



Effective: January 16, 2019

**A RESOLUTION OF THE COUNCIL OF THE CITY OF NEW CARROLLTON
DECLARING THE CITY'S INTENT TO TAKE A LEADERSHIP ROLE IN REDUCING
TRANSPORTATION PETROLEUM CONSUMPTION IN AND BY THE CITY OF NEW
CARROLLTON BY PARTNERING WITH THE MARYLAND ENERGY
ADMINISTRATION AND ENROLLING AS A SMART ENERGY COMMUNITY**

WHEREAS, by adhering to the Maryland Energy Administration's Smart Energy Community Program, the City of New Carrollton commits to being a socially responsible leader by reducing its local impact by better managing its transportation petroleum consumption; and

WHEREAS, the City of New Carrollton recognizes that by smartly investing in alternative transportation uses, it can have significant monetary savings and create environmental benefits.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEW CARROLLTON that the following goals are hereby adopted and the city commits to performing the initiatives listed below:

Section 1: PURPOSE.

The purpose of this policy is:

- To become a Maryland Energy Administration Smart Energy Community by enrolling within the program and following the Program rules and regulations provided by the State of Maryland.
- To reduce on road vehicle petroleum consumption by the City's fleet vehicles by 20% within five years of the established baseline year.
- To report petroleum consumption and reduction progress annually to the Maryland Energy Administration in order to assure that the City of New Carrollton accomplishes its goals in a timely fashion.

Section 2: DEFINITION.

For purposes of this Policy, the following terms shall have the meaning stated:

- a) Fleet Vehicle – A vehicle designed to legally carry people or cargo on public roads and/or highways in the City of New Carrollton. Such vehicles include, but are not limited to: buses, cars, trucks, and vans. The term does not include motor driven vehicles not approved for use on the road, such as lawnmowers, forklifts, or marine vehicles.
- b) Petroleum – Gasoline and diesel fuel used for on road fleet vehicle consumption.

- c) Gallons of Gasoline Equivalent (GGE) – A conversion factor for equating different fuel sources to gasoline, for example, one gallon of gasoline is equal to 1.13 gallons of diesel.
- d) Baseline – Measurement of gallons of gasoline, diesel, and other fuels consumed by all fleet vehicles in the baseline year.
- e) Baseline Year – The 12 month period selected by the City as the baseline.
- f) Petroleum Consumption Reduction Plan – Provides details on the current fleet vehicle petroleum consumption, characteristics of the fleet including the make, model, year, purchase date, fuel type used, gallons consumed, and miles driven, estimates the required amount of petroleum needed to meet the minimum of a 20 percent reduction, and designs plans with detailed measures and timetables for reaching the reduction goal within five years.

Section 3: BASELINE DOCUMENTATION

The baseline, including data related to the specific time period, fuel consumption, vehicle specifications, and results, will be completed by December 31, 2023 and will be found as an appendix to later be attached to this document titled, “MSEC_Fleet_Baseline_City of New Carrollton.”

Section 4: GUIDELINES

The City of New Carrollton will maintain an annual petroleum consumption inventory for all local government owned vehicles and contracted service vehicles. This annual inventory will include at a minimum the following information: vehicle make, model, model year, transmission type, owned/leased, purchase date, fuel type used, gallons (gas/diesel, etc.), gallons (GGE), miles driven (base year) total vehicle miles, and vehicle purpose. The results of which will be presented to the Maryland Energy Administration by no later than April 1st of each year until the completion of said goals are accomplished.

Plans and Implementation

The City will additionally establish a Petroleum Consumption Reduction Plan. The plan will outline the process and include a timetable of execution by which the City of New Carrollton will accomplish designated tasks in order to reach their goal. The City will update/amend Petroleum Consumption Reduction Plans on an ongoing basis when necessary in order to meet the policy goals in the most efficient and cost effective manner.

Finally, the City will implement the necessary projects laid out in their Petroleum Consumption Reduction Plan in order to ensure that a minimum of 20 percent reduction of local government petroleum consumption is met within five years of the established baseline.

Questions/Enforcement

All inquiries should be directed to the person responsible for implementing this policy. The City of New Carrollton Fleet Manager and/or their designee will implement this policy.

Applicability

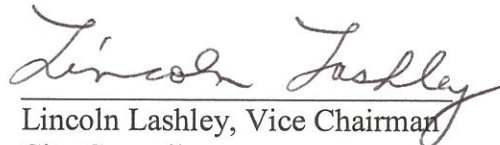
This Policy applies to all departments of the City with the exception of the exclusions outlined in the definitions above.

Section 5: EFFECTIVE DATE

This Policy shall be effective immediately upon its adoption.

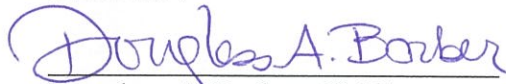
ADOPTED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF NEW CARROLLTON THIS 16th DAY OF JANUARY 2019.

Effective: January 16, 2019

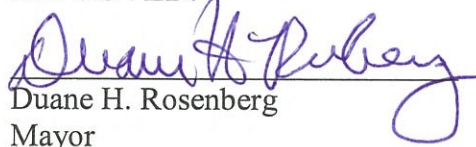

Lincoln Lashley, Vice Chairman
City Council

[SEAL]

ATTEST:


Douglass A. Barber, CMC
City Clerk

APPROVED:


Duane H. Rosenberg
Mayor

Date: January 16, 2019

