

**CITY OF NEW CARROLLTON
MINUTES
COUNCIL WORKSHOP MEETING/SPECIAL COUNCIL LEGISLATIVE MEETING
MONDAY, MAY 14, 2018**

The City Council Workshop Meeting was held at 7:03 p.m., on Monday, May14, 2018, in the Council Workshop Room of the Municipal Center. Attending were Chairman Lincoln Lashley, Councilmembers Duane Rosenberg, Richard Bechtold, Katrina R. Dodro, Sarah Potter Robbins, Administrative Officer Timothy George, Assistant Administrative Officer Karen Ruff, Director of Public Works Bernard Cochran, Chief of Police David Rice, Maisha Williams, Director of Finance, and Alayna Rowlett, Human Resources Administrator, and City Clerk Douglass Barber. Mayor Andrew C. Hanko was absent.

1. CALL TO ORDER

Chairman Lashley welcomed everyone and called the meeting to order.

2. STATEMENT FOR THE RECORD

In accordance with the General Provisions Article, Section 3-305(b)(1) of the *Annotated Code of Maryland*, I move that the minutes of tonight’s meeting reflect that Council met in closed session on Wednesday, May 2, 2018, at 7:29 p.m. in Room # 230 of the New Carrollton Municipal Center, to discuss a personnel matter that affects one or more of the appointed officials. The motion was moved by Ms. Dodro and seconded by Mr. Rosenberg. Mr. Lashley called for a roll call vote to go into a Closed Meeting as follows:

Vote to close session:

	Yes	No	Abstain	Absent
Mr. Lashley	X			
Ms. Dodro	X			
Mr. Rosenberg	X			
Mr. Bechtold	X			
Ms. Robbins	X			

The following staff members were in attendance: Alayna Rowlett, Human Resources Administrator, City Administrative Officer Timothy George, Director of Public Works Bernard Cochran, and Chief of Police David Rice.

Other individuals in attendance: None

Council Action: To accept document presented.

The Closed Meeting adjourned at 7:35 p.m.

3. REPORT OF THE MAYOR AND ADMINISTRATION

Administrative Officer George advised the Council that he submitted his written monthly report to the Council. Administrative Officer George provided the following highlights from his report:

- Noyes has completed the HVAC project with all new units being installed and the piping insulated in the Municipal Center;
- A pre-construction meeting was held with Capital Tristate on the ceiling/lighting renovation project;
- The City of New Carrollton will be welcoming a summer inter from the University of Maryland, through the Maryland Municipal League to help with sustainability planning and the City's Certified Sustainable Maryland status.

Director of Public Works Cochran submitted his official written report to the Mayor and Council. Mr. Cochran highlighted the following from his report:

- The tulips are out and blooming. When the bulbs are eventually removed the website will be updated with pickup times for citizens to come to the Department of Public Works facility to pick up the bulbs;
- The Streets Department is addressing potholes throughout the City. Citizens can report any potholes to the Department of Public Works and they will be addressed as quickly as possible;
- The contractor has been onsite at the Riverdale Road extension. We are waiting to receive options and pricing;
- The foot bridge on Carrollton Parkway has been closed by Prince George's County. The Department of Public Works will continue to monitor the bridge to ensure the barricades remain in place;
- The Call-A-Bus that was provided by the County has a blown engine. The Department is currently using the City owned bus to provide the service. The Department is working with the County to remove the disabled bus and hopefully find the City a replacement bus;
- The 2018 cutting season has begun and residents are asked to please be aware of the mowers as they drive through the City.

Chief of Police Rice had no written report. Chief Rice thanked all who attended the Chief's Meeting held on Saturday, May 12, 2018. Chief Rice closed by providing April 2018 police stats.

4. COUNCIL QUESTIONS FOR THE ADMINISTRATION

Ms. Robbins had no questions.

Ms. Dodro had no questions

Mr. Rosenberg had no questions.

Mr. Bechtold requested an update on the Harland Street property. City Administrative Officer George provide a status update to the Council on the Harland Street property.

Mr. Lashley had no questions.

5. COUNCIL ANNOUNCEMENTS

Ms. Robbins had no announcements.

Ms. Dodro had no announcements.

Mr. Rosenberg had no announcements.

Mr. Bechtold advised that the Friends of New Carrollton Police Foundation are now selling raffle tickets for the Police Foundation Annual Fundraiser.

Mr. Lashley congratulated the winner of the 2018 City of New Carrollton Election.

6. DISCUSSION OF FY 2019 BUDGET

Chairman Lashley asked if Council had any additional comments regarding the proposed FY 2019 Budget. The Council had no additional comments at this time.

7. RESOLUTION 18-07 CITY OF NEW CARROLLTON ASSIGNED FUND BALANCE POLICY

Director of Finance Williams presented proposed Resolution 18-07 City of New Carrollton Assigned Fund Balance Policy to the Council. Ms. Williams responded to questions of clarification asked by the Council on the proposed resolution. Mr. Lashley requested that Mr. Rosenberg read the official motion to adopt Resolution 18-07 City of New Carrollton Assigned Fund Balance Policy at the legislative meeting scheduled for Wednesday, May 16, 2018.

8. RESOLUTION 18-08 TO AWARD THE LIGHTING REPLACEMENT/REMOVAL CONTRACT

City Administrative Officer George presented proposed Resolution 18-08 Award of the Lighting Replacement/Removal Contract to the Council. The Resolution once adopted would authorize the award of a lighting replacement/removal contract to Capital Lighting & Supply, a Maryland LLC, Trading as Captial Tristate, in an amount not to exceed \$49,443.79. There was no discussion. Mr. Lashley requested that Mr. Bechtold read the official motion to adopt Resolution 18-08 Award the Lighting Replacement/Removal Contract at the legislative meeting scheduled for Wednesday, May 16, 2018.

9. ORDINANCE 18-08: OPERATING AND CAPITAL BUDGET FOR THE CITY OF NEW CARROLLTON, MARYLAND FISCAL YEAR 2019

City Administrative Officer George presented proposed Ordinance 18-08: Operating and Capital Budget for the City of New Carrollton, Maryland Fiscal Year 2019. There was no discussion. Mr. Lashley requested that Mr. Rosenberg read the official motion to adopt Ordinance 18-08: Operating and Capital Budget for the City of New Carrollton, Maryland Fiscal Year 2019 at the legislative meeting scheduled for Wednesday, May 16, 2018.

10. MEETING MINUTES

- a) City Council Workshop Meeting Minutes (April 4, 2018)
- b) City Council Workshop Meeting Minutes (April 16, 2018)
- c) City Council Closed Meeting Minutes (April 16, 2018)
- d) Special City Council Workshop Meeting/Council Legislative Meeting Minutes (April 18, 2018)
- e) City Council Closed Meeting Minutes (April 20, 2016)
- f) City Council Closed Meeting Minutes (June 13, 2016)
- g) City Council Closed Meeting Minutes (August 3, 2016)
- h) City Council Closed Meeting Minutes (August 11, 2016)
- i) City Council Closed Meeting Minutes (September 28, 2016)
- j) City Council Closed Meeting Minutes (November 14, 2016)
- k) City Council Closed Meeting Minutes (October 16, 2017)
- l) City Council Closed Meeting Minutes (May 2, 2018)

Chairman Lashley advised the Council that the minutes listed have been provided by Mr. Barber. Mr. Lashley noted that once the Council reviews the minutes that they provide any corrections to Mr. Barber.

11. REVIEW OF BILLS

Batch # 1 (April 19, 2018); Batch # 2 (April 26, 2018); Batch # 3 (May 3, 2018); and Batch # 4 (May 10, 2018)

The staff responded to questions and comments of the Council regarding the bills.

12. RESIDENTS' CONCERNS, AUDIENCE PARTICIPATION AND TELEPHONE CALLS

Mr. Roy A. Peterson, 8406 Ravenswood Road, addressed the Council regarding proposed renovations to the City of New Carrollton Multipurpose Room. Mr. George provided clarification to questions posed by Mr. Peterson.

13. ADJOURNMENT TO SPECIAL LEGISLATIVE MEETING

Motion: Ms. Dodro moved that the City Council adjourn the Council Workshop Meeting of Monday, May 14, 2018, and convene in a Special Legislative Meeting. Mr. Rosenberg seconded the motion. There was no discussion. The motion passed (5-0-0).

Special Council Legislative Meeting

1. PUBLIC HEARING: CONSTANT YIELD TAX RATE FOR FY 2019

The City Council convened the Public Hearing on the Constant Yield Tax Rate for FY 2019 at 7:47 p.m. Chairman Lashley verified with City Clerk Barber that the Public Hearing had been advertised as follows: Public Notice Board located at the City Municipal Center along with flyers posted on May 2, 2018; Official Publication in the Sentinel Newspaper (May 3, 2017, edition); List Serv. Announcements (May 2, 2018 and May 11, 2018).

No one wished to address the Council. No written testimony had been received by the City.

Chairman Lashley noted that copies of the proposed FY 2019 Budget are available for inspection at the New Carrollton Municipal Center, Monday through Friday, 8:30 a.m. to 5:00 p.m. Chairman Lashley noted that seeing no one else wishing to speak, he closed the Public Hearing at 7:51 p.m.

2. PUBLIC HEARING: PROPOSED FY 2019 EXPENSE BUDGET AND THE FY 2019 FEE SCHEDULE

The City Council convened the Public Hearing on the proposed FY 2019 Current Expense Budget and the FY 2019 Fee Schedule at 7:51 p.m. Chairman Lashley verified with City Clerk Barber that the Public Hearing had been advertised as follows: Public Notice on the City's Website posted on May 2, 2018; Public Notice Board located at the City Municipal Center along with flyers posted on May 2, 2018; Official Publication in the Sentinel Newspaper (May 3, 2017, edition and May 10, 2017, edition); List Serv. Announcements (May 2, 2018 and May 11, 2018).

No one wished to address the Council. No written testimony had been received by the City.

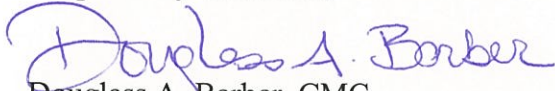
Chairman Lashley noted that copies of the proposed FY 2019 Budget are available for inspection at the New Carrollton Municipal Center, Monday through Friday, 8:30 a.m. to 5:00 p.m. Chairman Lashley noted that seeing no one else wishing to speak, he closed the Public Hearing at 7:52 p.m.

3. Adjournment

There being no further business Mr. Bechtold moved to adjourn the Special City Council Legislative Meeting of Monday, May 14, 2018, seconded by Mr. Rosenberg. The motion was approved (5-0-0).

The meeting adjourned at 7:55 p.m.

Respectfully submitted,



Douglass A. Barber, CMC

City Clerk

Adopted by the Council on June 20, 2018.