



**Effective: July 1, 2020**

**A RESOLUTION  
ADOPTING A SCHEDULE OF FEES FOR FY 2021**

**WHEREAS**, City Code, Chapter 57 “Fees”, Section 57-1 “Adoption of fees by resolution,” requires that fees authorized in the City Code be established by the City Council in a Schedule of Fees adopted by resolution at the time of the Annual Budget Ordinance; and

**WHEREAS**, the City Council is in the process of considering an Annual Budget Ordinance for FY 2021 and desires to review its Schedule of Fees for FY 2021; and

**WHEREAS**, the Schedule of Fees for FY2021 is attached to this Resolution as Exhibit A; and

**WHEREAS**, as is required by City Code, Section 57-1, the City Council held a public hearing on the proposed Schedule of Fees on May 18, 2020 to receive public input prior to the adoption of the Schedule of Fees; and

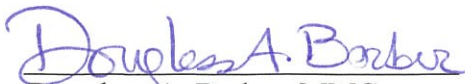
**WHEREAS**, after adoption of this Resolution, a copy of the “Schedule of Fees” shall be posted in view of the public in the City’s Police Department, Finance and Accounting Department, Municipal Center Lobby, Code Enforcement, and Public Works Department.

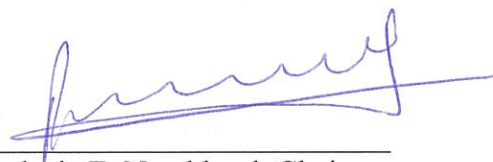
**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the City Council of New Carrollton that the Schedule of Fees for FY2021 attached hereto as Exhibit A is hereby adopted.

ADOPTED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF NEW CARROLLTON, MARYLAND THIS 20<sup>th</sup> DAY OF MAY, 2020.

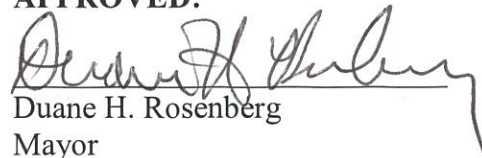
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**ATTEST:**

  
Douglass A. Barber, MMC  
City Clerk

  
Phelecia E. Nembhard, Chair  
City Council

**APPROVED:**

  
Duane H. Rosenberg  
Mayor

DATE: May 20, 2020

**CITY OF NEW CARROLLTON**  
**SCHEDULE OF FEES FY 2021**  
(effective July 2020)

City Code, §57-1 “Adoption of fees by resolution” requires that all fees authorized in the City Code be established by the City Council in a Schedule of Fees adopted by resolution at the time of the Annual Budget Ordinance. This Schedule of Fees was adopted by the City Council by Resolution No. 20-09 on the 20<sup>th</sup> day of May, 2020.

<b>City Code Section that Authorizes Fee</b>	<b>Reason Fee is Assessed</b>	<b>Fee Assessed</b>
Chap. 1 General Provisions §1-8	Copy of the City Code	\$75.00
Chap. 12 Ethics §12-4.M(1)	Failure to timely file a financial disclosure statement	\$2 per day late fee up to a \$250 maximum
§12-4.M(2)	Failure to file a timely lobbyist registration or report	\$10 per day late fee up to a \$250 maximum
§12-6.E(2)	Copy of a financial disclosure statement filed with the City	\$50
§12-8.O	Copy of lobbying registration /report filed with the City	\$1.00 per page
Chapter 35 Animal Control, Art. III Impoundment of Animals §35-19 Impoundment Authorized	Fees associated with impoundment of animals	Applicable Prince George’s County Fees
Chap. 41 Building Construction §41-1	Building Permit Fees	\$100: Construction under \$25,000.00; \$150: Construction over \$25,000
§41-2	Demolition Permit Fee	\$100
§41-7	Variance Application Fee	\$150
Chap. 45 Cable TV §45-5	Cable TV Franchise Filing Fee – application for initial franchise, issuance of RFP, renewal of franchise, modification of franchise, & approval of transfer	\$5,000 + reimbursement at cost for reasonable out-of-pocket expenses, including consultants’ fees

§45-11	Cable Franchise Fee  Late Payment Fee	5% of Gross Revenues  Add'l compensation & interest charges computed from due date at an annual rate = the commercial prime interest rate of the City's primary depository bank
§45-16	Open Video Systems	Fee in lieu of the Franchise - Fee required in §45-11.B
Chap. 50 Elections  §50-6	Late Filing Fee - For each Campaign Finance Report or Statement of Contributions and Disbursement Report not filed w/in the time prescribed.	\$10/day or part of a day that a report is overdue.
Chap. 57 Fees  §57-2	Dishonored/returned check fee	\$30
Chap. 63 Recycling & Refuse  §63-4	Collection of Special Bulky Items  Mattress Disposal Bags	\$0  Cost
§63-4.1	Removal of Property Eviction Set-outs	\$500
§63-8	Property Clean-Up	City's actual cost in cleaning the property (cost of contractor hired to perform service and/or hourly rate of employee(s) required to perform service times the number of hours required to perform the clean-up)
Chap. 66 Health & Sanitation  §66-3	Release of impounded shopping cart (Subsection Q)  Permit Fee for Portable Storage	\$25  \$40

	Units (Subsection T)	\$20
	Request for Extension of Permit	
	Request for Extension of Permit referred to Mayor	\$40
Chap. 71 Housing & Property Maintenance		
§71-9.B	Filing Fee for Appeal to Board of Appeals	\$50
Chap. 72 Signs & Advertising Devices		
§72-4.C	Sign Permit Application Fee	\$25
Chap. 75 Licenses		
§75-2, §75-6	Business Licenses and Permits – Annually	\$110
	Mobile Vendor Licenses	\$150
§75-6	Late Fee	\$15 per 30 days or any part thereof
§75-10	Special Events License	\$110 However, no fee shall be charged where the event is operated, hosted or given for the benefit of any religious, educational, charitable or nonprofit social or fraternal organization.
and §84-3 Chap. 84 Parks	Use of Municipal Center – license	\$75/hour
	Use of City owned Fields League Play Pick-up Play	\$100/field/day/season \$50 for up to three hours
§75-14	Temporary License	\$75

<p>Chap. 89 Rental Property – Licensing and Inspection</p> <p>§89-5.A</p> <p>§89-5.C</p> <p>§89-7.C</p>	<p>Rental License and Inspection Fee (Initial Licenses and Renewals)</p> <p>Late fee</p> <p>Missed Inspection, Re-inspection Appointment Fee</p>	<p>\$200/yr for single family dwelling</p> <p>\$150/yr for multi-family/condominiums \$5 per day and any portion of a day that the filing is late</p> <p>First missed inspection/re-inspection appointment: \$75</p> <p>Second inspection/re-inspection appointment: \$125</p> <p>Third and each successive missed appointment: \$200</p>
<p>Chap. 100 Streets, Sidewalks, Public Prop. &amp; Rights-of-Way</p> <p>§100-4</p>	<p>Streets/Sidewalk/Gutter/Driveway entrance/Culver/Drain Permit Fee</p>	<p>\$110 if value of work is less than \$30,000; \$220 if over \$30,000 + actual cost of supervision and inspection if exceeds original amount of permit fee</p>
<p>§ 100-17.C.</p>	<p>Telecommunications Application Fee</p> <p>Access fee</p>	<p>\$500 for up to five small wireless facilities, with an additional \$100 for each small wireless facility over five, or \$1,000 for non-recurring fees for a new pole, not a collocation intended to support one or more small wireless facilities</p> <p>\$270 per small wireless facility per year</p>
<p>Chapter 105 Taxation</p> <p>§ 105-2</p>	<p>Taxes (real property and improvement) are in arrears on the 1st day of Oct. following the July in which they were imposed.</p>	<p>Shall bear interest at the rate of 1% for each month or fraction thereof that the bill remains unpaid.</p>

Chapter 110 Vehicles and Traffic; Art. V Removal and Storage of Vehicles §110-40	Boot Fee	\$200
Chapter 130 Zoning §130-6	Filing Fee for Variance Application	\$400 for residential application \$800 for commercial application + \$10/public notice sign posted
§130-11	Filing Fee for Departure Application	\$400 for residential application \$1,000 for commercial application + \$30/public notice sign posted
MD. Code, General Provisions, §4-206; City Charter, §C-11	Copy of Police Report	\$15 for City Resident \$25 for Non-City Resident
MD Code, Local Government, §5-205; City Charter, §C-11	Administrative Flagging Fee (associated with parking tickets & speed camera tickets)	\$45
	Vehicle Release (of impounded vehicle)	\$100
MD Code, Local Government, §5-205; City Code, Chapter 63 Recycling and Refuse	Removal and disposal of recycling and trash. Recycling Single-family dwellings Trash Single-family dwellings Condominiums	\$19/year \$120/year \$60/year