

**CITY OF NEW CARROLLTON
MINUTES
COUNCIL WORKSHOP MEETING
MONDAY, JULY 16, 2018**

The City Council Workshop Meeting was held at 7:03 p.m., on Monday, July 16, 2018, in the Council Workshop Room of the Municipal Center. Attending were Chairman Richard Bechtold, Councilmembers Lincoln Lashley, Sarah Potter Robbins, Roy A. Peterson, and Phelecia Nembhard, Mayor Duane Rosenberg, City Administrative Officer Timothy George, Director of Public Works Bernard Cochran, Chief of Police David Rice, and City Clerk Douglass Barber.

1. CALL TO ORDER

Chairman Bechtold welcomed everyone and called the meeting to order.

2. CLOSED SESSION

Motion: Mr. Lashley moved that the City Council adjourn into a Closed Meeting to perform an administrative function to discuss the negotiation of a contract involving the administration of a law of the State – Md. Local Government Code Annotated, Title 3, Subtitle 4 Annexation, seconded by Mr. Peterson. Mr. Bechtold called for a roll call vote to go into a Closed Meeting as follows:

	Yes	No	Abstain	Absent
Mr. Lashley	X			
Ms. Robbins	X			
Mr. Peterson	X			
Ms. Nembhard	X			
Mr. Bechtold	X			

The following staff members were in attendance: Chief of Police David Rice, City Administrative Officer Timothy George, Director of Public Works Bernard Cochran, Mayor Duane Rosenberg, and City Clerk Doug Barber.

The Council returned to Council Workshop Meeting at 7:25 p.m.

3. REPORT OF THE MAYOR AND ADMINISTRATION

Mayor Rosenberg relayed a message received from former Mayor Jordan Harding giving condolences to the Hanco family on Mayor Hanco's passing and commendations to Chief Rice for the exceptional handling of Mayor Hanco's funeral. Mayor Rosenberg then noted and highlighted his recent meeting with County Council Chair Danielle Glaros and his meeting with Mr. Emmett Hendershot, Principal of Charles Carroll Middle School. Mayor Rosenberg closed his report by highlighting upcoming events he is scheduled to attend.

Administrative Officer George advised the Council that he submitted his written monthly report to the Council. He then provided the following highlights from his report:

- The City Administrative Officer and Human Resources Administrator have completed interviews for the open Administrative Assistant position;
- Consent to Annexation letters have been mailed to all residents on Sunset Terrace. The administration expects that an annexation resolution will be introduced by Council in September;
- Mr. George met with architects and engineers to discuss the potential new bathroom and kitchen layout for the proposed renovations to the City Municipal Center.

Director of Public Works Cochran submitted his official written report to the Mayor and Council. Mr. Cochran highlighted the following from his report:

- Sidewalk work is being completed throughout the City. A new sidewalk work list has been compiled for work to be done in the late summer/early fall timeframe;
- The Parks Department is currently watering the flowers as needed to ensure their continued beauty;
- Director Cochran met with engineers from CPJ on Friday, July 13, 2018, at the Frenchman's Creek road site. They confirmed that the water issue was coming from the ground and are working on solutions to the issue;
- The City has been advised by PEPCO they will be doing another round of tree removals within the City. The trees to be removed have been approved by the City's Parks Department;
- The 2018 cutting season has begun and residents are asked to please be aware of the mowers as they drive through the City.

Chief of Police Rice noted he had no official report. Chief Rice thanked the residents that were able to attend the Chiefs Meeting held on Saturday, July 14, 2018.

4. COUNCIL QUESTIONS FOR THE ADMINISTRATION

Mr. Peterson noted the upcoming meetings he plans on attending. Mr. Peterson closed by thanking the Chief of Police, Director of Public Works and the City Administrative Officer for all their work.

Ms. Nembhard addressed her concerns with drivers speeding on the neighborhood streets of the City.

Mr. Lashley requested an update on the proposed renovations to the City Municipal Center discussed at the Special Council Workshop Meeting held on Wednesday, July 11, 2018.

Ms. Robbins noted a request she received from former Mayor Jordan Harding regarding the historical ownership of the Lamont Woods property.

5. COUNCIL ANNOUNCEMENTS

Mr. Peterson had no announcements.

Ms. Nembhard noted the upcoming bible schools being offered in the community.

Mr. Lashley noted the upcoming 35th Annual National Night Out Event scheduled for Tuesday, August 7, 2018, at Beckett Field.

Mr. Bechtold advised that the Friends of New Carrollton Police Foundation supports the City of New Carrollton National Night Out Event and thanked the residents for their support to the Foundation.

6. PROPOSED ORDINANCE 19-01 CHAPTER 110 VEHICLES AND TRAFFIC (FIRST READING)

City Administrative Officer George provided an overview of proposed Ordinance 19-01 regarding changes to Chapter 110 Vehicles and Traffic regarding the speed camera program. There was no discussion. Mr. Bechtold requested Ms. Robbins read the official motion to introduce Ordinance 19-01 Chapter 110 Vehicles and Traffic at the legislative meeting scheduled for Wednesday, July 18, 2018.

7. DISCUSSION OF HALLOWEEN EVENT 2018

City Clerk Barber presented the Council with a proposal to eliminate the Annual Halloween Event and have staff work with the New Carrollton Police Department to hand out Halloween Goodie Bags on Halloween Night. The Council discussed and agreed with the proposal given by City Clerk Barber.

8. RE-APPOINTMENT OF THE BOARD OF SUPERVISORS OF ELECTIONS

City Clerk Barber noted that Mayor Rosenberg would like to re-appoint Mr. Ronnie Fairley as a member of the City of New Carrollton Board of Elections for a one year term ending on June 19, 2019 and Mr. Charles Davis and Mr. Winfred Puffenbarger as members of the

City of New Carrollton Board of Elections for a two year term ending on June 17, 2020, as stated in Section C-5 Board of Elections in the City of New Carrollton Charter. Mr. Bechtold requested that Mr. Peterson read the official motion to accept Mayor Rosenberg's re-appointments to the Board of Supervisors of Elections at the legislative meeting scheduled for Wednesday, July 18, 2018.

9. DISCUSSION OF ADMINISTRATIVE STAFF ATTENDING LEGISLATIVE MEETINGS

Mr. Bechtold requested that the Mayor and Council discuss the need to have the Chief of Police, Director of Public Works, and the City Administrative Officer attend the City's Legislative Meetings. Mayor Rosenberg noted that going forward he would make the decision if a department head would be required to attend a meeting. Mayor Rosenberg also noted that there would still be police presence at the meetings.

10. ORDINANCE 18-09 CHAPTER 57 FEES (SECOND READING)

City Administrative Officer George presented proposed Ordinance 18-09: Chapter 57-Fees (Second Reading). There was no discussion. Mr. Bechtold requested Mr. Lashley read the official motion to adopt Ordinance 18-09: Chapter 57-Fees at the legislative meeting scheduled for Wednesday, July 18, 2018.

11. DRAFT RESOLUTION 19-01 AMENDED FY 2019 SCHEDULE OF FEES

City Administrative Officer George provided the Council with an update on the proposed draft Resolution 19-01 Amended FY 2019 Schedule of Fees. City Clerk Barber noted that Resolution 19-01 Amended FY 2019 Schedule of Fee would not go before the Council for adoption until August 2018.

12. DISCUSSION ON ELECTION ISSUES (PRACTICES PROCESSES AND PROCEDURES)

City Clerk Barber presented the Council with a memo outlining the staff response to the 2018 Election Advisory Questions that were on the 2018 Election Ballot. The Council discussed the item at length. The Council concluded that they would like more information on the following: Change the eligible age to vote in the City of New Carrollton elections from 18 years of age to 16 years of age; Remove the requirement for staggered terms so that the Mayor and all Councilmembers are elected at the same time. The Council also discussed and commented on items that the Board of Supervisors of Election plans to review and update prior to the upcoming 2019 Election: Creating an Elections Process and Procedures Manual; Early Voting Provisions; Updating Absentee Ballot Processes; Election Results Certification Procedures; Write-In Candidate Procedures; and Candidates only being allowed to run for one seat. Clerk Barber advised the Council he would be meeting with the Board of Supervisors of Elections and provide the Council with an update on the items in the near future.

13. PRIORITIZATION OF PARKS FOR FY 2019

The Council discussed the Prioritization of Parks for FY 2019 at the Special Council Workshop Meeting held on Wednesday, July 11, 2018. The following parks will be the City's priority in FY 2019: Frenchman's Creek; Library Field, Oak Lane; Lamont Woods

and Harland Street Property. Mr. Bechtold requested Ms. Nembhard read the official motion on the prioritization of parks for FY 2019 at the legislative meeting scheduled for Wednesday, July 18, 2018.

14. MEETING MINUTES

- a) City Council Workshop/Special Legislative Meeting Minutes (June 6, 2018)
- b) City Council Workshop/Special Legislative Meeting Minutes (June 18, 2018)
- c) Closed Council Meeting Minutes (June 18, 2018)
- d) City Council Legislative Meeting Minutes (June 20, 2018)

Chairman Bechtold advised the Council that the minutes listed had been previously provided by Mr. Barber. Mr. Bechtold requested that the Council provide any corrections to Mr. Barber.

15. REVIEW OF BILLS

**Batch # 1 (June 21, 2018); Batch # 2 (June 28, 2018); Batch # 3 (July 5, 2018);
And Batch # 4 (July 12, 2018)**

The staff responded to questions and comments of the Council regarding the bills.

16. RESIDENTS' CONCERNS, AUDIENCE PARTICIPATION AND TELEPHONE CALLS

No one wished to address the Council.

17. Adjournment

The meeting adjourned at 9:01 p.m.

Respectfully submitted,



Douglass A. Barber, CMC
City Clerk

Adopted by the Council on August 15, 2018.