVERPAYMENT ONLINE FOR RENTAL LICENSE - SHOULD BE FOR CONDO NOT SINGLE FAMILY	50.00	01-1000-35910-00000-00000 RENTAL PROPERTY INSPECTIONS ✓	50.00 ✓
EFT	ARROW SAFETY DEVICE	UNIFORMS - POLICE	0.00	01-3010-53570-00000-00000 UNIFORMS ✓	163.28 ✓
EFT	ATLANTIC OCCUPSYCH, INC	PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATION	0.00	01-3010-53550-00000-00000 PRE-EMPLOYMENT & MENTAL WELLNESS ✓	250.00 ✓
0038450	AUTOZONE STORES LLC	Invoices 1833213472, 1833213476	331.11	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE ✓	331.11 ✓
0038451	CENTRAL TRUCK CENTER INC.	Invoices 936042, 936043	1,000.27	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE ✓	1000.27 ✓
0038452	CHESAPEAKE EMPLOYERS INSURANCE COMPANY	RENEWAL PREMIUM 2064635 - 07/01/19 - 07/01/20	228,376.00	01-0000-15300-00000-00000 PREPAID ITEMS ✓	228376.00 ✓
0038453	CHESAPEAKE TELEPHONE SYSTEM, INC	TELEPHONE SERVICE CHARGES	600.00	01-1510-54010-00000-00000 TELEPHONES ✓	600.00 ✓
EFT	CINTAS CORPORATION LOC 41	Invoices 041413427, 041417039, 041420345	0.00	01-3510-52550-00000-00000 JANITORIAL SUPPLIES ✓ 01-3510-53570-00000-00000 UNIFORMS ✓	123.15 661.24
0038454	COLONIAL ELECTRIC CO, INC	INSTALLATION	2,847.00	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR ✓	2847.00 ✓
0038455	COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC	6016 PRINCESS GARDEN PKWY	15.27	01-1510-50430-00000-00000 CABLE TELEVISION OPERATION ✓	15.27 ✓
EFT	COMPLUS DATA INNOVATIONS INC	VEHICLE CONTROL FINES	0.00	01-3010-54495-00000-00000 VEHICLE CONTROL FINE SERVICE FEES ✓	2575.18
0038456	DARCARS CHR JEEP DODGE OF NC	Invoices 2215DJW, 2352DJW	171.89	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE ✓	171.89 ✓
0038457	ELECTRONIC SYSTEMS, INC	OFFICE SUPPLIES & PRINTING	618.99	01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING ✓	618.99 ✓
0038458	G.E. FRISCO	VEHICLE MAINTENANCE	93.50	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE ✓	93.50 ✓

**CITY OF NEW CARROLLTON**  
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EFT	HOMESTEAD GARDENS, INC.	LANDSCAPING MATERIAL	0.00	01-3810-54250-00000-00000 PARKS, FIELDS & TREE MAINTENANCE	135.00
0038459	INTERNATIONAL CARTRIDGE CORP.	WEAPONS - POLICE	2,994.91	01-3040-53140-00000-00000 SMALL WEAPONS	2994.91
0038460	INVENTIVE SOFTWARE SYSTEMS LLC	CODE ENFORCEMENT REVIEW	900.00	01-2510-50200-00000-00000 COMPUTER SUPPORT	900.00
0038461	MARYLAND ENVIRONMENTAL SERVICE	Invoices 407410, 900668	1,475.24	01-3710-50550-00000-00000 RECYCLING CONTRACT 01-3710-51115-00000-00000 COMPOST FEES	225.99 1249.25
0038462	MARYLAND NATL CAPT PARK & PLANN COMM	COMMUNITY PROMOTIONS	90.00	01-3010-54445-00000-00000 POLICE COMMUNITY PROMOTION	90.00
0038463	MIRACLE RECREATION EQUIPMENT CO.	PLAYGROUND EQUIPMENT	2,676.44	01-3810-52160-00000-00000 PLAYGROUND EQUIPMENT MAINTENANCE	2676.44
0038464	NATIONAL CAPITAL INDUSTRIES	Invoices 534584, 534805, 626847, 627033	527.81	01-3030-52530-00000-00000 FIELD SUPPLIES 01-3610-52560-00000-00000 TRAFFIC SAFETY SUPPLIES 01-3610-53130-00000-00000 SMALL EQUIPMENT	225.83 219.96 82.02
0038465	NEW YORK LIFE	3RD PARTY INSURANCE	895.00	01-0000-21125-00000-00000 NEW YORK LIFE INSURANCE PAYABLE	895.00
0038466	NOW TECHNOLOGIES INC	COMPUTER & IT SUPPORT	4,000.00	01-1510-50200-00000-00000 COMPUTER & IT SUPPORT	4000.00
EFT	NOYES AIR CONDITIONING INC.	Invoices 48791, 78385	0.00	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	3771.00
0038467	OFFICE TEAM	PAYMENT FOR WEEK ENDED 06/07/19 FOR R. BROWN	850.85	01-1510-50330-00000-00000 TEMPORARY OFFICE SUPPORT	850.85
0038468	ON DUTY SUPPLY INC	Invoices 6593, 6594, 6595, 6596	1,710.78	01-3010-53570-00000-00000 UNIFORMS	1710.78
0038469	OURISMAN CHEVROLET OF BOWIE	VEHICLE MAINTENANCE	338.38	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	338.38
0038470	OVERHEAD DOOR COMPANY OF WASHINGTON, DC	BUILDING MAINTENANCE	265.21	01-3510-52100-00000-00000 BUILDING MAINT. & REPAIR	265.21
EFT	P & H AUTO - ELECTRIC INC.	VEHICLE MAINTENANCE	0.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	435.96
0038471	PEPCO	Invoices 1905 - 6617858, 1905 - 9399934	363.74	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING 01-3510-54050-00000-00000 UTILITY - ELECTRICITY	85.91 277.83
EFT	PRECISION COMPANY INC	VEHICLE MAINTENANCE	0.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	982.79

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Check	Vendor	Description or Invoice Numbers	Check Amount	Invoice Distribution Accounts	Distribution Amount
0038472	PRINCE GEORGE'S COUNTY	MOSQUITO CONTROL - 03/18 - 09/18 SEASON	1,554.91	01-2510-52190-00000-00000 MOSQUITO CONTROL	1554.91
0038473	PRINCE GEORGE'S COUNTY	LANDFILL FEES - 05/19	21,113.74	01-3710-51100-00000-00000 LANDFILL FEES-COUNTY	21113.74
0038474	PROCOM COMMUNICATIONS LLC	36 MOTOROLA SOLUTIONS RADIOS - POLICE	17,950.00	01-3040-58150-00000-00000 POLICE RADARS AND RADIOS	17950.00
0038475	QUILL CORPORATION	Invoices 7801539, 7820734	76.24	01-1510-52510-00000-00000 PANTRY SUPPLIES	35.46
				01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	40.78
0038476	READYREFRESH	PANTRY SUPPLIES	80.87	01-1510-52510-00000-00000 PANTRY SUPPLIES	80.87
0038477	REVALUE TECH LLC	PHONE REPLACEMENT - POLICE	320.00	01-3010-54020-00000-00000 CELL PHONES	320.00
EFT	RITCHIE LAND RECLAMATION LLC	SHRUBS/ CONST DEBRIS	0.00	01-3610-51110-00000-00000 LANDFILL FEES	359.59
0038478	ROBERTS OXYGEN COMPANY INC	SMALL OPERATING EQUIPMENT	36.30	01-3610-52150-00000-00000 SMALL OPERATING EQUIPMENT & PARTS	36.30
0038479	SAM'S CLUB DIRECT	PURCHASES/CHARGES FOR MAY 2019	619.43	01-1510-53510-00000-00000 DUES & SUBSCRIPTIONS	110.00
				01-3510-52510-00000-00000 PANTRY SUPPLIES	122.90
				01-3510-52550-00000-00000 JANITORIAL SUPPLIES	386.53
0038480	SHERNITA LETITIA MUNSON	REFUND OF SECURITY DEPOSIT- MULTIPURPOSE RENTAL	100.00	01-0000-22260-00000-00000 MUNICIPAL ROOM PAYABLE	100.00
0038481	SHERWIN-WILLIAMS CO.	JANITORIAL SUPPLIES	9.16	01-1510-52550-00000-00000 JANITORIAL SUPPLIES	9.16
0038482	SITEONE LANDSCAPE SUPPLY, LLC	SMALL EQUIPMENT	13.09	01-3810-53130-00000-00000 SMALL EQUIPMENT	13.09
0038483	SOMES ENVIRONMENTAL ASSOCIATES, LLC	EMPLOYEE TRAINING	1,700.00	01-3510-53520-00000-00000 EMPLOYEE TRAINING	1700.00
0038484	STAPLES ADVANTAGE	Invoices 8054373441, 8054435203, 8054503885, 8054597686	442.96	01-1510-52510-00000-00000 PANTRY SUPPLIES	103.22
				01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	13.23
				01-2010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	122.41
				01-3010-52510-00000-00000 PANTRY SUPPLIES	123.48
				01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	80.62
0038485	SUNBELT RENTALS	EQUIPMENT RENTAL	163.54	01-3810-52180-00000-00000 EQUIPMENT RENTAL & PORT A POTTY	163.54

**CITY OF NEW CARROLLTON**  
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0038486	T-MOBILE	Invoices 1905 - 269421, 1905 - 721991	1,338.44	01-3010-54020-00000-00000 CELL PHONES	1338.44
EFT	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE & AD&D	0.00	01-0000-15300-00000-00000 PREPAID ITEMS	3323.88
0038487	TRAIN PRINTING COMPANY, INC	POSTERS	60.00	01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	60.00
0038488	TRICK TRUCKS III - WALDORF	VEHICLE MAINTENANCE	225.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	225.00
0038489	UNITED STATES INSURANCE SERVICES	Invoices 28244, 28269, 28270, 28298	3,260.00	01-0000-15300-00000-00000 PREPAID ITEMS	3260.00
0038490	VERIZON	HANKO BLDG EOC CABLE TV	233.11	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	233.11
0038491	VERIZON CONNECT NWF INC	GPS TRACKING SERVICE - POLICE	429.04	01-3010-54021-00000-00000 GPS Tracking	429.04
0038492	VERIZON CONNECT NWF INC	VEHICLE APPS - CODE & ADMIN	94.75	01-1510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE 01-2510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	18.95 75.80
0038493	WASHINGTON GAS	Invoices 1905 - 003822, 1905 - 613886	130.25	01-1510-54060-00000-00000 UTILITY-NATURAL GAS 01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	102.79 27.46
0038494	WASHINGTON SUBURBAN SANITARY COMMISSION	Invoices 1905 - 1023324, 2003 - 1023324	630.11	01-1510-54070-00000-00000 UTILITY-WATER	630.11
0038495	WHEWELL, SCOTT B.	REIMBURSEMENT FOR BOOT ALLOWANCE	150.00	01-3010-53570-00000-00000 UNIFORMS	150.00
0038496	WINDSTREAM	TELEPHONE CHARGES - ADMIN & P.W	1,031.99	01-1510-54010-00000-00000 TELEPHONES 01-3510-54010-00000-00000 TELEPHONES	780.42 251.57
EFT	XEROX FINANCIAL SERVICES	LEASE PAYMENT - 05/16 - 06/15 - 6016 PRINCESS GARDEN PKWY	0.00	01-1510-50760-00000-00000 OFFICE EQUIPMENT CONTRACTS	427.28



CITY OF NEW CARROLLTON  
TD GENERAL  
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0038497	ZEP SALES & SERVICE	JANITORIAL SUPPLIES	638.26	01-1510-52550-00000-00000 JANITORIAL SUPPLIES	638.26
<b>Total for Check Run:</b>			<b><u>318,417.68</u></b>		

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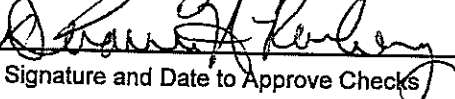
[Signature] 6/18/19  
Signature and Date to Approve Checks Mayor

**CITY OF NEW CARROLLTON**  
**TD GENERAL**  
**A/P Detail Check Register for Check Date 6/20/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0038498	NISSAN OF BOWIE	PURCHASE OF NISSAN LEAF - CODE	27,239.00	01-2510-57100-00000-00000 VEHICLE	27239.00
<b>Total for Check Run:</b>			<u>27,239.00</u>		

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## CITY OF NEW CARROLLTON

## TD GENERAL

## A/P Detail Check Register for Check Date 7/02/2019

Check	Vendor	Description or Invoice Numbers	Check Amount	Invoice Distribution Accounts	Distribution Amount
EFT		EFT Transmittal	2,583.42	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-2583.42
0038499	BGE	6016 PRINCESS GARDEN PKWY	2,049.55	01-1510-54050-00000-00000 UTILITY-ELECTRICITY	2049.55
EFT	CHESAPEAKE FORD OF DC	Invoices 173262, 179847, 180151, 32201	0.00	01-0000-20100-00000-00000 ACCOUNTS PAYABLE 01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	743.34 369.62
EFT	CINTAS CORPORATION LOC 41	Invoices 041383526, 041387239, 041391112, 041413165, 041420344, 041427736, 041427738	0.00	01-1510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-53570-00000-00000 UNIFORMS	641.41 829.05
0038500	COSTCO MEMBERSHIP	MEMBERSHIP RENEWAL - 2020	180.00	01-1510-53510-00000-00000 DUES & SUBSCRIPTIONS	180.00
0038501	DELUXE	OFFICE SUPPLIES	334.24	01-2010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	334.24
0038502	GENERAL CODE LLC	ORDINANCE RECODIFICATION	1,213.52	01-1510-54470-00000-00000 ORDINANCE RECODIFICATION	1213.52
0038503	INVENTIVE SOFTWARE SYSTEMS LLC	PERMITS MODULE - CODE	3,000.00	01-2510-50200-00000-00000 COMPUTER SUPPORT	3000.00
0038504	LANDOVER PRINTING CENTER	FIELD SUPPLIES	984.28	01-2510-52540-00000-00000 SIGNS, NOTICES & PERMITS	984.28
0038505	LOWE'S BUSINESS ACCOUNT	PURCHASES/CHARGES FOR MAY 2019	250.26	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR 01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE 01-3510-52550-00000-00000 JANITORIAL SUPPLIES 01-3610-53000-00000-00000 STREET & STORM DRAIN MAINT. MATERIALS 01-3610-53130-00000-00000 SMALL EQUIPMENT	77.04 28.45 18.48 42.52 83.77
0038506	MARYLAND MUNICIPAL LEAGUE	SUBSCRIPTION RENEWAL - 2019/2020	9,143.01	01-1510-53510-00000-00000 DUES & SUBSCRIPTIONS	9143.01
0038507	P.G. TIRE INC	Invoices 252056, 252057, 252059, 252060	2,482.34	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	2482.34
0038508	PEPCO	Invoices 1905 - 7652672, 1905 - 8153779, 1906 - 6617858	6,726.38	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING 01-3610-51210-00000-00000 STREET LIGHTING	161.32 6565.06

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0038509	PETTY CASH	PETTY CASH FOR FY 2019	316.99	01-1110-53540-00000-00000 TRAVEL & MEETINGS 01-1520-53540-00000-00000 TRAVEL AND MEETINGS 01-1530-53540-00000-00000 HR TRAINING, TRAVEL & MEETINGS 01-2010-53540-00000-00000 TRAVEL & MEETING 01-2510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE 01-2510-52520-00000-00000 OFFICE SUPPLIES & PRINTING 01-3010-53540-00000-00000 TRAVEL & MEETINGS 01-3510-52510-00000-00000 PANTRY SUPPLIES	7.00 26.91 96.42 75.51 39.00 40.20 17.98 13.97
0038510	PITNEY BOWES INC	INK FOR THE POSTAGE METER	169.98	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	169.98
0038511	PRINCE GEORGE'S SENTINEL	ADVERTISING EXPENSES	57.00	01-1510-50400-00000-00000 ADVERTISING EXPENSES	57.00
0038512	SHRED-IT USA	MONTHLY SERVICE CHARGES	261.03	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	261.03
0038513	STAPLES ADVANTAGE	Invoices 8053952687, 8054749471	158.41	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING 01-2510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	37.57 120.84
0038514	STEVENS, ERICA M.	REIMBURSEMENT FOR STAFF LUNCH - P.W	295.19	01-3510-53560-00000-00000 EMPLOYEE GIFTS/SPEC OCCASIONS	295.19
0038515	T-MOBILE	Invoices 1906 - 020832, 1906 - 867168	434.51	01-1110-54020-00000-00000 CELL PHONES 01-1510-54020-00000-00000 CELLPHONES 01-2510-54020-00000-00000 CELL PHONES 01-3510-54020-00000-00000 CELL PHONES	50.10 45.74 251.57 87.10
0038516	VERIZON A/C # 755-300-184-0001 -65	6016 PRINCESS GARDEN PKWY	119.99	01-1510-54010-00000-00000 TELEPHONES	119.99
0038517	VERIZON WIRELESS	CELL PHONE CHARGES - POLICE & P.W	176.40	01-3010-54020-00000-00000 CELL PHONES 01-3510-54020-00000-00000 CELL PHONES	59.89 116.51
0038518	WASHINGTON SUBURBAN SANITARY COMMISSION	Invoices 1905 - 2256337, 1905 - 3875861, 1906 - 3876786	596.04	01-3510-54070-00000-00000 UTILITY - WATER	596.04

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0038519	WILLIAMS, MAISHA M	REIMBURSEMENT FOR TRAVEL	226.39	01-2010-53540-00000-00000 TRAVEL & MEETING	226.39
<b>Total for Check Run:</b>			<b><u>31,758.93</u></b>		

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**CITY OF NEW CARROLLTON**  
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Check	Vendor	Description or Invoice Numbers	Check Amount	Invoice Distribution Accounts	Distribution Amount
EFT		EFT Transmittal	19,256.53	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-19256.53
EFT	ADVANCED COLLISION CENTER LLC	Invoices 11300, 11301	0.00	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE ✓	6517.33
EFT	AFLAC	3RD PARTY INSURANCE	0.00	01-0000-21120-00000-00000 AFLAC WITHHOLDING	2559.72
EFT	ALEXANDER CLEAVER PA	ATTORNEY FEES	0.00	01-1510-50300-00000-00000 CITY ATTORNEY ✓ EXPENSE	437.50
0038520	AUTOZONE STORES LLC	Invoices 1833212152, 1833212183, 1833214691, 1833214977, 1833220538, 1833221873, 1833221963, 1833221964, 1833229189, 1833232451, 1833232504, 1833235895	646.89	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE 01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	253.91 392.98
EFT	↓ AZURA INVESTIGATIONS LLC	PRE EMPLOYMENT SCREENINGS	0.00	✓ 01-1530-53580-00000-00000 PRE-EMPLOYMENT SCREENINGS	47.00
0038521	BUSINESS HEALTH SERVICES	Invoices 27399, 27487	6,679.20	✓ 01-1530-46700-00000-00000 EMPLOYEE ASSISTANCE PROGRAM 01-1530-53520-00000-00000 EMPLOYEE TRAINING	5929.20 750.00
0038522	CEZOA	SUMMER 2019 TRAINING - P. BENNETT, D. WASHINGTON & B.WADE	75.00	01-2510-53540-00000-00000 TRAVEL & MEETING	75.00
EFT	CHESAPEAKE FORD OF DC	Invoices 173262, 179847, 180151, 32201	0.00	01-0000-20100-00000-00000 ACCOUNTS PAYABLE 01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	743.34 369.62
0038523	CHESAPEAKE TELEPHONE SYSTEM, INC	TELEPHONE SERVICE CHARGES	760.00	01-1510-54010-00000-00000 TELEPHONES	760.00
0038524	CHRIS PENNINI	PARKS CONTRACTUAL	485.00	01-3810-51130-00000-00000 PARKS CONTRACTUAL	485.00
EFT	CINTAS CORPORATION LOC 41	Invoices 041420605, 041424288, 041427737, 041428025, 041431850, 041435365	0.00	01-3510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-53570-00000-00000 UNIFORMS	213.30 1322.48
0038525	COLLIFLOWER	VEHICLE MAINTENANCE	489.66	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	489.66
0038526	COLONIAL LIFE	3RD PARTY INSURANCE	2,591.48	01-0000-21121-00000-00000 COLONIAL WITHHOLDING	2591.48
0038527	CURTIS ENGINE & EQUIPMENT CO INC	8511 LEGATION RD	439.50	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	439.50



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0038528	EXPRESS SERVICES INC	PAYMENT FOR WEEK ENDING 06/16/19 FOR L.CHAPMAN, K. GILCHRIST & K.WEBB	1,864.32	01-3710-50330-00000-00000 TEMPORARY LABOR SUPPORT 01-3810-50330-00000-00000 TEMPORARY LABOR SUPPORT	1398.24 466.08
0038529	FIRST IMPRESSION EMBROIDERY	UNIFORMS - POLICE	396.00	01-3010-53570-00000-00000 UNIFORMS	396.00
0038530	FLEETPRIDE	Invoices 29555031, 29627768	401.67	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	401.67
0038531	GRAINGER	VEHICLE MAINTENANCE	40.99	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	40.99
0038532	GREENBELT- OCCUPATIONAL MEDICAL SVCS	POST EMPLOYMENT SCREENINGS	296.00	01-1530-53590-00000-00000 POST-EMPLOYMENT SCREENINGS	296.00
EFT	HANCOCK REFRIGERATION COMPANY, INC	HANKO BLDG	0.00	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	574.89
0038533	INTERNATIONAL CARTRIDGE CORP.	SMALL WEAPONS - POLICE	2,144.38	01-3040-53140-00000-00000 SMALL WEAPONS	2144.38
0038534	IPMA - HR	Invoices 060419, 071019	50.00	01-1530-53510-00000-00000 DUES & SUBSCRIPTIONS	50.00
0038535	KOHLER EQUIPMENT	Invoices 307231, 307461, 307482, 307643, 308177, 308747	1,589.23	01-3810-52210-00000-00000 EQUIPMENT REPAIR & MAINTENANCE 01-3810-53130-00000-00000 SMALL EQUIPMENT 01-3810-54250-00000-00000 PARKS, FIELDS & TREE MAINTENANCE	143.24 1285.37 160.62
0038536	LOCAL GOVT. INSURANCE TRUST	Invoices 117653, 117783	115,923.00	01-1510-50700-00000-00000 GENERAL LIABILITY INSURANCE 01-1510-50710-00000-00000 AUTO INSURANCE	66151.00 49772.00
9 0038537	LOCAL GOVT. INSURANCE TRUST	MONTHLY HEALTH INSURANCE	78,920.92	01-0000-20101-00000-00000 HEALTH INSURANCE PAYABLE	78920.92
0038538	MARYLAND SMALL ARM RANGE, INC	SMALL WEAPONS - POLICE	970.00	01-3040-53140-00000-00000 SMALL WEAPONS	970.00
EFT	NORTHERN SAFETY CO INC	SAFETY SUPPLIES	0.00	01-3510-53120-00000-00000 SAFETY SUPPLIES	155.01
0038539	NORTHERN TOOL + EQUIPMENT	Invoices 42825043, 42831647	1,641.72	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	1641.72
EFT	NOYES AIR CONDITIONING INC.	BUILDING MAINTENANCE	0.00	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	72.78
0038540	OFFICE TEAM	Invoices 53679164, 53755557, 53800598	2,000.05	01-1510-50330-00000-00000 TEMPORARY OFFICE SUPPORT	2000.05
0038541	ON DUTY SUPPLY INC	Invoices 6658, 6674, 6703	1,224.12	01-3010-53570-00000-00000 UNIFORMS	1224.12

**CITY OF NEW CARROLLTON**  
**TD GENERAL**  
**A/P Detail Check Register for Check Date 7/11/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0038542	ORKIN INC AC 689632	8511 LEGATION RD	62.40	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	62.40
0038543	ORKIN LLC AC 740578	6016 PRINCESS GARDEN PKWY	141.19	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	141.19
0038544	OURISMAN CHEVROLET OF BOWIE	Invoices 245688CVW, 245721CVW, 245747CVW, 245771CVW	297.79	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	297.79
0038545	P.G. TIRE INC	VEHICLE MAINTENANCE	280.95	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	280.95
0038546	PEPCO	Invoices 1906 - 3094697, 1906 - 3100328, 1906 - 3186681, 1906 - 3493231, 1906 - 4485415, 1906 - 4506954, 1906 - 4507739, 1906 - 4508497, 1906 - 4530251, 1906 - 4532794, 1906 - 4533917, 1906 - 5882255, 1906 - 6583670	244.46	01-3610-51210-00000-00000 STREET LIGHTING	244.46
0038547	PEPCO SPECIAL BILLING	REPAIR/REPLACE 150 HPS COBRA - 6009 85TH PL NEW CARROLLTON	181.45	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	181.45
0038548	PITNEY BOWES GLOBAL FINANCIAL SERV LLC	LEASE PAYMENT	345.27	01-1510-50760-00000-00000 OFFICE EQUIPMENT CONTRACTS	345.27
0038549	QUILL CORPORATION	Invoices 7904191, 7910467, 7992263	1,177.22	01-3510-52110-00000-00000 OFFICE EQUIP. MAINT. & REPAIR 01-3510-52500-00000-00000 COMPUTER SUPPLIES 01-3510-52520-00000-00000 OFFICE SUPPLIES & PRINTING 01-3510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-53120-00000-00000 SAFETY SUPPLIES	800.75 159.99 151.93 45.32 19.23
0038550	READYREFRESH	PANTRY SUPPLIES - POLICE	113.82	01-3010-52510-00000-00000 PANTRY SUPPLIES	113.82
0038551	SANIJOHN	MONTHLY EQUIPMENT RENTAL	609.00	01-3810-52180-00000-00000 EQUIPMENT RENTAL & PORT A POTTY	609.00
EFT	SECURE ALARMS, INC	Invoices 56651, 56661	0.00	01-3510-52100-00000-00000 BUILDING MAINT. & REPAIR	1180.00
EFT	SMR INC	FINAL PAYMENT - NATIONAL NIGHT OUT	0.00	01-3010-54446-00000-00000 NATIONAL NIGHT OUT	4295.00

**CITY OF NEW CARROLLTON**  
**TD GENERAL**  
**A/P Detail Check Register for Check Date 7/11/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0038552	STAPLES CREDIT PLAN	PURCHASES/CHARGES FOR THE MONTH OF JUNE 2019	1,149.37	01-2010-52520-00000-00000 OFFICE SUPPLIES & PRINTING 01-3010-52500-00000-00000 COMPUTER SUPPLIES	857.13 292.24
0038553	T-MOBILE	Invoices 1906 - 269421, 1906 - 721991	1,776.07	01-3010-54020-00000-00000 CELL PHONES	1776.07
0038554	THE CARLSEN GROUP INC.	MONTHLY SERVICE CHARGES	312.00	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING 01-2010-52520-00000-00000 OFFICE SUPPLIES & PRINTING 01-2510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	104.00 104.00 104.00
0038555	VERIZON	HANKO BLDG EOC CABLE TV	237.70	01-1510-54010-00000-00000 TELEPHONES	237.70
0038556	VERIZON CONNECT NWF INC	VEHICLE APPS - CODE& ADMIN	94.75	01-1510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE 01-2510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	18.95 75.80
0038557	WASHINGTON GAS	Invoices 1905 - 055198, 1905 - 055354, 1906 - 003822	325.59	01-1510-54060-00000-00000 UTILITY-NATURAL GAS 01-3510-54060-00000-00000 UTILITY - NATURAL GAS	89.65 235.94
0038558	WHEWELL, SCOTT B.	REIMBURSEMENT FOR TRAVEL	236.97	01-3010-53540-00000-00000 TRAVEL & MEETINGS	236.97
0038559	XEROX CORPORATION	OFFICE SUPPLIES	257.44	01-3510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	257.44
EFT	XEROX FINANCIAL SERVICES	Invoices 1659186, 1672063	0.00	01-1510-50760-00000-00000 OFFICE EQUIPMENT CONTRACTS 01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	427.28 341.28

**Total for Check Run: 246,729.10**

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 Signature and Date to Approve Checks

*[Handwritten Signature]* 7/11/19  
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 Signature and Date to Approve Checks

*[Handwritten Signature]* 7/11/19  
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