

**CITY OF NEW CARROLLTON  
MINUTES  
COUNCIL WORKSHOP MEETING  
MONDAY, JUNE 19, 2017**

The City Council Workshop Meeting was held at 7:02 p.m., on Monday, June 19, 2017, in the Council Workshop Room of the Municipal Center. Attending were Chairman Lincoln Lashley; Councilmembers Richard Bechtold, Duane Rosenberg, and Sarah Potter Robbins; Mayor Andrew C. Hanko, Interim Administrative Officer Joseph Nagro, Assistant Administrative Officer Timothy George, Public Works Director Bernard Wilson Cochran, Chief of Police David Rice, Human Resources Coordinator Alayna Rowlett, and City Clerk Doug Barber. Councilmember Katrina R. Dodro was absent.

**1. CALL TO ORDER**

Chairman Lashley welcomed everyone and called the meeting to order. Director of Public Works Cochran requested he be able to introduce the City's new Horticulturist Mr. Brad Pudner.

**2. PRESENTATION ON COMPENSATION AND CLASSIFICATION STUDY- MAG, INC.**

The Council received a presentation on the City's compensation and classification study presented to the Council by Management Advisory Group International, Inc., presented by Mr. David Lookingbill. Mr. Lookingbill gave a high level overview to provide the Council with some proposed recommended changes to support an internally equitable and externally competitive classification compensation system. Mr. Lookingbill and Human Resources Coordinator Rowlett responded to questions posed by the Council. Ms. Rowlett outlined the next steps in the process. Chairman Lashley advised the Council the item would be placed on the Council Workshop Meeting Agenda of July 19, 2017, for further discussion with additional input provided from the City staff.

**3. REPORT OF THE MAYOR AND ADMINISTRATION**

Mayor Hanko congratulated the New Carrollton Boys and Girls Club on their recent win of the Prince George's County Boys and Girls Club 2017 16U AAA Boys Championship.

Interim Administrative Officer Nagro advised the Council that he provided his written monthly report to the Council. Interim Administrative Officer Nagro provided the following highlights from his report:

- The administrative staff have contracted to have the City's Electronic Bulletin Board (Character Generator) upgraded to include replay of council meeting videos;
- The administrative staff has received confirmation from the Maryland Smart Energy Community on the City's award of a \$30,000 energy grant;
- The administrative staff along with Human Resource Coordinator Rowlett have reviewed resumes for several Code Enforcement Manager candidates, and will

begin interviewing the week of June 19<sup>th</sup>. The City is also recruiting for several additional openings throughout the organization and will begin interviewing for those vacancies within the upcoming weeks.

Mr. Nagro closed by providing the Council with a status update on the proposed future plans for the Metro Points Hotel and the proposed redevelopment at the property.

Director of Public Works Cochran submitted his official written report to the Mayor and Council. Mr. Cochran highlighted the following from his report:

- The Bicentennial Wall work has been completed. Mr. Cochran noted that the new sidewalk in front of the wall will be installed in the coming weeks;
- The department has been having difficulty with the phone lines at the Department of Public Works Facility. Mr. Cochran requested the patience of the residents as the department works to resolve the issue;
- Mr. Cochran reminded the residents that the used oil site at the Public Works Facility is for resident use only and not for commercial dumping.

Chief Rice did not have a written report. Chief Rice noted that he and the Mayor met with residents regarding large parties at their residences and disruption to their neighbors.

#### **4. COUNCIL QUESTIONS FOR THE ADMINISTRATION**

Ms. Robbins had no questions.

Mr. Bechtold requested that the Board of Elections come before the Council at a future meeting to discuss any recommended changes to the election process. City Clerk Barber advised the Council that the Elections Board has discussed recommendations and should be bringing them before the Council in the near future.

Mr. Rosenberg addressed concerns with residents parking on their lawns.

Mr. Lashley thanked the Director of Public Works for his work on the Bicentennial Wall Project and was glad to see the project completed.

#### **5. COUNCIL ANNOUNCEMENTS**

Ms. Robbins noted that she was glad to be back at the meetings. Ms. Robbins thanked all for their support and concern.

Mr. Bechtold had no announcements.

Mr. Rosenberg provided the Council with the analysis from the 2016 tax clinic.

Mr. Lashley noted his scheduled attendance at the upcoming Annual Maryland Municipal League Conference being held in Ocean City, Maryland.

**6. ORDINANCE 17-08 CHANGES TO CITY OF NEW CARROLLTON CODE CHAPTER 27 PURCHASING AND CONTRACTS**

There was no discussion on the item. Mr. Lashley requested that Mr. Rosenberg read the official motion to introduce Ordinance 17-08, the proposed ordinance for changes to the City of New Carrollton Code Chapter 27 (Purchasing and Contracts) (first reading) at the legislative meeting scheduled for Wednesday, June 21, 2017.

**7. RESOLUTION 17-05 AUTHORIZING THE CITY OF NEW CARROLLTON TO SEEK \$1.5 MILLION IN GENERAL OBLIGATION BOND FINANCING**

There was no discussion on the item. Mr. Lashley requested that Mr. Bechtold read the official motion to adopt Resolution 17-05, a resolution to authorize the City of New Carrollton to seek \$1.5 Million in general obligation bond financing at the legislative meeting scheduled for Wednesday, June 21, 2017.

**8. DISCUSSION FOR THE APPROVAL OF THE COOPERATION AGREEMENT FOR ELIGIBILITY FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS DURING FEDERAL FISCAL YEARS 2018-2020**

Assistant Administrative Officer George presented the item to the Council. There was no discussion on the item. Mr. Lashley requested that Ms. Robbins read the official motion to adopt to the cooperation agreement for the City's eligibility for Community Development Block Grant (CDBG) funds during the federal fiscal years 2018-2020 at the legislative meeting scheduled for Wednesday, June 21, 2017.

**9. MEETING MINUTES**

- a) City Council Workshop Meeting Minutes (May 3, 2017)
- b) City Council Workshop Meeting Minutes (May 15, 2017)
- c) City Council Legislative Meeting Minutes (May 17, 2017)

Chairman Lashley advised the Council that the minutes listed above were previously provided to the Council. Mr. Lashley requested that Council provide any corrections to City Clerk Barber.

**10. REVIEW OF BILLS**

**Batch # 1 (May 18, 2017); Batch # 2 (May 25, 2017); Batch # 3 (June 1, 2017); Batch # 4 (June 8, 2017); and Batch # 5 (June 15, 2017)**

The Council addressed their comments and concerns regarding the proposed bills. City staff addressed and responded to the questions posed by the Council.


**11. RESIDENTS' CONCERNS, AUDIENCE PARTICIPATION AND TELEPHONE CALLS**

No one wished to address the Council.

**12. ADJOURNMENT**

The meeting adjourned at 8:36 p.m.

Respectfully submitted,

  
Douglass A. Barber, CMC  
City Clerk

Adopted by the Council on July 19, 2017.