



Resolution 19-04
Modification to Personnel Position – Bus Driver (Grade 110)

Effective: October 17, 2018

**A RESOLUTION OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING
CITY PERSONNEL POLICIES TO MODIFY THE PERSONNEL POSITION – BUS
DRIVER (GRADE 110) TO A VAN DRIVER (GRADE 109)**

WHEREAS, New Carrollton City Code, §23-6 “Personnel Policies” requires that the City Council adopt, by resolution, and approve, establish, abolish and/or modify positions or classes of positions and approve, establish, and/or modify all salary schedules for classes of positions; and

WHEREAS, the Administration reviewed the City’s Call-A-Bus Program as the City transitions to utilizing an accessible Senior Van instead of the current Call-A-Bus to transport its senior and disabled residents, and the Administration proposes modifying and reclassifying the Bus Driver position; and

WHEREAS, the requirements of a Bus Driver are not the same as a Van Driver, and in an effort to remain consistent with our compensation study, the Administration recommends that the Bus Driver position which is currently classified as Grade 110 be modified to a Van Driver position and reclassified to Grade 109; and

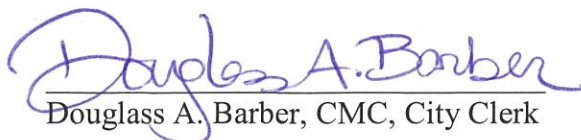
WHEREAS, the City Council agrees with the Administration’s recommendation and desires to implement the recommended changes.


NOW, THEREFORE, BE IT HEREBY RESOLVED, by the City Council of New Carrollton, that the City of New Carrollton’s Bus Driver Position currently classified as Grade 110 is hereby modified to be a Van Driver classified as Grade 109 as set forth in Exhibit A and the City Administration is hereby directed to take any and all actions necessary to implement this change.

ADOPTED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON THIS 17TH DAY OF OCTOBER 2018.

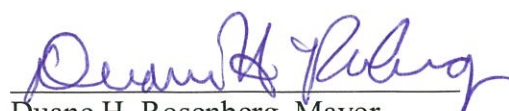
[SEAL]

ATTEST:


Douglass A. Barber, CMC, City Clerk


Richard Bechtold, Chairman
City Council

APPROVED:


Duane H. Rosenberg, Mayor

Date: 10-18-2018



MEMORANDUM

To: City Councilmembers

From: Timothy George, City Administrative Officer ~~_____~~
Bernard Cochran, Director of Public Works

Cc: Mayor Duane Rosenberg

Re: Modification of a Personnel Position

Date: 10.17.2018

As the City transitions to utilizing an accessible Senior Van instead of the Call-A-Bus to transport its senior and disabled residents, we propose modifying the classification of the Bus Driver position since the requirements of a Bus Driver are not the same as a Van Driver. An individual must have a Commercial Driver's License with a Passenger endorsement in order to operate the Call-A-Bus. There are no MVA requirements for a Van Driver; however, the City will require the individual to have prior experience transporting elderly or disabled passengers.

In an effort to stay consistent with our compensation study, we recommend the Bus Driver position be modified to a Van Driver and reclassified to Grade 109. Currently, the Bus Driver is in Grade 110 due to the requirements of the position.

Per Chapter 23-6 of the City Code, the Council has to approve the modification of the Bus Driver position by a resolution. The Van Driver vacancy will be posted internally and externally should the City Council approve the changes.

Please see Chapter 23-6 of the City Code below:

Personnel Policies.

§ 23-6

The City Council shall:

A.

Adopt by resolution personnel policies and procedures in conformity with and in furtherance of this chapter, the City Charter and federal and state law.

B.

Approve, establish, modify or abolish all positions or classes of positions; provided that, in connection with the adoption of the annual budget for the City, the Council shall approve all proposed positions.

C.

Approve, establish or modify all salary schedules for classes of positions. The compensation plan shall take effect either by ordinance of the Council or by adoption as part of the annual budget of the City.

D.

From time to time, amend, supplement, change, modify, or repeal any of these policies and procedures not consistent with the provisions of the Annotated Code of Maryland. Changes in job titles and classification and changes in the authorized staffing level shall not be considered amendments to the Personnel Ordinance and need not be done by a resolution or ordinance of the City Council.