

**CITY OF NEW CARROLLTON  
MINUTES  
COUNCIL WORKSHOP MEETING  
MONDAY, FEBRUARY 13, 2017**

The City Council Workshop Meeting was held at 7:10 p.m., on Monday, February 13, 2017, in the Council Workshop Room of the Municipal Center. Attending were Chairman Sarah Potter Robbins; Councilmembers Lincoln Lashley, Richard Bechtold, Duane Rosenberg, and Katrina R. Dodro; Mayor Andrew C. Hanko, Interim Administrative Officer Joseph Nagro, Assistant Administrative Officer Timothy George, Public Works Director Bernard Wilson Cochran, Chief of Police David Rice, Director of Finance Maisha Williams, City Attorney Karen Ruff, and City Clerk Doug Barber.

**1. CALL TO ORDER**

Chairman Robbins welcomed everyone and called the meeting to order.

**2. PRINCIPAL'S MEET & GREET WITH PRINCE GEORGE'S COUNTY SCHOOL BOARD – MS. LUPI QUINTEROS-GRADY, DISTRICT 2**

The Council was given an update from Prince George's County School Board Member – Ms. Lupi Quinteros-Grady and Charles Carroll Middle School Principal Mr. David Curry on current projects and programs being proposed in the Prince George's County FY 2018 Budget. Mr. Curry highlighted the many programs offered to the students of Charles Carroll Middle School and the collaborated efforts between the school and the City of New Carrollton Police Department. Ms. Quinteros-Grady and Mr. Curry responded to questions posed by the Council on possible future collaborations between the school and the City of New Carrollton.

**3. AUDITOR'S PRESENTATION (BRIDGETT MOCK AND ASSOCIATES) - MS. DIANE MOCK**

Ms. Diane Mock with Bridgett Mock and Associates presented the Council with a review of the City of New Carrollton's Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2016. Ms. Mock provided highlights from the report and responded to questions providing clarification to the Council.

**7. Ordinance 17-06 Chapter 12: Ethics, Code of the City of New Carrollton (Ethics Commission Recommendation)**

City Attorney Ruff presented proposed Ordinance 17-06 (Chapter 12: Ethics) regarding the Ethics Commission Recommendation regarding the City's Financial Disclosure Forms. Ms. Ruff provided clarification to the Council regarding the proposed recommended changes to the City's Ethics Ordinance. There was no discussion on the item. Ms. Robbins requested that Ms. Dodro read the official motion to introduce Ordinance 17-06 regarding proposed changes to City of New Carrollton Code Chapter 12: Ethics (first reading) at the legislative meeting scheduled for Wednesday, February 15, 2017.

**8. FCC Cell Tower Coalition**

City Attorney Ruff and Interim City Administrative Officer Nagro presented the FCC Cell Tower Coalition item to the Council. Ms. Ruff and Mr. Nagro provided the background information on the coalition and the reasons why the City's staff is recommending the City of New Carrollton become a part of the coalition. The Council discussed briefly. Ms. Robbins requested that staff prepare an official motion for the upcoming legislative agenda. Ms. Robbins requested that Mr. Rosenberg read the official motion regarding the City of New Carrollton joining the FCC Cell Tower Coalition at the legislative meeting scheduled for Wednesday, February 15, 2017.

**4. REPORT OF THE MAYOR AND ADMINISTRATION**

Mayor Hanko advised that he received an invitation from Carrollton Elementary to read to the students on March 2, 2017, to honor the birthday of Theodore Seuss Geisel better known as Dr. Seuss.

Interim Administrative Officer Nagro advised the Council that he provided his written monthly report to the Council and it was posted on the City's website. Interim Administrative Officer Nagro provided the following highlights from his report:

- CivicLive has been selected as the website redesign consultant with the contract having been signed. The City Administration will have a kick-off meeting to be held the week of February 13, 2017;
- The 6000 Harland Street property is now on MD SDAT. The annexation process will commence;
- The Council has set the date of Saturday, March 25, 2017, as a Special Council Workshop Meeting to discuss the City Municipal Building;
- The municipal building had three locations on the roof where repairs were needed and have been repaired;
- New public high speed WiFi service has been upgraded to serve the City's Multipurpose Room;
- City staff have begun work on the FY 2018 Budget;
- MEA MD Smart Energy Grant Program Application will be submitted by February 26, 2017;
- CDBG PY40 Grants have been closed out and a full reimbursement has been approved by Prince George's County/HUD;
- The vacant Horticulturist position in the Public Works Department has been posted. Human Resources Coordinator, Alayna Rowlett, will review all of the resumes, and partner with Public Works Director, Bernard Cochran, to schedule interviews in the upcoming weeks.

Director of Public Works Cochran submitted his official written report to the Mayor and Council. Mr. Cochran highlighted the following from his report:

- The City of New Carrollton Department of Public Works continues to monitor the crazy weather and are ready to respond if a weather event were to occur;
- The Parks Department has completed the 2016 leaf pickup and the boxes have been removed from the trucks;
- The department has met with the paving contractor and went over the budget for the remaining work scheduled. The adjustments have been made and the work should resume as soon as the weather permits;
- The Planet Aid box has been removed from the dead end by Beckett Field;
- The bridges on Westbrook Drive are being completed with the additional safety fences. The department has received no information regarding a timeline for replacing the remaining bridges within the City;
- The Streets Department is filling potholes around the City. The department requested that residents report any unfilled potholes to the Department of Public Works so they can be addressed.

Chief Rice provided the Police Statistics for January 2017 to the Council.

**5. COUNCIL QUESTIONS FOR THE ADMINISTRATION**

Ms. Dodro requested an update on the water main leak on Carrollton Parkway. Director of Public Works Cochran advised that Washington Suburban Sanitary Commission (WSSC) has not responded to calls from the department on a status update on the repair, as it is considered a low priority by WSSC.

Ms. Robbins advised that she would contact WSSC's General Manager Carla A. Reid for a status update on the issue raised by Ms. Dodro.

Mr. Bechtold addressed his concerns relating to the many tree stumps throughout the City and noted that they are a code violation. Mr. Nagro advised he would address Mr. Bechtold's concerns with Code Manager Goodhue. The Council requested that Mr. Goodhue attend the next scheduled Council Workshop Meeting (Wednesday, March 1, 2017) to address the Council's concerns.

**6. COUNCIL ANNOUNCEMENTS**

The Council had no questions.

**9. MEETING MINUTES**

- a) City Council Workshop Meeting Minutes (January 4, 2017)
- b) City Council Workshop Meeting Minutes (January 17, 2017)
- c) City Council Legislative Meeting Minutes (January 18, 2017)

Chairman Robbins advised the Council that the minutes listed above were previously provided to the Council. Ms. Robbins requested that Council provide any corrections to City Clerk Barber.

**10. RESIDENTS' CONCERNS, AUDIENCE PARTICIPATION AND TELEPHONE CALLS**

No one wished to address the Council.

**11. ADJOURNMENT**

Mr. Rosenberg moved to adjourn the Council Workshop Meeting of February 13, 2017, seconded by Mr. Bechtold. The motion passed unanimously (5-0-0).

The meeting adjourned at 8:59 p.m.

Respectfully submitted,

Douglass A. Barber, CMC  
City Clerk

Adopted by the Council on March 15, 2017.