

**CITY OF NEW CARROLLTON MINUTES
COUNCIL WORKSHOP MEETING/SPECIAL COUNCIL LEGISLATIVE MEETING
WEDNESDAY, MAY 6, 2020**

The Council Workshop Meeting/Special Council Legislative Meeting was held at 7:14 p.m., on Wednesday, May 6, 2020, as a virtual meeting. Attending were Chair Phelecia Nembhard, Councilmembers Roy A. Peterson, Lincoln Lashley, Stephen L. John, Sarah Potter Robbins, Mayor Duane Rosenberg, City Administrative Officer Tim George, Code Enforcement Manager Isiah Harris, Chief of Police David Rice, Human Resources Administrator Alayna Rowlett, Director of Finance Maisha Williams and City Clerk Doug Barber.

1. CALL TO ORDER

Chair Nembhard welcomed everyone and called the meeting to order.

**2. CITY OF NEW CARROLLTON COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)
FISCAL YEAR ENDING JUNE 30, 2019 - MS. DIANE MOCK**

Ms. Diane Mock with Bridgett Mock and Associates presented the Council with a review of the City of New Carrollton's Comprehensive Annual Financial Report for the Fiscal Year ending June 30, 2019. Ms. Mock provided highlights from the report and responded to questions providing clarification to the Council.

**3. UNIVERSITY OF MARYLAND LANDSCAPE ARCHITECTURE SENIOR CAPSTONE
PRESENTATION: REGENERATIVE STORM WATER CONVEYANCE AND PARK DESIGN
RECOMMENDATIONS FOR WESTFIELD PARK AND BRIERS MILL RUN**

The Mayor and Council received presentations from the University of Maryland Landscape Architecture Senior Capstone Project regarding storm water conveyance and park plan designs for Westfield Park and Briers Mill Run. The Council thanked the students for their presentations.

4. REPORT OF THE MAYOR AND ADMINISTRATION

Mayor Rosenberg reported the dates and times of the Ebenezer Food Bank at the City Municipal Center during the pandemic. Mayor Rosenberg advised the Council that he had received notification of the passing of longtime resident Susie Simmons. Mayor Rosenberg closed by noting that Interim Director of Public Works Nagro had been excused from the meeting.

City Administrative Officer George had no formal report; but advised the Council he was working with all the City staff in response to the CARES Act Funding provided by Prince George's County, as submittal deadline for the City of New Carrollton's plan was given as Friday, May 22, 2020. Mr. George provided the Council an overview of what can be considered reimbursable under the CARES Act.

Chief Rice had no official report. Chief Rice updated the Council on calls received and how the Police Department is responding to calls with safety precautions in place during the pandemic.

5. **COUNCIL QUESTIONS/COUNCIL ANNOUNCEMENTS**

Mr. John requested clarification on costs for GPS units. Mr. George advised that cost provided in report were for each unit per year.

Mr. Lashley had no questions. Mr. Lashley reminded residents of the upcoming 2020 Vote by Mail Election with a Ballot Drop Off date scheduled for Monday, June 8, 2020.

Mr. Peterson had no questions or announcements.

Ms. Robbins wished every mother a Happy Mother's Day and encouraged everyone to continue to stay safe. Ms. Robbins commended and thanked Council Chair Nembhard for her work and all the many volunteers helping to provide meals and assisting with food distributions during the pandemic.

Ms. Nembhard thanked all the volunteers and all the supporters who donated food for distribution. Ms. Nembhard closed by noting the numerous food bank distributions in the City of New Carrollton along with their dates and times of operation. She also thanked the Administration, Police, and Department of Public Works for all their hard work during this pandemic.

6. **2020 VOTE BY MAIL ELECTION UPDATE – CHARLES DAVIS, BOARD OF ELECTIONS**

Charles Davis, Chair of the New Carrollton Board of Elections provided the Council an update on the 2020 Vote by Mail Election. Mr. Davis and Mr. Barber highlighted important requirements and deadlines for the 2020 election process. The Council thanked Mr. Davis and the entire Board of Elections as well as the City Clerk for their work on the 2020 Election.

7. **DISCUSSION OF ELECTION 2020 ELECTION NEWSLETTER**

City Clerk Barber provided the Council with an update on the anticipated delivery of the 2020 Election Newsletter. Mr. Barber noted that the Election Newsletter highlighted the Virtual Candidates Forum scheduled for Tuesday, May 12, 2020, at 7:00 p.m. Mr. Barber closed by advising the Council that the electronic version of the Election Newsletter had been posted to the City's website.

8. **UPDATE ON THE TRASH TRUCKS PURCHASE AND POLICE VEHICLES PURCHASE**

City Administrative Officer George provided the Council with an update on the recently approved purchases of two trash trucks and two police vehicles and their anticipated delivery date.

9. **UPDATE ON THE PROPOSED CHARTER AMENDMENT – COLLECTIVE BARGAINING**

City Administrative Officer George provided the Council with an update on the proposed charter amendment on collective bargaining. Mr. George advised that special counsel had been retained and will be able to discuss the issue with the Council at the Council Meeting scheduled for Monday, May 18, 2020.

10. HARLAND STREET PROPERTY UPDATE

City Administrative Officer George provided the Council with an update on the Harland Street Property. Mr. George would like the Council to discuss the possible uses for the property at a future meeting. Mr. George advised the Council he had scheduled a meeting with the Prince George's County Economic Development Corporation (EDC) to discuss the property and potential uses.

11. RESOLUTION 20-09 FY 2021 FEE SCHEDULE

City Clerk Barber presented previously proposed Resolution 20-09 FY 2021 Fee Schedule. The Council had no corrections or additional discussion on the item. Mr. Barber noted that the Council would take official action on the item at the Council Legislative Meeting scheduled for May 20, 2020. Chair Nembhard requested that Ms. Robbins read the official motion at the Council Legislative Meeting.

12. EARTH DAY PROCLAMATION 2020

City Clerk Barber presented proposed Earth Day Proclamation 2020 to the Council. The Council supported the Earth Day Proclamation 2020. There was no discussion. Mr. Barber noted that the Council would take official action on the item at the Council Legislative Meeting scheduled for May 20, 2020. Chair Nembhard requested that Mr. Peterson read the official motion at the Council Legislative Meeting.

13. ORDINANCE 20-13 BUDGET AMENDMENT RECONCILIATION NO. SIX TO AMEND ORDINANCE 19-17 CURRENT EXPENSE BUDGET FOR FY2020, AS AMENDED (FIRST READING)

Motion: Mr. John moved that the Council introduce Ordinance 20-12, an Ordinance of the City Council of New Carrollton amending the adopted budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, as embodied in Ordinance 19-17, as amended since its adoption, to reallocate certain line items to provide for expenses relating to a mail-in 2020 general election (First Reading). The motion was seconded by Ms. Robbins. There was no discussion. Chair Nembhard called for the vote. The motion was approved (5-0-0).

14. RESOLUTION 20-13 ENTERPRISE ZONE RE-DESIGNATION

Motion: Mr. Lashley moved that the Council adopt Resolution 20-13, a Resolution of the City Council of New Carrollton supporting the Re-Designation of a State of Maryland Enterprise Zone within the City of New Carrollton for a ten-year period. Ms. Robbins seconded the motion. There was no discussion. Chair Nembhard called for the vote. The motion was approved (5-0-0).

15. FY2021 BUDGET DISCUSSION – REVIEW OF BUDGET BOOK AND DEPARTMENT BUDGETS

The Council discussed the proposed FY2021 Budget at length. City Clerk Barber advised the Council that the introduction of the FY2020 Budget is scheduled for Monday, May 18, 2020, as well as the Public Hearings on the FY2021 Budget and Constant Yield. The Council discussed the need to increase the proposed Cost of Living Adjustment (COLA) in the proposed FY 2021 Budget. The Council also discussed a proposed salary increase for the Chief of Police. **Mr. Peterson moved to table the discussion.** The motion was seconded by Mr. Lashley. City Administrative Officer George provided clarification to the Council regarding moving forward with the discussion and the proposed changes to the FY2021 Budget. The motion to table the discussion passed (3-2-0). **Mr. Peterson moved to schedule a Special Council Workshop meeting for Monday, May 11, 2020, at 7:00 to discuss the proposed FY2021 Budget.** Mr. Lashley seconded the motion. The motion passed unanimously.

16. MEETING MINUTES

- a) Council Workshop Meeting/Special Council Legislative Minutes (April 1, 2020)
- b) Special Council Workshop Meeting Minutes (April 9, 2020)
- c) Council Workshop Meeting Minutes (April 13, 2020)
- d) Council Legislative Meeting Minutes (April 15, 2020)
- e) Council Closed Session (March 16, 2020)

Ms. Nembhard advised the Council that the Council Meeting Minutes for April 2020 are being prepared and will be provided to the Council once prepared. Ms. Nembhard requested that the Council provide any corrections to Mr. Barber once the minutes have been provided.

17. RESIDENTS' CONCERNS, AUDIENCE PARTICIPATION AND TELEPHONE CALLS

No one wished to address the Council.

18. FUTURE AGENDA ITEMS

None

19. ADJOURNMENT

There being no further business, Ms. Robbins moved to adjourn the City Council Workshop Meeting/Special Council Legislative Meeting of Wednesday, May 6, 2020, seconded by Mr. John. The motion was approved (5-0-0).

The meeting adjourned at 9:47 p.m.

Respectfully submitted,



Douglass A. Barber, MMC

City Clerk

Adopted by the Council on June 17, 2020.

