



**CITY COUNCIL WORKSHOP MEETING  
MONDAY, JUNE 17, 2019, 7:00 P.M.**

**This Agenda is subject to change. If this agenda is modified it will be reposted to the City of New Carrollton's website: [www.newcarrolltonmd.gov](http://www.newcarrolltonmd.gov). If you have any questions please contact the City Clerk at (301) 459-6100.**

<b><u>Items for discussion</u></b>	<b><u>Allotted Discussion Time</u></b>
<b>1. Call to Order/Pledge of Allegiance</b>	
<b>2. Report of the Mayor and Administration</b>	(15 Minutes)
<b>3. Council Questions /Council Announcements</b>	(10 Minutes)
<b>4. Discussion of Recycling Contract</b>	(10 Minutes)
<b>5. Resolution 19-21 Change to the City's Personnel Policy: Accrual of Sick Leave</b>	(10 Minutes)
<b>6. Resolution 19-22 Addition of a Personnel Position – Human Resources/Special Projects Assistant and Removal of a Personnel Position – Payroll Specialist</b>	(10 Minutes)
<b>7. Discussion of City Trash Regulations</b>	(10 Minutes)
<b>8. Meeting Minutes</b>	(5 Minutes)
a.) Council Workshop Meeting Minutes (April 3, 2019)	
b.) Council Workshop Meeting Minutes (April 15, 2019)	
c.) Special Council Workshop Meeting /Legislative Meeting Minutes (April 17, 2019)	
d.) Council Workshop Meeting /Special Legislative Meeting Minutes (May 1, 2019)	
e.) Special Council Workshop Meeting /Legislative Meeting Minutes (May 13, 2019)	
f.) Council Legislative Meeting (May 15, 2019)	
g.) Council Closed Session Meeting (May 1, 2019)	
<b>9. Review of the Bills</b>	(5 Minutes)
<b>Batch # 1 (May 13, 2019); Batch # 2 (May 16, 2019); Batch # 3 (May 23, 2019); Batch # 4 (May 30, 2019); and Batch # 5 (June 6, 2019)</b>	
<b>10. Public Comment – (Residents' Concerns, Audience Participation and Phone Calls) When addressing the Council please state your name and address for the record.</b>	(5 Minutes)
<b>11. Request for Future Agenda Item</b>	(5 Minutes)
<b>12. Adjournment</b>	(1 Minute)



## **MEMORANDUM**

To: Mayor and City Council  
From: Timothy George, City Administrative Officer  
Cc: Department Heads  
Re: June 2019 City Administrative Officer's Report  
Date: June 17, 2019

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### **Administration**

- Weather delayed the installation of the EVI charging stations pads a few days. The charging stations to be installed this week. Three (3) chargers will be installed.
- First of two (2) EV Nissan LEAF vehicles was purchased for Code Enforcement. A second EV will come on line in early July.
- Staffing levels have been evaluated and needed restructuring presented to the Council tonight
- An offer on the Code Enforcement Administrative Assistant position has been presented. Our hope is to have the new employee on board starting July 1.
- Met with M-NCPPC to discuss a cooperative partnership and use of Weinbeck Park for a City Hall location
- Received notification on June 13 that the City was awarded Silver status in the Healthy Eating and Active Living Program. A certificate will be presented to the City at MML.

### **Code Enforcement**

The activity for the Code Enforcement Department for May 2019:

#### **Inspections**

- Single Family Rental Inspections – 7 Inspections
- Multi-Family Rental Inspections – 10 Inspections

#### **Building Permits**

- 7 Building Permits Issued

### Code Violations

- Code Compliance Complaints – 7 Complaints (6 have been closed; 1 is still pending)
- Storage Container – 1 Permit Issued
- Sanitation Violations – 11 Violations (All have been closed)
- Refuse in the Public Right-of-Way – 200 Violations (186 have been closed; 14 are still pending)
- Unauthorized Motor Vehicles (Dead Tags) – 14 (9 have been closed; 5 are still pending)
- Vehicle Repairs – 2 Violations (All have been closed)
- Vehicles on Lawn – 1 Violations (All have been closed)

### City Clerk

#### Projects

- City Clerk Barber worked with the Board of Elections to conduct the May 2019 Election held on Monday, May 6, 2019.
- Ms. Benitez continues to assist at the customer service window for the Department of Code Enforcement. Ms. Benitez is also providing administrative support to the department.
- Ms. Benitez continues to handle Community Garden Applications, Multipurpose Room Rental Applications, and all field applications.

#### Newsletter

- Ms. Benitez and Mr. Barber and Mr. Nichols prepared the July/August Issue of the newsletter for publication.

#### Events:

- Mr. Barber, Mr. Nichols and Ms. Benitez have begun to prepare for the 2019 Annual Community Day event scheduled for Saturday, September 28, 2019, from 12:00 p.m. until 6:00 p.m. We are looking for Student Volunteers as well as Adult Volunteers. We have also been attending area events from our neighboring municipalities meeting with vendors and looking at new ideas for our 2019 Community Day.
- Mr. Barber attended the Annual International Institute for Municipal Clerks Annual Conference held in Birmingham, Alabama (May 16 – May 23). Mr. Barber was recognized by the IIMC Association for his service as a member of the Board of Directors.

### Social Media Report

Highlighting the social media activity over the past month on our Facebook and Twitter accounts:

#### Facebook:

In the last 28 days there have been

- 177 page views
- 11 page likes

Mayor and City Council  
June 17, 2019

- 1,166 people reached through posts
- 523 Post Engagements.

The top post was the notification for Skate Night. It reached 580 people and had 39 clicks and 43 reactions

#### Twitter:

Twitter earned 4.6K impressions over the last 28 days. The top congratulatory tweet was to the "If I Were Mayor" essay contest winner earning

- 420 impressions
- 36 engagements

Followed by information about the Green Team survey

- 365 impressions
- 7 engagements

Twitter also gained 4 followers.

### **Human Resources**

#### Recruiting

We are in the final stages of selecting the candidate for the Code Enforcement Administrative Assistant vacancy, and anticipate the new hire will start in the upcoming weeks. We are currently in the process of interviewing candidates for the Van Driver and Sanitation Worker vacancies.

#### Benefits

The 2019 Annual Open Enrollment Benefits Fair was held on Wednesday, May 22<sup>nd</sup> was a huge success. Employees had the opportunity to speak with numerous benefit representatives from Cigna, Connect Care 3, Metro Dental, Business Health Services, Aflac, Colonial Life, New York Life, Legal Resources, and SECU about the various insurance plans and benefits offered to City employees.

#### Safety

On Monday, June 10<sup>th</sup>, we held our quarterly Safety Committee meeting. We reviewed claims history, and discussed the purpose of the committee, and ways to increase engagement and safety awareness.

#### Training

On Wednesday, May 29<sup>th</sup>, we conducted Diversity in the Workplace and Unconscious Bias training at the Public Works Department. Additional training sessions will be held at the Municipal Center for the Admin and Police Department staff, as well as any Public Works employees who were unable to attend.

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Wellness

On Friday, June 7<sup>th</sup>, HR Administrator Alayna Rowlett and Administrative Assistant Joel Nichols attended the MD Workplace Health & Wellness Symposium in Baltimore, MD. The conference presentations were on topics such as Employee Engagement and Employee Wellness, Building a Culture of Safety, Support and Injury Recovery, and Disruptive Behaviors.

**Finance and Accounting**

- Monthly Budget Report: FY 2019 May 2019

CITY OF NEW CARROLLTON, MARYLAND  
FOR MONTH AND YTD ENDING MAY 31, 2019

	ACTUAL MAY 2018	ACTUAL JUL 17 - MAY 2018	ACTUAL FY 18	Percent of full yr pd thru YTD		ACTUAL MAY 2019	ACTUAL JUL 18 - MAY 2019	AMENDED BUDGET FY 19	Percent of budget pd thru YTD		Actual FY 19-18 fav/(unfav)
<b>STATEMENT OF REVENUES AND EXPENDITURES</b>											
<b>REVENUES</b>											
Tax revenues	217,524	6,890,985	7,280,868	95%		(30,987)	6,857,814	7,520,892	91%		(33,171)
County revenues	-	87,906	161,136	55%		8,367	82,564	163,468	51%		(5,342)
Other revenues	468,198	3,868,995	4,278,744	90%		228,796	3,187,069	3,830,411	83%		(681,926)
<b>TOTAL REVENUES</b>	<b>685,722</b>	<b>10,847,886</b>	<b>11,720,748</b>	<b>93%</b>		<b>206,176</b>	<b>10,127,447</b>	<b>11,514,771</b>	<b>88%</b>		<b>(720,439)</b>
Reserves and appropriations	-	-	-	-		-	-	150,000	-		-
<b>TOTAL REVENUES AND RESERVES</b>	<b>685,722</b>	<b>10,847,886</b>	<b>11,720,748</b>	<b>93%</b>		<b>206,176</b>	<b>10,127,447</b>	<b>11,664,771</b>	<b>87%</b>		<b>(720,439)</b>
<b>EXPENDITURES</b>											
Personnel - General Government	108,447	1,173,911	1,303,215	90%		90,587	1,336,176	1,579,548	85%		(162,265)
Personnel - Public Safety	174,372	2,257,104	2,473,239	91%		166,928	2,389,596	2,814,496	85%		(132,492)
Personnel - Public Works	157,014	1,945,811	2,130,469	91%		142,181	2,056,788	2,484,288	83%		(110,977)
<b>TOTAL PERSONNEL</b>	<b>439,833</b>	<b>5,376,826</b>	<b>5,906,923</b>	<b>91%</b>		<b>399,696</b>	<b>5,782,560</b>	<b>6,878,332</b>	<b>84%</b>		<b>(405,734)</b>
Operations - General Government	69,656	517,420	585,600	88%		73,232	541,365	800,361	68%		(23,945)
Operations - Public Safety	127,975	836,597	969,125	86%		67,892	683,810	859,378	80%		152,787
Operations - Public Works	71,999	942,243	1,112,968	85%		70,052	879,011	1,200,000	73%		63,232
<b>TOTAL OPERATIONS</b>	<b>269,630</b>	<b>2,296,260</b>	<b>2,667,693</b>	<b>86%</b>		<b>211,176</b>	<b>2,104,186</b>	<b>2,859,739</b>	<b>74%</b>		<b>192,074</b>
Capital - General Government	241,659	957,117	1,003,394	95%		-	174,175	652,905	27%		782,942
Capital - Public Safety	381	59,497	67,299	88%		-	-	64,850	0%		59,497
Capital - Public Works	-	376,513	518,391	73%		1,370	294,862	590,201	50%		81,651
<b>TOTAL CAPITAL</b>	<b>242,040</b>	<b>1,393,127</b>	<b>1,589,084</b>	<b>88%</b>		<b>1,370</b>	<b>469,037</b>	<b>1,307,956</b>	<b>36%</b>		<b>924,090</b>
Weinbach scholarship	-	3,000	3,000	100%		-	3,500	3,500	100%		(500)
<b>TOTAL EXPENDITURES</b>	<b>951,503</b>	<b>9,069,213</b>	<b>10,166,700</b>	<b>89%</b>		<b>612,242</b>	<b>8,359,283</b>	<b>11,049,527</b>	<b>76%</b>		<b>709,930</b>
Reserves and appropriations	-	-	-	-		-	-	130,000	-		-
<b>TOTAL EXPENDITURES AND RESERVES</b>	<b>951,503</b>	<b>9,069,213</b>	<b>10,166,700</b>	<b>89%</b>		<b>612,242</b>	<b>8,359,283</b>	<b>11,179,527</b>	<b>75%</b>		<b>709,930</b>
<b>REVENUE OVER EXPENSES BEFORE FINANCING</b>	<b>(265,781)</b>	<b>1,778,673</b>	<b>1,554,048</b>			<b>(406,066)</b>	<b>1,768,164</b>	<b>485,244</b>			<b>(10,509)</b>
Net financing costs	9,314	298,925	308,239	97%		9,314	316,226	485,244	65%		(17,301)
<b>REVENUE OVER EXPENSES AFTER FINANCING</b>	<b>(275,095)</b>	<b>1,479,748</b>	<b>1,245,809</b>			<b>(415,380)</b>	<b>1,451,938</b>	<b>-</b>			<b>(27,810)</b>



**BENEFITS ANALYSIS**

	ACTUAL JUL 17 - MAY 2018 YTD	PCT OF WAGES	FULL YEAR ACTUAL FY 18	PCT OF WAGES	ACTUAL JUL 18 - MAY 2019	PCT. OF WAGES
Detail of Personnel Costs:						
Wages	3,836,927		4,245,556		4,050,749	
FICA	293,268	7.64%	324,287	7.64%	299,029	7.38%
Health & Life Insurance	844,983	22.02%	879,298	20.71%	913,381	22.55%
Employee Assistance Program	5,497	0.14%	5,497	0.13%	5,785	0.14%
Workmans' Comp & Unemployment	134,246	3.50%	134,246	3.16%	183,137	4.52%
Retirement & Pension	266,751	6.95%	266,751	6.28%	336,024	8.30%
<b>TOTAL BENEFITS</b>	<b>1,544,745</b>	<b>40.26%</b>	<b>1,610,079</b>	<b>37.92%</b>	<b>1,737,356</b>	<b>42.89%</b>
<b>TOTAL PAYROLL AND BENEFITS</b>	<b>5,381,672</b>		<b>5,855,635</b>		<b>5,788,105</b>	

**CASH AND INVESTMENTS SUMMARY**

	MAY 2018	MAY 2019
Cash Balance:		
TD Bank General	69,969	38,273
TD Bank Payroll	260,653	360,239
Suntrust Speed Camera	356,217	663,715
Petty Cash	500	500
TD Bank Money Market	229,731	234,609
TD General Investments	918,954	1,152,813
PNC MD Pool General	6,774,582	7,418,776
PNC MD Pool Cable TV	558,742	570,877
PNC MD Pool Weinbach Scholarship	40,477	41,356
<b>TOTAL CASH</b>	<b>9,209,825</b>	<b>10,481,158</b>
Fidelity CD's	3,077,591	3,171,906
<b>TOTAL CASH &amp; INVESTMENT</b>	<b>12,287,416</b>	<b>13,653,065</b>



# CITY OF NEW CARROLLTON

DEPARTMENT OF PUBLIC WORKS

6318 WESTBROOK DRIVE • NEW CARROLLTON, MARYLAND 20784

(O) 301.577.1008 (F) 301.577.6953

To: Mayor and Council

Subject: Public Works Report

Date: 6/17/19

1. The summer season is upon us and the abundance of rain is causing the grass to grow rapidly. The parks crew is doing their best to keep up with the mowing but some patience may be needed.

2. Two bids were received for the ditch bank mowing. The bids were considered and the decision was made to have City employees continue to maintain the ditch banks at this time.

3. The small tree pile at Weinbach Park has not been removed at this time. We continue to work with MNCPPC to have them picked up.

4. The trash and recycle pickups have continued without interruption with Public Works personnel. We are currently using two trucks on each recycle day to ensure completion in time for the trucks to be emptied.

5. The Paper retriever dumpster has been moved to the Hanco Building parking lot beside the other dumpster. We have not had problems with dumping at this site and hopefully only city residents will use them in this location.

Bernard W. Cochran

Public Works Director





City of New Carrollton  
6016 Princess Garden Parkway  
New Carrollton, Maryland 20784-2898

**MEMORANDUM**

To: Councilmembers

From: Alayna Rowlett, Human Resources Administrator  
Maisha Williams, Director of Finance & Accounting/Treasurer

Re: Changes to the City's Personnel Policies

Date: 06.17.19

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In an effort to be consistent with our leave accrual policies, the following change is being proposed to the City's Accrual of Sick Leave Policy. The Policy will be presented to the City Council for approval at the Council's June 19 meeting. The policy changes are in bold text.

1. Accrual of Sick Leave:

a) **All full-time employees will accrue 3.69 hours of sick leave every pay period, which is the equivalent of ninety-six (96) hours or twelve (12) days per year.** There is no qualifying period for the use of Sick Leave.

b) All permanent part-time employees as designated by the Mayor, who work at least 20 hours per week (1,040 per year), will earn Sick Leave on a pro-rata basis. Part-time employees working less than 20 hours per week and temporary employees do not receive sick leave.

The Accrual of Sick Leave policy currently states the following:

1. Accrual of Sick Leave:

a) All full-time employees will earn one (1) day of Sick Leave for each full calendar month of employment to be credited at the end of the month in which it is earned. There is no qualifying period for the use of Sick Leave.

b) All permanent part-time employees as designated by the Mayor, who work at least 20 hours per week (1,040 per year), will earn Sick Leave on a pro-rata basis. Part-time employees working less than 20 hours per week and temporary employees do not receive sick leave.



Resolution 19-21  
Changes to the City's Personnel Policy: Accrual of Sick Leave

**Effective: June 19, 2019**

**A RESOLUTION OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING  
CITY PERSONNEL POLICIES REGARDING THE ACCRUAL OF SICK LEAVE TO  
CHANGE THE SICK LEAVE ACCRUAL METHOD TO BIWEEKLY INSTEAD OF  
MONTHLY**

**WHEREAS**, New Carrollton City Code, §23-6 "Personnel Policies" requires that the City Council adopt, by resolution, personnel policies and procedures and that it amend the policies as necessary; and

**WHEREAS**, the Director of Finance & Accounting/Treasurer and the Human Resources Administrator reviewed the Accrual of Sick Leave policy and recommend the changes to the Policies contained in Exhibit A, which are, in short, changing the sick leave accrual method to be consistent with the vacation leave accrual method; and

**WHEREAS**, these changes will ensure all leave accrual methods are consistent and on a biweekly basis.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the City Council of New Carrollton, that the City Personnel Policies, as set forth in Exhibit A, are hereby approved and the City Administration is hereby directed to make these changes to the City's Personnel Policy regarding the Accrual of Sick Leave policy.

ADOPTED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON THIS 19<sup>TH</sup>  
DAY OF JUNE 2019.

[SEAL]

**ATTEST:**

\_\_\_\_\_  
Douglass A. Barber, CMC, City Clerk

\_\_\_\_\_  
Phelecia Nembhard, Chairman  
City Council

**APPROVED:**

\_\_\_\_\_  
Duane H. Rosenberg, Mayor

Date: \_\_\_\_\_



Resolution 19-22

Addition of a Personnel Position – Human Resources/Special Projects Assistant (Grade 115) and Removal of Personnel Position Payroll Specialist (Grade 115)

**Effective: June 19, 2019**

**A RESOLUTION OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING CITY PERSONNEL POLICIES TO ESTABLISH: ADDING A NEW PERSONNEL POSITION – HUMAN RESOURCES/SPECIAL PROJECTS ASSISTANT AND REMOVING A PERSONNEL POSITION – PAYROLL SPECIALIST**

**WHEREAS**, New Carrollton City Code, §23-6 “Personnel Policies” requires that the City Council adopt, by resolution, and approve, establish, abolish and/or modify positions or classes of positions and approve, establish, and/or modify all salary schedules for classes of positions; and

**WHEREAS**, the Mayor and the Administration reviewed the structure of the City of New Carrollton’s General Administration/Finance and Human Resources staff and decided to remove the position of Payroll Specialist and establish the position of Human Resources/Special Projects Assistant to assist the Human Resources Administrator; and

**WHEREAS**, the new position of Human Resources Assistant is the same grade and salary range as the position of Payroll Specialist already budgeted for FY2020 that it is replacing; and

**WHEREAS**, the City Council desires to add the position of Human Resources/Special Projects Assistant and direct the Administration to post the job opening as soon as possible.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the City Council of New Carrollton, that the City Personnel Policies are hereby amended to establish the position of Human Resources Assistant and remove the position of Payroll Specialist, and that the City of New Carrollton’s Pay Plan classifying the position of Human Resources/Special Projects Assistant as Grade 115, is hereby approved. Furthermore, City Administration is hereby directed to take any and all action required to reflect the addition of the position of Human Resources/Special Projects Assistant in the City of New Carrollton Personnel Policies.

ADOPTED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON THIS 19<sup>TH</sup> DAY OF MAY 2019.

[SEAL]

**ATTEST:**

\_\_\_\_\_  
Douglass A. Barber, CMC, City Clerk

\_\_\_\_\_  
Phelecia Nembhard, Chair

**APPROVED:**

\_\_\_\_\_  
Duane H. Rosenberg, Mayor

Date: \_\_\_\_\_



# CITY OF NEW CARROLLTON

DEPARTMENT OF PUBLIC WORKS

6318 WESTBROOK DRIVE • NEW CARROLLTON, MARYLAND 20784

(O) 301.577.1008 (F) 301.577.6953

To: Mayor and Council

Subject: Trash Regulation Rewrite

Date: 6/12/19

The City Trash and Recycling Regulation was last redone in 2009. I have attached an updated version for your review. The overall document is largely the same with some sections rearranged and the following notable changes.

1. Yard waste collection has been moved from Thursday/Friday to Monday/Tuesday (already in place).

2. Grass and leaves will still be picked up backdoor (in place) but limbs will require calling in and scheduling a Wednesday pickup (proposed).

3. Limbs will no longer need to be bundled and will be chipped at the curb and collected in a truck. This will allow for larger limbs to be placed out for pickup (proposed).

4. Bulky trash will go to once a month with the city being divided along the Monday/Tuesday line. Monday bulky will be the first Wednesday of the month and Tuesday bulky will be on the third Wednesday of the month (proposed).

5. The City will no longer accept construction debris of any kind or sheds (proposed).

6. The Spanish section will be translated after council input is added and a final draft approved.

Bernard W. Cochran  
Public Works Director





## **CITY OF NEW CARROLLTON**

### **GARBAGE TRASH & RECYCLING**

### **REGULATIONS**

**Last Revised Jan 2018**

**Important Information**

**New Carrollton Public Works Department**

6318 Westbrook Drive, New Carrollton

Tel.: (301) 577-1008

Leaf Collection (seasonal): (301) 577-3899

Fax: (301) 577-6953

Hours of Operation: 7:00 a.m. to 3:30 p.m.

**The City's Recycling Collector:**

**Goode**

301-423-7470

4700 Lawrence St.

Hyattsville MD, 20781

Individuals with disabilities needing special assistance  
Should contact the appropriate offices listed above to  
Request accommodation.

Individuals with hearing impairments should call the  
**Maryland State Relay Service at 1 (800) 745-2258.**



# Garbage & Trash Regulations

**Collection Schedule** – Collection for garbage and household refuse is provided twice a week to all single-family dwellings. Collection days for these items are either Mondays and Thursdays, or Tuesdays and Fridays, except during weeks with City recognized holidays.

**Holiday Collections** – Collection days which fall on holidays will be adjusted in order to maintain two collections per week per household. The weekly collection schedule with holidays is adjusted as follows:

Holidays:	Collection Schedule:
Monday.....	(Tuesday, Thursday) or (Wednesday, Friday)
Tuesday.....	(Monday, Thursday) or (Wednesday, Friday)
Wednesday.....	(Monday, Thursday) or (Tuesday, Friday)
Thursday.....	(Monday, Wednesday) or (Tuesday, Friday)
Friday.....	(Monday, Wednesday) or (Tuesday, Thursday)

**Containers** – Single-family and household refuse must be placed in water-tight, heavy plastic or metal containers with lids not to exceed thirty-five (35) gallons in capacity. Garbage shall be placed in plastic bags prior to being placed in containers. Refuse containers are **NOT** to be set out on the street or between the curb and the sidewalk for collection. Trash shall be collected from the rear or the side of the house, but not in the street, alley or other public right of way, and should be accessible by 7:00 a.m. on the scheduled day of collection. Accessible is defined as being able to be reached by sanitation personnel with no locked gates, dogs, or other barrier denying access. Only recycling bins are to be placed at the curb.

**Special Bulky Collections:** Special bulky collections shall not be placed on the curb until Tuesday evening at 5 p.m. the night before the collection date.

- A. Special Bulky Trash- Oversized items and other items that cannot be thrown out with normal household trash not including recycle, yard waste, or prohibited items.
- B. There will be one bulk pickup per month scheduled as follows. Residents whose household trash is picked up on Mondays will have bulk pickup on the first Wednesday of the first full week of the month. Residents whose household trash is picked up on Tuesdays will have bulk pickup on the second Wednesday of the second full week of the month. A full week is

defined as a week in which Monday through Friday are all work days, no holidays. Residents will be allowed 4 yards or about two refrigerator boxes worth of bulk before being charged(see item D).

- C. Residents living in single-family dwellings must use the City Website or call the Public Works Department to schedule a special bulky trash pick-up by close of business (3:30PM) on Tuesday of the week preceding their pickup day. Residents in multi-family dwellings must call their respective manager's office for their apartment/condo complex so they, in turn, may notify the Public Works Department to arrange for special bulky trash pick-up. Special bulky items may be placed on the curb for pick up and should be set out by 7:00 a.m. on the scheduled day of collection, but no earlier than 5:00 p.m. of the prior day. No items should be left on curb over 24 hrs.
- D. Fees will be assessed for bulky trash collections in accordance with a separate schedule of fees. Fees must be paid to the Finance Office at City Hall no later than close of business (5 p.m.) the Monday before the scheduled pickup. Payment can be made over the phone or at City Hall by credit card or at Municipal Center by money order or cash. No checks will be accepted.
- E. The Public Works Director shall determine if an item(s) can or cannot be collected safely without harming personnel or property or if a bulky collection request is within the purview of the Public Works Department. If the Director determines in his/her sole discretion that the amount of the collection or the item(s) to be collected is/are unreasonable and/or fails to comply with the regulations and guidelines, the individual making the request will be notified prior to the collection that he/she will be billed for all labor and disposal fees or denied collection.
- F. Mattresses and box springs must be bagged in air tight plastic bags to be picked up. Bags are available at the Public Works Building at cost.
- G. Prohibited Items
  - 1. Construction debris of any kind (Boards, drywall, shingles, etc.)
  - 2. Paint
  - 3. Carpet (area rugs 8 x 10 or smaller are ok) Area rugs have a finished edge.
  - 4. Batteries (car and marine)
  - 5. Hazardous Material
  - 6. Tires on Rims
  - 7. Fencing



8. Propane tanks
9. Concrete, bricks, blocks, gravel, or dirt
10. Sheds
11. Fluorescent bulbs
12. Anything not specifically listed on the bulk trash request
13. Uncovered mattresses or box springs
14. Anything covered under previous item E.

### **Hazardous Materials**

**A.** Individuals who must use syringes are to dispose of them in a capped hard container (i.e. glass or metal bottles, can or jars, etc.) prior to placing them into their trash for collection.

**B.** Poisons, acids, caustics, explosives, paints, fluorescent bulbs and similarly dangerous materials require special handling. The Public Works Department must be contacted for instructions on the proper disposal of said materials.

### **Accessibility of Refuse**

Refuse must be accessible to be collected. Anything that hinders or impedes the collection of refuse will result in the non-collection of refuse. Discretion is left to the refuse collector. Cases in question are left to the discretion of the Public Works Director.

### **Dos and Don'ts for Refuse Collection:**

1. **Don't** place refuse containers in the tree-well by the curb for collection
2. **Don't** block refuse and recycling items with cars or other items that will hinder collection.
3. **Don't** place items that are not to be disposed of near your refuse container – they may be inadvertently collected as refuse. The City is not responsible for items left by containers that are disposed of inadvertently.
4. **Do** confine pets on collection days.
5. **Do** keep gates leading to the refuse containers unlocked on collection days.
6. **Do** keep the path to the refuse clear of snow, ice and other debris.
7. **Do** place items for Wednesday special bulky pick-up in the tree well next to the curb for collection.

## **General Information**

**A.** On snow days, there is a possibility that refuse will not be collected and no advance notice will be given. Trash will be picked up on next scheduled trash day. If a snow day falls on a bulky pickup day the bulky trash will be picked up on the Wednesday of the next full work week.

**B.** Sanitation employees are strictly prohibited from entering any private home or private garage in the City.

**C.** City trucks will not be left at private properties for loading of rubble, construction debris, or other material. A truck can be provided for community cleaning projects and to non-profit organizations involved in civic programs. Please contact Public Works at 301-577-1008 for details.

**D.** If refuse is not collected, or if any improper behavior by City employees while collecting refuse is noted, the Public Works Director is to be notified immediately at 301-577-1008.

## **Recycling Regulations**

### **The City's Curbside Recycling Program**

**A.** The City of New Carrollton began its own recycling program on July 1, 1996. Items to be recycled by the City of New Carrollton are mixed papers, and various containers made of glass, plastic and metal. Curbside recycling is picked up once a week on Thursday and Friday coinciding with trash pickup.

**B.** Curbside recycling instructions are as follows:

1. Newspapers are to be placed in a bin to prevent them blowing down the street.

2. Containers to be recycled include:

(a) Plastics, drinking cups/glasses, flower pots, milk jugs, water jugs, liquid laundry detergent bottles, soda containers, and any other narrow-neck containers with resin identification numbers 1 through 7(excluding 6), wide-mouth containers such as peanut butter, yogurt, cottage cheese, sour cream, mayonnaise, whipped topping, margarine and butter tubs, and empty prescription bottles.

(b) Metals, including aerosol cans, food and beverage containers made from aluminum, bimetal and ferrous and steel, aluminum foil, and coat hangers.

(c) Mixed paper/corrugated cardboard, including all paper, catalogs and magazines, corrugated cardboard (boxes), frozen food packaging, hard and soft covered books, Kraft paper bags and wrapping paper, newspapers with inserts, paper board (cereal and cracker boxes), and telephone books.

(d) **Unacceptable Items:** Styrofoam packing and peanuts, light bulbs, broken glass, windowpanes and mirrors, motor oil & antifreeze containers, auto parts, medical waste, plastic wrap, Mylar, foil papers, plastic bags, and hazardous waste.

3. Preparation of recyclable containers:

(a) Do not place recycle material in plastic bags.

(b) Rinse containers with tap water.

(c) Place containers in recycling tub.

(d) Mix clear, green and brown glass with steel, aluminum and bi-metal containers.

(e) Recycle metal lids and metal caps.

(f) Do not remove labels.

(g) Do not crush metal containers.

C. Recycling **toters** can be obtained from the City's Public Works Department. Toters need to be placed on the curb before 7:00 a.m. each Thursday or Friday (to coincide with household trash pickup) for collection, but no earlier than 5:00 p.m. of the prior day for collection. The City should be notified if there is a problem with the collection of recycling. If a holiday falls on a Thursday or Friday, there will be no collection until the following non-holiday Thursday or Friday



## Other Recycling

A. In addition to placing mixed paper in the City's recycling bins, paper (all types) can be recycled in Paper Retriever dumpsters located in the city. Call Public Works at 301-577-1008 for current locations.

B. Used oil and antifreeze shall be recycled by pouring them into their respective tanks at the City's Department of Public Works. The used oil and antifreeze recycling tanks are available 24 hours a day, 7 days a week. Used motor oil cannot be recycled with household refuse. **This is for household disposal only no commercial use is allowed.**

C. Used tires are recycled on Bulk Pickup days, and residents should call in for a bulk pickup. Residents are required to remove the tires from the rim before recycling.

## Yard Waste

A. Bagged grass and leaves will be collected every **Monday or Tuesday**. Residents must use **paper bags** for yard waste as per Prince George's County Regulations. **The use of any type of plastic bag will result in the yard waste being treated as trash or refused.** The collection day will be the same day of the first refuse collection day (i.e. Monday, if the first collection is Monday, and Tuesday if the first collection is Tuesday). Bagged grass and leaves should be placed by the trash cans but not in trash containers unless the container is clearly marked "Yard Waste". Bagged grass or leaves should not be placed at the curb for collection or mixed with garbage.

B. Loose leaves will be vacuum collected at the curb through a City-wide program each fall, and recycled through a City of College Park composting facility. **Leaves should be placed in the tree box in front of the residence and not in the street.** A fall leaf vacuum collection schedule will be placed in the City newsletter prior to collection. Residents are to review this schedule and rake their leaves to the curb prior to collection. Residents may call the Public Works Department at (301) 577-1008 for any fall scheduling changes. Residents preferring to bag their leaves for recycling may do so for pick up by the City. After the fall collection, residents are to bag leaves for recycling.

C. The City will **NOT** collect stumps regardless of how they are cut-up. Limbs shall be cut into manageable sections (under 50 pounds) and placed in the tree box by the curb. The citizen will call public works and set up a bulky pickup for the limbs which will be picked up, chipped, and disposed of on the next bulky trash day. **Tree limbs over 10 inches in diameter will not be picked up.**



## Recycling Do's and Don'ts:

1. **Do** place limbs in the tree box by curb.
2. **Do** call Public Works for limb pick-up.
3. **Do** keep bagged grass and leaves by the trash cans.
4. **Do** remove tires from rims **before** recycling.
5. **Don't** place grass, leaves or brush wood in unmarked refuse containers or plastic bags.
6. **Don't** call Public Works to have grass and leaves collected.
7. **Don't** set bagged grass, leaves or bundled brush wood at the curb for collection.
8. **Don't** mix grass, leaves or brush wood with refuse.
9. **Don't** recycle used motor oil with household refuse.
10. **Don't** place recycle materials in plastic bags.
11. **Don't** place leaf piles in the street.

## Normas Sobre la Basura

**Días de Recolección** – La recolección de basura y desechos domésticos será realizada dos veces a la semana, para todas las viviendas unifamiliares. Los días de recolección de tales artículos serán o bien los días martes y jueves, o bien los días martes y viernes, excepto durante las semanas que la Ciudad reconoce como feriados.

**Recolecciones durante Feriados** – Los días de recolección que caigan en días feriados serán reprogramados a fin de mantener los dos cobros por cada hogar para cada semana. El programa de recolección en las semanas con feriados será ajustado de la siguiente manera:

Feriado:	Programa de recolección:
Lunes.....	(martes, jueves) o (miércoles, viernes)
Martes.....	(lunes, jueves) o (miércoles, viernes)
Miércoles.....	(lunes, jueves) o (martes, viernes)
Jueves.....	(lunes, miércoles) o (martes, viernes)
Viernes.....	(lunes, miércoles) o (martes, jueves)

Durante las semanas en que haya feriados, no se realizarán retiros de bultos especiales. Las notificaciones de los feriados son publicadas en el boletín de noticias de la Ciudad.

**Receptáculos** – Los desechos de las viviendas unifamiliares y domésticos deben ser colocados en receptáculos impermeables, de plástico grueso o de metal, con tapas, cuya capacidad no debe ser mayor de treinta y cinco (35) galones. La basura debe ser colocada en bolsas de plástico antes de colocarse en los receptáculos.

**Los receptáculos de basura NO deben ponerse afuera, ni en la calle, ni entre el bordillo y la acera para su retiro. La basura debe ser recogida desde la parte posterior o lateral de la casa. Sólo los retiros especiales y los receptáculos de reciclaje podrán colocarse en el bordillo.**

### Recolecciones de Bultos Especiales

**A.** Aquellos residentes que habiten viviendas unifamiliares **DEBEN** llamar al Departamento de Obras Públicas por el 301-577-1008, para pautar que sean recogidos los bultos especiales de basura. Los residentes de viviendas multifamiliares deberán llamar a la oficina del respectivo gerente del complejo del condominio a fin de que éste, a su vez, pueda notificar al Departamento de Obras Públicas, con el fin de coordinar que los bultos especiales de basura sean recogidos entre las horas de 7:00 a.m. y 3:30 p.m.

**B.** La Ciudad **NO** retirará árboles, ramas de más de cinco pulgadas de diámetro, ni tocones, independientemente de la forma en que sean cortados. Entre otros artículos 2 que **NO** serán retirados en grandes cantidades se incluyen madera, ladrillos, bloques, asfalto, concreto, material para techos, tablarroca, paneles, etc.

**C.** Los artículos que califican para ser retirados en bultos especiales incluyen la línea blanca (lavadoras, secadoras, neveras, lavaplatos, congeladores, etc.) e inmobiliario (de todo tipo). Así mismo, se retirarán hasta siete receptáculos de treinta y cinco (35) galones o bultos de materiales de construcción, que no excedan de cincuenta libras y/o cuatro pies de largo. Todos los elementos en bultos especiales que serán recogidos **DEBEN** ser colocados en la materia, junto al rodillo, para ser recogidos los días miércoles. Véase la página 4, bajo Otro Reciclaje, a los efectos del retiro de matorrales en bultos.

**D.** A los arrendadores les será exigido el pago de un estipendio de \$500 para que la Ciudad retire el contenido de una vivienda producto de su desalojo o desocupación.

**E.** Si el Director determina, a su entera discreción, que la cantidad o que el (los) elemento(s) a ser retirados no cumplen con las correspondientes normas y lineamientos, no será(n) recogido(s).

### **Materiales Peligrosos**

**A.** Aquellas personas que deban usar jeringas deberán deshacerse de ellos dentro de un receptáculo duro, con tapa (por ejemplo, botellas de vidrio o de metal, latas o jarras, etc.) antes de colocarlas con su basura para su retiro.

**B.** El veneno, ácido, materiales cáusticos, explosivos, pintura y otros materiales similarmente peligrosos requieren de manejo especial. El Departamento de Obras Públicas debe ser contactado para obtener instrucciones sobre la debida disposición de los referidos materiales.

### **Acceso a los Desechos**

Para ser recogidos, es necesario que los desechos se encuentren accesibles. Cualquier cosa que impida o dificulte la recolección de los desechos conllevará a que los desechos no sean retirados. El recolector de basura tendrá plena discreción en este sentido. Los casos que así lo ameriten, serán dejados a criterio del Director de Obras Públicas. **NO** podrán colocarse receptáculos de basura en las materias, junto al rodillo, a los fines de su recolección.

**Lo que Sí debe y No debe hacer a efectos de la Recolección de Basura:**

1. **Sí** debe encerrar a sus mascotas los días de recolección de basura.
2. **Sí** debe dejar las rejas que conduzcan hasta los receptáculos de basura sin cerrojo los días de recolección de basura.
3. **Sí** debe dejar el camino hasta la basura libre de nieve, hielo y otros desechos.
4. **Sí** debe colocar los artículos que desea sean retirados como bultos especiales los días miércoles en las materas junto al rodillo, a fin de que sean retirados.
5. **No debe** tapar los artículos que desea sean retirados y para reciclar con automóviles u otros artículos que pudieran obstaculizar su retiro.
6. **No debe** colocar artículos junto a su receptáculo que no desea sean retirados – pudieran ser retirados inadvertidamente como desechos.
7. **No debe** colocar receptáculos de basura en las materas junto al rodillo, a los fines de que lo retiren con la recolección diaria de basura.

### **Información General**

- A. En los días con nieve, existe la posibilidad de que sea recogida la basura sin que se realice notificación anticipada.
- B. Los empleados del aseo tienen estrictamente prohibido entrar a los hogares privados o garajes privados en la Ciudad.
- C. Los camiones de la ciudad no podrán permanecer en propiedades privadas a los fines de cargar escombros, desechos de la construcción u otros materiales. Sin embargo, un camión podrá destinarse a proyectos de limpieza comunitarios, así como también a las organizaciones sin fines de lucro que participen en programas cívicos.
- D. De no ser recogida la basura, o de observarse conducta inapropiada por parte de los empleados de la Ciudad mientras se recoge la basura, el Director de Obras Públicas debe ser notificado inmediatamente.

## **Normas sobre el Reciclaje**

### **Programa de la Ciudad para Reciclaje en el Rodillo**

- A. La Ciudad de New Carrollton dio inicio a su propio programa de reciclaje a partir del 1° de julio de 1996. Entre los artículos que serán reciclados por la Ciudad de New Carrollton se incluyen periódicos, así como diversos envases de vidrio, plástico y metal.
- B. Las instrucciones para el reciclaje en el rodillo son las siguientes:  
Los periódicos deben ser amarrados en bulto usando bramante; en bultos

que no superen las 12 pulgadas (12") de alto. Los periódicos **no deben** amontonarse en bolsas de plástico. Pueden usarse bolsas de papel para agrupar los periódicos. Las revistas, libretas telefónicas y papeles mixtos no son aceptados por el Programa de la Ciudad de Reciclaje en el Bordillo.

Los envases que pueden ser reciclados son:

- (a) Los plásticos, tales como los jarros de lechos, botellones de agua, botellas de detergente líquido para ropa, envases de refrescos y cualquier otro con logotipo de reciclaje de tres flechas, con un interior de "1" o "2". Las botellas de cloro, envolturas plásticas o envases que en algún momento contuvieron algún producto del petróleo, sin importar su logotipo, no serán permitidos por el programa de reciclaje de la Ciudad.
- (b) Los envases con alimentos y bebidas y las tapas que sean o bien todo en aluminio, o bien todo en acero, o bien que sean de aluminio y acero. El papel de aluminio **no** es reciclable en el Programa de la Ciudad.
- (c) Los envases de alimentos y bebidas de vidrio de color verde, translúcidos y marrones son aceptables. No es necesario quitarles las etiquetas.

La preparación de los envases reciclables:

- (a) Enjuagar los envases con agua de chorro.
- (b) Colocar los envases en el pipote de reciclaje.
- (c) Mezcle los envases de vidrio translúcido, verde y marrón con los de acero, aluminio y bimetales.
- (d) Recicle las tapas y chapas de metal.
- (e) No quite las etiquetas.
- (f) No aplaste los envases de metal.

**C.** Los pipotes de reciclaje pueden ser obtenidos del Departamento de Obras Públicas de la Ciudad. Los receptáculos deben ser colocados en el rodillo antes de las 7:00 a.m. todos los viernes para su retiro. De tener algún problema con el retiro de los materiales para reciclar por parte de la Ciudad, debe notificar a la Ciudad por el (301) 577-1008. Si el día de Año Nuevo, Día de los Caídos, Día de la Independencia, Día del Trabajo, día de Acción de Gracia o día de Navidad cae un día viernes, no se realizará la recolección hasta el siguiente día viernes que no sea feriado.

## **Otro Reciclaje**

**A.** Podrán ser recogidas las bolsas de grama y hojas (sin limitación alguna) y hasta siete bultos de ramas todos los días jueves o viernes. Los bultos de maleza no podrán ser de más de cuatro pies de largo o de cincuenta libras cada una. El día de recolección será el mismo día que el segundo día de recolección de basura (es decir, jueves, si el lunes fuera el primera día de recolección de la semana, y viernes si el primera día de recolección fuera el martes).

**B.** Las hojas sin embolsar serán recogidas mediante aspiradora en el rodillo en un programa con alcance a toda la ciudad en la temporada de otoño, para su posterior reciclaje en una planta de compostaje. Una vez hecha la recolección del otoño, los residentes deberán embolsar las hojas que deban reciclar. Un cronograma de recolección de hojas con aspiradora para el otoño será publicado en el boletín de noticias de la Ciudad, antes de hacerse la recolección. Los residentes deberán revisar este cronograma y llevar sus hojas con rastrillo hasta el rodillo, a fin de que sean recogidas. Los residentes podrán llamar al Departamento de Obras Públicas al (301) 577-3899 si desean escuchar un mensaje grabado en cualquier momento, las 24 horas al día, con respecto a posibles cambios en los cronogramas de otoño. Aquellos residentes que prefieran embolsar las hojas para ser recicladas, a fin de que sean recogidas por la Ciudad.

**C.** El papel (de todo tipo) podrá ser reciclado por el Departamento de Obras Públicas entre 8:00 a.m. y 3:00 p.m., de lunes a viernes. El papel **no** requiere estar amarrado. Los envoltorios plásticos y papel mylar y papel de aluminio **no serán aceptados** para su reciclaje. Coloque el papel en la jaula amarilla ubicada dentro de la reja del Departamento de Obras Públicas, ubicado en 6318 Westbrook Drive. El Departamento de Obras Públicas también estará abierto el tercer sábado del mes, de 9:00 a.m. a 1:00 p.m., para la recolección/reciclaje de papeles mixtos.

**D.** El aceite y el anticongelante deberán ser reciclados, vertiéndolos en los respectivos tanques, ubicados en el Departamento de Obras Públicas de la Ciudad. Los tanques de reciclaje de aceite y anticongelante se encuentran disponibles las 24 horas al día, los 7 días a la semana.

**E.** Los cauchos usados serán reciclados los días miércoles, salvo durante las semanas con feriados. En caso que los residentes llamen a pedir una recolección especial/de bultos, los cauchos serán reciclados automáticamente. A los residentes se les exigese separar el caucho del rin antes de su envío a reciclaje.

### **Qué se Debe y qué No se Debe hacer con respecto al Reciclaje:**

1. **Debe** armar bultos de cuatro (4) pies de largo y con un peso de hasta (50) libras cada uno.
2. **Debe** usar sólo pabito o bramante para atar la maleza. Nunca alambre.
3. **Debe** mantener las bolsas de grama, hojas y los bultos de maleza junto a sus botes de basura.
4. **Debe** separar los cauchos de los rines **antes** de reciclarlos.
5. **No debe** colocar grama, hojas ni maleza en los receptáculos de basura.
6. **No debe** llamar al Departamento de Obras Públicas para que vengan por la grama, hojas y maleza.
7. **No debe** colocar la grama o hojas en bolsa ni la maleza en bultos en el rodillo a fin de que sean recogidos.



8. **No debe** mezclar la grama, hojas o maleza con la basura.
9. **No debe** agregar papel encerado o de aluminio ni plástico con el papel para reciclar que deje en el Departamento de Obras Públicas.
10. **No debe** reciclar el aceite de motor usado con la basura doméstica.
11. **No debe** dejar ramas sin atar.

**Información Importante**

**Departamento de Obras Públicas de New Carrollton**

6318 Westbrook Drive, New Carrollton

Teléfono: (301) 577-1008

Recolección de hojas (estacional): (301) 577-3899

Fax: (301) 577-6953

Horario de Trabajo: 7:00 a.m. a 3:30 p.m.

**Recolector para Reciclaje de la Ciudad:**

**Sharps Trash Removal, Inc.**

P. O. Box 3116

Hyattsville, MD 20784

Teléfono: (301) 773-8454

Aquellas personas con discapacidades, que requieran de asistencia especial, deben

contactar a las oficinas competentes, a fin de solicitarles que ésta les sea brindada.

Aquellas personas con defectos auditivos deben llamar al

**Maryland State Relay Service** por el **(800) 745-2258**.

FECHA EFECTIVA 1/9/04

**CITY OF NEW CARROLLTON**  
**WORKSHOP/ LEGISLATIVE MEETING**

**MORE THAN \$10,000.00 CHECKS:**


1 LOCAL GOVT. INSUR.TRUST (Monthly health insurance)	76,420.67
2 PRINCE GEORGE'S COUNTY ( Landfill fees - 04/19)	17,868.15
3 PRINCE GEORG'S COUNTY ( I NEToperating cost)	21,496.00
4 FANNON PETROLEUM SERVICES ( Gasoline charges)	12,125.00
5 L-3 COMMUNICATIONS ( Body cameras - Police)	39,350.00
	<u><u>167,259.82</u></u>

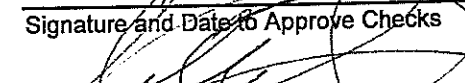
**PAYMENT DESCRIPTION:**

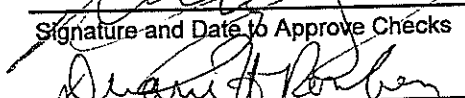
1st BATCH TOTAL(05/13/19) - 1 pages (Total amount of all of the Bills for this Batch)	3,000.00
2nd BATCH TOTAL (05/16/19) - 4 pages (Total amount of all of the Bills for this Batch)	129,522.90
3rd BATCH TOTAL (05/23/19 -3 pages) (Total amount of all of the Bills for this Batch)	50,925.73
4th BATCH TOTAL (05/30/19 -2 pages) (Total amount of all of the Bills for this Batch)	42,469.92
5th BATCH TOTAL (06/06/19 - 4 pages) (Total amount of all of the Bills for this Batch)	96,781.91
SUNTRUST BANK (Wire transfer)	9,619.82
	<u><u>332,320.28</u></u>

**CITY OF NEW CARROLLTON**  
**TD GENERAL**  
**A/P Detail Check Register for Check Date 5/13/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0038326	U.S. POSTAL SERVICE	TO REFILL POSTAGE METER PERMIT # 2349	3,000.00	01-1510-50450-00000-00000 CITY NEWSLETTER	3000.00
<b>Total for Check Run:</b>			<u><b>3,000.00</b></u>		

  
 \_\_\_\_\_  
 Signature and Date to Approve Checks

  
 \_\_\_\_\_  
 Signature and Date to Approve Checks

 05/13/19  
 \_\_\_\_\_  
 Signature and Date to Approve Checks

**CITY OF NEW CARROLLTON**  
**TD GENERAL**  
**A/P Detail Check Register for Check Date 5/16/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal	10,656.61	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-10656.61
EFT	AFLAC ✓	3RD PARTY INSURANCE	0.00	01-0000-21120-00000-00000 AFLAC WITHHOLDING	2559.72
EFT	ALEXANDER CLEAVER PA ✓	ATTORNEY EXPENSE - 04/19	0.00	01-1510-50300-00000-00000 CITY ATTORNEY EXPENSE	437.50
0038327	BURKETT, AMY L	REIMBURSEMENT FOR TRAVEL EXPENSES	55.47	01-3010-53540-00000-00000 TRAVEL & MEETINGS	55.47
0038328	CENTRAL TRUCK CENTER INC. ✓	VEHICLE MAINTENANCE	27.45	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	27.45
EFT	CHESAPEAKE FORD OF DC ✓	Invoices 179847, 180151	0.00	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	743.34
EFT	CINTAS CORPORATION LOC 41 ✓	Invoices 041398373, 041405811	0.00	01-1510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-52550-00000-00000 JANITORIAL SUPPLIES	194.31 89.48
0038329	COLONIAL LIFE ✓	3RD PARTY INSURANCE	2,591.48	01-0000-21121-00000-00000 COLONIAL WITHHOLDING	2591.48
0038330	COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC ✓	6016 PRINCESS GARDEN PKWY	15.27	01-1510-50430-00000-00000 CABLE TELEVISION OPERATION	15.27
EFT	COMPLUS DATA INNOVATIONS INC ✓	VEHICLE CONTROL FINES	0.00	01-3010-54495-00000-00000 VEHICLE CONTROL FINE SERVICE FEES	4648.23
0038331	CROSS MATCH TECHNOLOGIES, INC ✓	LIVESCAN FINGERPRINTING - POLICE	1,903.28	01-3010-50200-00000-00000 COMPUTER & IT SUPPORT	1903.28
0038332	DARCARS FORD	Invoices 74171FOW, 74264FOW	167.95	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	167.95
0038333	GRAINGER	SANITATION SUPPLIES	305.88	01-3710-52570-00000-00000 SANITATION SUPPLIES	305.88
0038334	HOME PARAMOUNT	MONTHLY PEST CONTROL - 6318 WESTBROOK DR.	78.00	01-3510-52100-00000-00000 BUILDING MAINT. & REPAIR	78.00
0038335	INVENTIVE SOFTWARE SYSTEMS LLC	COMPUTER & IT SUPPORT	1,695.00	01-2010-50200-00000-00000 COMPUTER & IT SUPPORT	1695.00
0038336	KOHLER EQUIPMENT	Invoices 305659, 305660, 305798, 305799, 306173, 306179, 306343, 307164	2,057.05	01-3510-53120-00000-00000 SAFETY SUPPLIES 01-3810-52210-00000-00000 EQUIPMENT REPAIR & MAINTENANCE 01-3810-54250-00000-00000 PARKS, FIELDS & TREE MAINTENANCE	4.57 1962.15 90.33

**CITY OF NEW CARROLLTON**  
**TD GENERAL**  
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<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0038337	LOCAL GOVT. INSURANCE TRUST	MONTHLY HEALTH INSURANCE	76,420.67	01-1110-46500-00000-00000 HEALTH INSURANCE.. 01-1510-46500-00000-00000 HEALTH INSURANCE 01-2010-46500-00000-00000 HEALTH INSURANCE 01-2510-46500-00000-00000 HEALTH INSURANCE 01-3010-46500-00000-00000 HEALTH INSURANCE 01-3030-46500-00000-00000 HEALTH INSURANCE 01-3040-46500-00000-00000 HEALTH INSURANCE 01-3050-46500-00000-00000 HEALTH INSURANCE 01-3510-46500-00000-00000 HEALTH INSURANCE 01-3610-46500-00000-00000 HEALTH INSURANCE 01-3710-46500-00000-00000 HEALTH INSURANCE 01-3810-46500-00000-00000 HEALTH INSURANCE	835.11 9406.52 103.99 -2214.58 15204.44 1942.40 15760.00 2777.51 8094.39 6662.31 8958.04 8890.54
0038338	LOWE'S BUSINESS ACCOUNT	PURCHASES/CHARGES FOR THE MONTH OF APRIL 2019	1,383.86	01-3510-52100-00000-00000 BUILDING MAINT. & REPAIR 01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE 01-3510-52510-00000-00000 PANTRY SUPPLIES 01-3510-52550-00000-00000 JANITORIAL SUPPLIES 01-3610-53000-00000-00000 STREET & STORM DRAIN MAINT. MATERIALS 01-3610-53130-00000-00000 SMALL EQUIPMENT 01-3810-53130-00000-00000 SMALL EQUIPMENT 01-3810-54250-00000-00000 PARKS, FIELDS &	98.71 198.83 60.48 28.69 942.16 13.26 7.56 34.17
0038339	MARYLAND CVS PHARMACY, L.L.C.	Invoices 051519, 051519	107.52	01-1000-30200-00000-00000 PERSONAL PROPERTY BUSINESS 01-1000-30250-00000-00000 PERSONAL PROPERTY-PUBLIC SAFETY	98.60 8.92
0038340	MARYLAND SMALL ARM RANGE, INC	UNIFORMS - POLICE	132.99	01-3010-53570-00000-00000 UNIFORMS	132.99
0038341	NATIONAL ASSOC. OF TOWN WATCH	NNO ITEMS - POLICE	2,981.88	01-3010-54446-00000-00000 NATIONAL NIGHT OUT	2981.88
0038342	NATIONAL CAPITAL INDUSTRIES	Invoices 524336, 524565	269.45	01-3510-53120-00000-00000 SAFETY SUPPLIES	269.45
0038343	NEW YORK LIFE	3RD PARTY INSURANCE	895.00	01-0000-21125-00000-00000 NEW YORK LIFE INSURANCE PAYABLE	895.00
0038344	NOW TECHNOLOGIES INC	COMPUTER & IT SUPPORT	4,000.00	01-1510-50200-00000-00000 COMPUTER & IT SUPPORT	4000.00
EFT	NOYES AIR CONDITIONING INC.	BUILDING MAINTENANCE	0.00	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	1062.70

**CITY OF NEW CARROLLTON**  
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<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0038345	OFFICE TEAM	PAYMENT FOR WEEK ENDING 05/10/19 FOR R. BROWN	884.00	01-1510-50330-00000-00000 TEMPORARY OFFICE SUPPORT	884.00
0038346	PEPCO	100 NEW CARROLLTON RD LOC	6,751.20	01-3610-51210-00000-00000 STREET LIGHTING	6751.20
0038347	POSNER INDUSTRIES	VEHICLE MAINTENANCE	69.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	69.00
0038348	PUDNER, BERNARD LEWIS	REIMBURSEMENT OF FUNDS	60.00	01-3810-54250-00000-00000 PARKS, FIELDS & TREE MAINTENANCE	60.00
0038349	QUILL CORPORATION	Invoices 6925361, 7050570	100.46	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	44.47
				01-2510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	55.99
EFT	RITCHIE LAND RECLAMATION LLC	Invoices 0000061501, 0000061547, 0000061592	0.00	01-3610-51110-00000-00000 LANDFILL FEES	921.33
0038350	ROK BROTHER'S INC	Invoices 71575, 71595	231.75	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	231.75
0038351	STAPLES ADVANTAGE	Invoices 8054106017, 8054188715	177.38	01-1510-52510-00000-00000 PANTRY SUPPLIES	14.99
				01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	160.40
				01-2510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	1.99
0038352	THE BEHNKE NURSERIES, CO.	LANDSCAPING MATERIAL	82.31	01-3810-54250-00000-00000 PARKS, FIELDS & TREE MAINTENANCE	82.31
0038353	THE CARLSEN GROUP INC.	MONTHLY SERVICE CHARGES	312.00	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	104.00
				01-2010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	104.00
				01-2510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	104.00
0038354	UNITED RENTALS NORTH AMERICA INC.	EQUIPMENT RENTAL	59.00	01-3610-52180-00000-00000 EQUIPMENT RENTAL	59.00
0038355	VERIZON	HANKO BLDG EOC CABLE TV	233.11	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	233.11
0038356	VERIZON CONNECT NWF INC	HARNESS KIT - POLICE	967.36	01-3010-54021-00000-00000 GPS Tracking	967.36
0038357	VERIZON CONNECT NWF INC	VEHICLE APPS - ADMIN & CODE	94.75	01-1510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	18.95
				01-2510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	75.80
0038358	WASHINGTON GAS	6016 PRINCESS GARDEN PKWY	521.76	01-1510-54060-00000-00000 UTILITY-NATURAL GAS	521.76

**CITY OF NEW CARROLLTON**  
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0038359	WB WASTE SOLUTIONS, LLC	FRENCHMANS CREEK	8,439.95	01-3710-50500-00000-00000 REFUSE COLLECTION CONTRACT	8439.95 <input checked="" type="checkbox"/>
0038360	WEST INTERACTIVE SERVICES CORP.	RENEWAL 2019/2020	4,454.63	01-1510-50220-00000-00000 WEBSITE & EMAIL SERVICES	4454.63 <input checked="" type="checkbox"/>
0038361	XEROX CORPORATION	OFFICE SUPPLIES	251.28	01-3510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	251.28 <input checked="" type="checkbox"/>
0038362	ZOLL LIFECOR CORPORATION	REFUND OF PERSONAL PROPERTY & PUBLIC SAFETY TAXES FOR 2017/2018 DUE TO REASSESSMENT	88.15	01-1000-30200-00000-00000 PERSONAL PROPERTY BUSINESS 01-1000-30250-00000-00000 PERSONAL PROPERTY-PUBLIC SAFETY	80.84 <input checked="" type="checkbox"/> 7.31
<b>Total for Check Run:</b>			<b><u>129,522.90</u></b>		

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**CITY OF NEW CARROLLTON**  
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<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal	3,504.98	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-3504.98
0038363	AUTOZONE STORES LLC	Invoices 1833184645, 1833185846	16.47	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	16.47
0038364	CENTRAL TRUCK CENTER INC.	Invoices 934163, 934378	107.02	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	107.02
EFT	CINTAS CORPORATION LOC 41	Invoices 041398372, 041402346, 041405812, 041406074, 041409781	0.00	01-1510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-52550-00000-00000 JANITORIAL SUPPLIES 01-3510-53570-00000-00000 UNIFORMS	177.81 123.15 900.03
0038365	CINTAS FIRE PROTECTION	Invoices 0D52585665, 0D52589759	1,418.44	01-3510-52100-00000-00000 BUILDING MAINT. & REPAIR	1418.44
0038366	CITY OF COLLEGE PARK	COMPOST FEES	270.00	01-3710-51115-00000-00000 COMPOST FEES	270.00
0038367	COLLIFLOWER	VEHICLE MAINTENANCE	79.96	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	79.96
0038368	COLONIAL ELECTRIC CO, INC	8511 LEGATION RD	260.00	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	260.00
0038369	DARCARS FORD	VEHICLE MAINTENANCE	48.36	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	48.36
0038370	EXPRESS SERVICES INC	Invoices 22267371, 22301394	3,778.16	01-3710-50330-00000-00000 TEMPORARY LABOR SUPPORT 01-3810-50330-00000-00000 TEMPORARY LABOR SUPPORT	2283.36 1494.80
0038371	FASTENAL COMPANY	Invoices MDFOR60993, MDFOR61170, MDFOR61593	391.88	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE 01-3610-52150-00000-00000 SMALL OPERATING EQUIPMENT & PARTS	375.88 16.00
0038372	G.E. FRISCO	VEHICLE MAINTENANCE	112.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	112.00
0038373	GOODE COMPANIES INC.	5400 85TH AVE	4,113.30	01-3710-50500-00000-00000 REFUSE COLLECTION CONTRACT	4113.30
EFT	GRANTURK EQUIPMENT CO INC.	VEHICLE MAINTENANCE	0.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	274.41
EFT	HOMESTEAD GARDENS, INC.	Invoices 116748, 116778	0.00	01-3810-54250-00000-00000 PARKS, FIELDS & TREE MAINTENANCE	694.00
0038374	MARYLAND ENVIRONMENTAL SERVICE	COMPOST FEES	1,229.00	01-3710-51115-00000-00000 COMPOST FEES	1229.00



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0038375	NATIONAL CAPITAL INDUSTRIES	SAFETY SUPPLIES	219.96	01-3610-52560-00000-00000 TRAFFIC SAFETY SUPPLIES	219.96
0038376	NORTHERN TOOL + EQUIPMENT	Invoices 42574527, 42580974	1,369.97	01-3610-58521-00000-00000 HIGHWAY MAINTENANCE EQUIPMENT	1369.97
EFT	P & H AUTO - ELECTRIC INC.	VEHICLE MAINTENANCE	0.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	205.98
0038377	P.G. TIRE INC	Invoices 252332, 252333	1,156.88	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	1156.88
0038378	PEPCO	Invoices 1904 - 3553195, 1904 - 7652672, 1905 - 3493231	152.57	01-3610-51210-00000-00000 STREET LIGHTING	152.57
0038379	POSNER INDUSTRIES	VEHICLE MAINTENANCE	315.11	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	315.11
0038380	PRINCE GEORGE'S COUNTY	LANDFILL FEES - 04/19	17,868.15	01-3710-51100-00000-00000 LANDFILL FEES-COUNTY	17868.15
0038381	PURCHASE POWER	POSTAGE METER REFILL	520.99	01-1510-54080-00000-00000 POSTAGE METER & COURIER SERVICES	520.99
0038382	ROBERTS OXYGEN COMPANY INC	VEHICLE MAINTENANCE	35.41	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	35.41
0038383	RUFF, KAREN PLUMER	REIMBURSEMENT FOR SUPPLIES - GREEN TEAM	312.15	01-1510-54450-00000-00000 NEW CARROLLTON GREEN TEAM	312.15
EFT	SECURE ALARMS, INC	8511 LEGATION RD - 06/01 - 05/31	0.00	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	780.00
0038384	SITEONE LANDSCAPE SUPPLY, LLC	Invoices 91231192-001, 91231845-001	889.99	01-3810-54250-00000-00000 PARKS, FIELDS & TREE MAINTENANCE	889.99
0038385	STAPLES ADVANTAGE	OFFICE SUPPLIES	20.49	01-2510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	20.49
EFT	TARCO INDUSTRIES INC	VEHICLE MAINTENANCE	0.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	349.60
0038386	TRICK TRUCKS III - WALDORF	VEHICLE MAINTENANCE	400.00	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	400.00
0038387	VERIZON A/C # 755-300-184-0001-65	6016 PRINCESS GARDEN PKWY	119.99	01-1510-54010-00000-00000 TELEPHONES	119.99
0038388	WASHINGTON GAS	Invoices 1904 - 055198, 1904 - 055354, 1904 - 613886	648.51	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING 01-3510-54060-00000-00000 UTILITY - NATURAL GAS	87.43 561.08
0038389	WASHINGTON SUBURBAN SANITARY COMMISSION	Invoices 1904 - 1023324, 1904 - 2256337	767.14	01-1510-54070-00000-00000 UTILITY-WATER 01-3510-54070-00000-00000 UTILITY - WATER	560.38 206.76

**CITY OF NEW CARROLLTON**  
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0038390	WILDES-SPIRIT PRINTING	MAILING OF CITY NEWSLETTER	3,791.22	01-1510-50450-00000-00000 CITY NEWSLETTER	3791.22 <i>RF</i>
0038391	WINDSTREAM	TELEPHONE CHARGES - ADMIN & P.W	1,031.62	01-1510-54010-00000-00000 TELEPHONES 01-3510-54010-00000-00000 TELEPHONES	780.05 <i>RF</i> 251.57
0038392	WM E BABIKOW SONS INC	LANDSCAPING MATERIAL	5,698.15	01-3810-54250-00000-00000 PARKS, FIELDS & TREE MAINTENANCE	5698.15 <i>RF</i>
0038393	XEROX CORPORATION	OFFICE SUPPLIES	277.86	01-3510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	277.86 <i>RF</i>
<b>Total for Check Run:</b>			<u>50,925.73</u>		

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**CITY OF NEW CARROLLTON**  
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<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal	6,473.23	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-6473.23
0038394	BGE	6016 PRINCESS GARDEN PKWY	1,414.35	01-1510-54050-00000-00000 UTILITY-ELECTRICITY	1414.35
0038395	CHARLES DAVIS	BOARD OF ELECTIONS	402.00	01-1510-54430-00000-00000 ELECTION	402.00
0038396	ELECTEC ELECTION SERVICES, INC	Invoices A19-0510-01, A19-0510-02	4,151.75	01-1510-54430-00000-00000 ELECTION	4151.75
0038397	HOWARD JACKSON	CITATION REFUND, PREVIOUSLY ISSUED ON CK # 35477 DATED 08/03/17	115.00	01-1000-36160-00000-00000 VEHICLE CONTROL FINES & TOWING	115.00
EFT	MD STATE RETIREMENT AGENCY	FY 19 ADMIN. COST FEE	0.00	01-1510-48000-00000-00000 RETIREMENT & PENSION	359.91
				01-2010-48000-00000-00000 RETIREMENT & PENSION	90.02
				01-2510-48000-00000-00000 RETIREMENT & PENSION	202.55
				01-3010-48000-00000-00000 RETIREMENT & PENSION	405.09
				01-3030-48000-00000-00000 RETIREMENT & PENSION	45.01
				01-3040-48000-00000-00000 RETIREMENT & PENSION	630.14
				01-3040-48000-00000-00000 RETIREMENT & PENSION	135.03
				01-3030-48000-00000-00000 RETIREMENT & PENSION	360.08
				01-3040-48000-00000-00000 RETIREMENT & PENSION	180.04
				01-3040-48000-00000-00000 RETIREMENT & PENSION	495.11
				01-3040-48000-00000-00000 RETIREMENT & PENSION	360.08
0038398	OFFICE TEAM	Invoices 53491975, 53517926	1,768.00	01-1510-50330-00000-00000 TEMPORARY OFFICE SUPPORT	1768.00
0038399	ORKIN INC AC 689632	8511 LEGATION RD	61.78	01-1510-54150-00000-00000 UPKEEP OF HANKO BUILDING	61.78
0038400	ORKIN LLC AC 740578	6016 PRINCESS GARDEN PKWY	141.19	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	141.19
0038401	PGCMA	ANNUAL LEGISLATIVE BREAKFAST - 06/25/19	225.00	01-1110-53540-00000-00000 TRAVEL & MEETINGS	225.00
0038402	PRINCE GEORGE'S COUNTY	MUNICIPAL ELECTION COST	4,371.08	01-1510-54430-00000-00000 ELECTION	4371.08
0038403	PRINCE GEORGE'S COUNTY	I NET OPERATING & CABLE TV OPERATION	21,496.00	01-1510-50430-00000-00000 CABLE TELEVISION OPERATION	6860.00
				01-1510-50440-00000-00000 I-NET OPERATING COST	14636.00
0038404	PRINCE GEORGE'S SENTINEL	Invoices 18503, 18508, 18560	234.00	01-1510-50400-00000-00000 ADVERTISING EXPENSES	234.00
0038405	PRINCE GEORGE'S SENTINEL	ADVERTISING EXPENSES	264.32	01-1510-50400-00000-00000 ADVERTISING EXPENSES	264.32
0038406	READYREFRESH	PANTRY SUPPLIES	106.83	01-1510-52510-00000-00000 PANTRY SUPPLIES	106.83

**CITY OF NEW CARROLLTON**  
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0038407	RONNIE FAIRLEY	BOARD OF ELECTIONS	336.00	01-1510-54430-00000-00000 ELECTION	336.00
0038408	SHRED-IT USA	MONTHLY SERVICE CHARGES	126.08	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	126.08
EFT	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE & AD&D	0.00	01-1510-48010-00000-00000 LIFE AND LTD 01-2010-48010-00000-00000 LIFE AND LTD 01-2510-48010-00000-00000 LIFE AND LTD 01-3010-48010-00000-00000 LIFE AND LTD 01-3030-48010-00000-00000 LIFE AND LTD 01-3040-48010-00000-00000 LIFE AND LTD 01-3050-48010-00000-00000 LIFE AND LTD 01-3510-48010-00000-00000 LIFE AND LTD 01-3610-48010-00000-00000 LIFE AND LTD 01-3710-48010-00000-00000 LIFE AND LTD 01-3810-48010-00000-00000 LIFE AND LTD	381.12 156.28 155.37 478.82 53.60 719.09 116.54 370.00 157.91 323.57 297.87
0038409	UNIVERSITY OF MARYLAND/ SCHOOL OF PUBLIC POLICY	ACADEMY - STEPHEN L.JOHN	250.00	01-1110-53540-00000-00000 TRAVEL & MEETINGS	250.00
0038410	VERIZON WIRELESS	CELL PHONE CHARGES - POLICE & P.W	185.31	01-3010-54020-00000-00000 CELL PHONES 01-3510-54020-00000-00000 CELL PHONES	40.01 145.30
0038411	WINFRED PUFFENBARGER	BOARD OF ELECTIONS	348.00	01-1510-54430-00000-00000 ELECTION	348.00
<b>Total for Check Run:</b>			<u><b>42,469.92</b></u>		

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**CITY OF NEW CARROLLTON**  
**TD GENERAL**  
**A/P Detail Check Register for Check Date 6/06/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
EFT		EFT Transmittal	3,801.98	01-0000-10100-00000-00000 TD BANK GENERAL ACCOUNT	-3801.98
EFT	AFLAC	3RD PARTY INSURANCE	0.00	01-0000-21120-00000-00000 AFLAC WITHHOLDING	2559.72
0038412	AUTOZONE STORES;LLC	Invoices 1833180225, 1833180539, 1833196099, 1833197112	632.53	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE 01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	425.61 206.92
0038413	BATTERY UNIVERSE INC.	OFFICE EQUIPMENT	330.37	01-3010-52110-00000-00000 EQUIPMENT MAINT. & REPAIR	330.37
0038414	CENTRAL TRUCK CENTER INC.	Invoices 934871, 935287, CM934351	194.07	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	194.07
EFT	CHESAPEAKE FORD OF DC	Invoices 173262, 32201	0.00	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	369.62
EFT	CINTAS CORPORATION LOC 41	JANITORIAL SUPPLIES	0.00	01-3510-52550-00000-00000 JANITORIAL SUPPLIES	57.15
0038415	COLLIFLOWER	VEHICLE MAINTENANCE	367.76	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	367.76
0038416	COLONIAL LIFE	3RD PARTY INSURANCE	2,591.48	01-0000-21121-00000-00000 COLONIAL WITHHOLDING	2591.48
0038417	DARCARS FORD	Invoices 74429FOW, 74446FOW, 74579FOW	710.33	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	710.33
0038418	DARCARS CHR JEEP DODGE OF NC	Invoices 1891DJW, 1921DJW, 2083DJW	111.48	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	111.48
0038419	DOMESTIC UNIFORM RENTAL	Invoices 1224186205, 1224186208	285.40	01-3510-53570-00000-00000 UNIFORMS	285.40
0038420	EXPRESS SERVICES INC	PAYMENT FOR WEEK ENDED 05/12/19 FOR L. CHAPMAN, K. GILCHRIST & M.SHAW	2,641.12	01-3710-50330-00000-00000 TEMPORARY LABOR SUPPORT 01-3810-50330-00000-00000 TEMPORARY LABOR SUPPORT	1864.32 776.80
0038421	FANNON PETROLEUM SERVICES INC	GASOLINE CHARGES	12,125.00	01-1510-52140-00000-00000 VEHICLE GASOLINE USE 01-2510-52140-00000-00000 VEHICLE GASOLINE USE 01-3010-52140-00000-00000 VEHICLE GASOLINE USE 01-3510-52140-00000-00000 VEHICLE GASOLINE USE	66.20 505.13 8242.09 3311.58
0038422	FIRST IMPRESSIONS DESIGN GROUP, INC	CUSTOM CHILD PRINT KITS (ID)	623.00	01-3010-54445-00000-00000 POLICE COMMUNITY PROMOTION	623.00

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0038423	FLEETPRIDE	VEHICLE MAINTENANCE	47.76	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	47.76	✓
EFT	FOREMOST PROMOTIONS	COMMUNITY PROMOTION	0.00	01-3010-54445-00000-00000 POLICE COMMUNITY PROMOTION	209.21	✓
0038424	GPS INTERNATIONAL TECHNOLOGIES INC	VEHICLE APPS - P.W	107.70	01-3510-52130-00000-00000 VEHICLE OPERATIONS & MAINTENANCE	107.70	✓
0038425	GREENBELT- OCCUPATIONAL MEDICAL SVCS	POST EMPLOYMENT SCREENINGS	162.00	01-1530-53590-00000-00000 POST-EMPLOYMENT SCREENINGS	162.00	✓
EFT	HOMESTEAD GARDENS, INC.	Invoices 117057, 117100	0.00	01-3810-54250-00000-00000 PARKS, FIELDS & TREE MAINTENANCE	225.00	
EFT	IDENTISYS , INC	OFFICE SUPPLIES	0.00	01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	40.00	
0038426	INTERNATIONAL CARTRIDGE CORP.	WEAPONS - POLICE	2,799.65	01-3040-53140-00000-00000 SMALL WEAPONS	2799.65	✓
0038427	KUSTOM SIGNALS INC	SMALL EQUIPMENT - POLICE	9,822.00	01-3040-53130-00000-00000 SMALL EQUIPMENT	9822.00	✓
0038428	L-3 COMMUNICATIONS MOBILE-VISION, INC	BODY CAMERAS - POLICE	39,350.00	01-3010-58120-00000-00000 BODY CAMERA	39350.00	✓
0038429	MARYLAND CHIEFS OF POLICE ASSOCIATION	Invoices 3215, 3216	650.00	01-3010-53520-00000-00000 EMPLOYEE TRAINING	650.00	✓
0038430	NOW TECHNOLOGIES INC	BODY CAM SWITCH	139.00	01-1510-50430-00000-00000 CABLE TELEVISION OPERATION	139.00	✓
0038431	OFFICE TEAM	PAYMENT FOR WEEK ENDING 05/31/19 FOR R. BROWN	707.20	01-1510-50330-00000-00000 TEMPORARY OFFICE SUPPORT	707.20	✓
0038432	OURISMAN CHEVROLET OF BOWIE	Invoices 244907CVW, 244941CVW	478.67	01-3010-52130-00000-00000 VEHICLE OPERATION & MAINTENANCE	478.67	✓
0038433	PEPCO	Invoices 1905 - 3094697, 1905 - 3100328, 1905 - 3186681, 1905 - 4485415, 1905 - 4506954, 1905 - 4507739, 1905 - 4508497, 1905 - 4530251, 1905 - 4532794, 1905 - 4533917, 1905 - 5882255, 1905 - 6583670	227.09	01-3610-51210-00000-00000 STREET LIGHTING	227.09	✓
0038434	POLICE CHIEF'S ASSOC. OF PRINCE GEORGE'S COUNTY	ANNUAL AWARDS CEREMONY	240.00	01-3040-46000-00000-00000 APPRECIATION AWARD	240.00	✓
0038435	PPG ARCHITECTURAL FINISHES INC	BUILDING MAINTENANCE	150.90	01-1510-52100-00000-00000 BUILDING MAINT. & REPAIR	150.90	✓
0038436	READYREFRESH	PANTRY SUPPLIES - POLICE	123.61	01-3010-52510-00000-00000 PANTRY SUPPLIES	123.61	✓
0038437	ROBINSON, BRYAN R.	REIMBURSEMENT FOR TRAVEL	109.40	01-3010-53540-00000-00000 TRAVEL & MEETINGS	109.40	✓



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0038438	RUFF, KAREN PLUMER	REIMBURSEMENT EXPENSES FOR INET	68.23	01-1510-50430-00000-00000 CABLE TELEVISION OPERATION	68.23
0038439	SANIJOHN	MONTHLY EQUIPMENT RENTAL	735.00	01-3810-52180-00000-00000 EQUIPMENT RENTAL & PORT A POTTY	735.00
0038440	STAPLES ADVANTAGE	OFFICE & PANTRY SUPPLIES	668.07	01-3010-52510-00000-00000 PANTRY SUPPLIES 01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	112.52 555.55
0038441	STAPLES CREDIT PLAN	COMPUTER SUPPLIES	59.99	01-3010-52500-00000-00000 COMPUTER SUPPLIES	59.99
0038442	T-MOBILE	Invoices 1905 - 020832, 1905 - 867168	434.51	01-1110-54020-00000-00000 CELL PHONES 01-1510-54020-00000-00000 CELLPHONES 01-2510-54020-00000-00000 CELL PHONES 01-3510-54020-00000-00000 CELL PHONES	50.10 45.74 251.57 87.10
0038443	TAYLOR SPORTS AND RECREATION	PLAYGROUND SURFACING	2,000.00	01-3810-52160-00000-00000 PLAYGROUND EQUIPMENT MAINTENANCE	2000.00
0038444	THE CARLSEN GROUP INC.	MONTHLY SERVICE CHARGES	312.00	01-1510-52520-00000-00000 OFFICE SUPPLIES & PRINTING 01-2010-52520-00000-00000 OFFICE SUPPLIES & PRINTING 01-2510-52520-00000-00000 OFFICE SUPPLIES & PRINTING	104.00 104.00 104.00
0038445	VERIZON CONNECT NWF INC	GPS UNITS - POLICE	1,625.00	01-3010-54021-00000-00000 GPS Tracking	1625.00
0038446	WASHINGTON SUBURBAN SANITARY COMMISSION	Invoices 1904 - 3875861, 1905 - 3876786	541.27	01-3510-54070-00000-00000 UTILITY - WATER	541.27
0038447	WB WASTE SOLUTIONS, LLC	FRENCHMANS CREEK CONDOS - 06/19	8,360.45	01-3710-50500-00000-00000 REFUSE COLLECTION CONTRACT	8360.45
0038448	WM E BABIKOW SONS INC	LANDSCAPING MATERIAL	2,447.89	01-3810-54250-00000-00000 PARKS, FIELDS & TREE MAINTENANCE	2447.89

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EFT	XEROX FINANCIAL SERVICES	LEASE PAYMENT - 05/01-05/31- POLICE	0.00	01-3010-52520-00000-00000 OFFICE SUPPLIES & PRINTING	341.28
Total for Check Run:			<u>96,781.91</u>		

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Signature and Date to Approve Checks

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