

**CITY OF NEW CARROLLTON MINUTES  
COUNCIL WORKSHOP MEETING – VIRTUAL MEETING  
MONDAY, APRIL 13, 2020**

The Council Workshop Meeting was held at 7:11 p.m., on Monday, April 13, 2020, as a virtual meeting. Attending were Chair Phelecia Nembhard, Councilmembers Roy A. Peterson, Lincoln Lashley, Stephen L. John, Sarah Potter Robbins, Mayor Duane Rosenberg, City Administrative Officer Tim George, Assistant City Administrative Officer Karen Ruff, Chief of Police David Rice, Major William Everts, and City Clerk Doug Barber

**1. CALL TO ORDER**

Chair Nembhard welcomed everyone and called the meeting to order.

**2. REPORT OF THE MAYOR AND ADMINISTRATION**

Mayor Rosenberg reported that he is serving on Delegate Anne Healey's scholarship committee. Mayor Rosenberg also thanked the residents for sending their stories on how they are handling the pandemic. Mayor Rosenberg closed his report by advising the Council that Interim Director of Public Works Nagro provided a written report but was excused from attending the meeting.

City Administrative Officer George addressed the Council and noted the requirement in Prince George's County regarding the wearing facial masks in public places. Mr. George closed his report by noting the new feature on the City's website: Constant Contact and encouraged residents to sign up to receive official City Information.

Chief of Police Rice noted that the Easter Bunny was in the City on Easter. Chief Rice reported the number of COVID-19 cases (64) confirmed in the 20784 zip code as of April 13, 2020. Chief Rice closed his report by providing the March 2020 police stats.

**3. COUNCIL QUESTIONS/COUNCIL ANNOUNCEMENTS**

Mr. John had no questions or announcements.

Mr. Peterson requested police stats from March 2019 compared to March 2020. Chief Rice advised he would provide the requested information by email to the Council.

Ms. Robbins had not questions or announcements.

Mr. Lashley had a question on the monthly financial report. Mr. George responded and provided clarification to Mr. Lashley's question.

Ms. Nembhard encouraged all to wear their face masks and gloves. Ms. Nembhard noted the numerous food banks with their dates and times that are being offered to the area residents.

**4. PROCLAMATION – BUILDING SAFETY MONTH**

City Clerk Barber presented the proposed proclamation for Building Safety Month to the Council. There was no discussion. Council Chair Nembhard requested Councilmember Peterson read the official motion proclaiming May as Building Safety Month in the City of New Carrollton at the Council Legislative Meeting scheduled for Wednesday, April 15, 2020.

**5. PROCLAMATION – PROFESSIONAL MUNICIPAL CLERKS WEEKS (MAY 3 – MAY 9, 2020)**

City Clerk Barber presented the proposed proclamation for Professional Municipal Clerks Week to the Council. There was no discussion. Council Chair Nembhard requested Councilmember Lashley read the official motion proclaiming Professional Municipal Clerks Week (May 3, 2020 – May 9, 2020) in the City of New Carrollton at the Council Legislative Meeting scheduled for Wednesday, April 15, 2020.

**6. PROCLAMATION – NATIONAL POLICE WEEK (MAY 10– MAY 16, 2020)**

City Clerk Barber presented the proposed proclamation for National Police Week to the Council. There was no discussion. Council Chair Nembhard requested Councilmember Robbins read the official motion proclaiming National Police Week (May 10–May 16, 2020) in the City of New Carrollton at the Council Legislative Meeting scheduled for Wednesday, April 15, 2020.

**7. PROCLAMATION – NATIONAL PUBLIC WORKS WEEK (MAY 17–MAY 23, 2020)**

City Clerk Barber presented the proposed proclamation for National Public Works Week to the Council. There was no discussion. Council Chair Nembhard requested Councilmember John read the official motion proclaiming National Public Works Week (May 17–May 23, 2020) in the City of New Carrollton at the Council Legislative Meeting scheduled for Wednesday, April 15, 2020.

**8. RESOLUTION 20-09 FY2021 FINE AND FEE SCHEDULE**

Assistant City Administrative Officer Ruff presented proposed Resolution 20-09 (FY2021 Fine and Fee Schedule) to the Council. Ms. Ruff advised the Council there were no changes to the schedule from FY2020. City Clerk Barber noted the item would be placed on an agenda in May 2020 for adoption along with the FY 2021 Budget.

**9. ORDINANCE 20-11 CITY CODE CHAPTER 105 TAXATION**

Assistant City Administrative Officer Ruff presented proposed Ordinance 20-11 (Code Chapter 105 Taxation) to the Council. Ms. Ruff advised the Council of the proposed changes to Code Chapter 105. Ms. Ruff responded to questions given by the Council on proposed Ordinance 20-11. Chair Nembhard requested Councilmember Lashley read the official motion introducing Ordinance 20-11 at the Council Legislative Meeting scheduled for Wednesday, April 15, 2020.

Note for the Record: Items #10, #11, #12, #13, #14 were discussed together.

**10. CHARTER AMENDMENT RESOLUTION 20-03 SUSPENDING CERTAIN STATE LAW REQUIREMENTS AND PERMITTING VOTING BY MAIL**

City Attorney DeLoach, City Administrative Officer George, City Clerk Barber, and Board of Elections Chair Davis responded to questions of clarification given by the Council regarding the proposed changes to the 2020 Election due to the COVID-19 Pandemic and state mandates regarding moving forward with the City election during the pandemic. Chair Nembhard requested Councilmember John read the official motion adopting Charter Amendment Resolution 20-03(Suspending Certain State Law Requirements and Permitting Voting by Mail) at the Council Legislative Meeting scheduled for Wednesday, April 15, 2020.

**11. RESOLUTION 20-10 PURPOSES OF POSTPONING THE MAY 4, 2020 CITY ELECTION**

City Attorney DeLoach, City Administrative Officer George, City Clerk Barber, and Board of Elections Chair Davis responded to questions of clarification given by the Council regarding the proposed changes to the 2020 Election due to the COVID-19 Pandemic and the State mandates regarding moving forward with the City election during the pandemic. Chair Nembhard requested Councilmember Peterson read the official motion adopting Resolution 20-10 (Purposes of Postponing the May 4, 2020 City Election) at the Council Legislative Meeting scheduled for Wednesday, April 15, 2020.

**12. RESOLUTION 20-11 PURPOSES OF INSTITUTING VOTING BY MAIL FOR THE 2020 ELECTION**

City Attorney DeLoach, City Administrative Officer George, City Clerk Barber, and Board of Elections Chair Davis responded to questions of clarification given by the Council regarding the proposed changes to the 2020 Election due to the COVID-19 Pandemic and the State mandates regarding moving forward with the City election during the pandemic. Chair Nembhard requested Councilmember Lashley read the official motion adopting Resolution 20-11 (Purposes of Instituting Voting by Mail for the 2020 Election) at the Council Legislative Meeting scheduled for Wednesday, April 15, 2020.

**13. EMERGENCY ORDINANCE 20-11 ADDING SECTION 50-39 TO CHAPTER 50 ELECTIONS**

City Attorney DeLoach, City Administrative Officer George, City Clerk Barber, and Board of Elections Chair Davis responded to questions of clarification given by the Council regarding the proposed changes to the 2020 Election due to the COVID-19 Pandemic and the State mandates regarding moving forward with the City election during the pandemic. Chair Nembhard requested Councilmember Robbins read the official motion adopting Emergency Ordinance 20-11 (Adding Section 50-39 to Chapter 50 Elections) at the Council Legislative Meeting scheduled for Wednesday, April 15, 2020.

**14. RESOLUTION 20-12 APPROVAL OF REVISED 2020 ELECTION CALENDAR**

City Attorney DeLoach, City Administrative Officer George, City Clerk Barber, and Board of Elections Chair Davis responded to questions of clarification given by the Council regarding the proposed changes to the 2020 Election due to the COVID-19 Pandemic and the State mandates regarding moving forward with the City election during the pandemic. Chair Nembhard requested Councilmember Lashley read the official motion adopting Resolution 20-12 (Approval of Revised 2020 Election Calendar) at the Council Legislative Meeting scheduled for Wednesday, April 15, 2020.

**15. MEETING MINUTES**

- a) Council Workshop Meeting Minutes (February 5, 2020)
- b) Council Workshop Meeting Minutes (February 18, 2020)
- c) Council Legislative Meeting Minutes (February 19, 2020)
- d) Council Workshop Meeting Minutes (March 16, 2020)
- e) Council Legislative Meeting Minutes (March 18, 2020)
- f) Special Council Legislative Meeting Minutes (March 19, 2020)
- g) Special Council Legislative Meeting Minutes (March 26, 2020)

City Clerk Barber advised the Council that the minutes from February 2020 and March 2020 have been prepared and provided to the Council for their review and comments. Ms. Nembhard requested the Council provide any corrections on the prepared minutes to City Clerk Barber.

**16. REVIEW OF BILLS**

**Batch # 1 (March 19, 2020); Batch # 2 (April 2, 2020); and Batch # 3 (April 2, 2020)**

The staff responded to questions and comments given by the Council regarding the bills.

**17. PUBLIC COMMENT – (RESIDENTS’ CONCERNS, AND PHONE CALLS)**

No one wished to address the Council.

**18. REQUEST FOR FUTURE AGENDA ITEMS**

Councilmember Robbins requested an update on the City Administration Back Door. Councilmember Nembhard requested Charter Amendment Legislation on Collective Bargaining be placed on a future agenda for discussion.

**19. ADJOURNMENT**

There being no further business, Ms. Robbins moved to adjourn the City Council Workshop Meeting of Monday April 13, 2020, seconded by Mr. John. The motion was approved (5-0-0).

The meeting adjourned at 8:35 p.m.

Respectfully submitted,



Douglass A. Barber, MMC

City Clerk

Adopted by the Council on June 17, 2020.

